

# **NHS Pensions Online Guide**

## 29. Total Pensionable Pay (TPP)

This form is used for you to confirm TPP details to NHS Pensions. You will only need to complete and submit this form if you have received a request to confirm TPP details via the **Noticeboard**.

The **Noticeboard** entry will be called “Preserved Pensionable Pay”

Once you select the TPP form you will be asked to enter either the NI or SD number:

Once entered you will then be asked to select the employment for which you wish to confirm the TPP:

Employment ID	Start date	End date
↓	01/April/2002	31/March/2003

Click on the employment ID

You will then be asked to confirm the TPP details held by NHS Pensions, as follows:

TPP - Microsoft Internet Explorer provided by Envision

MICHAEL ALEXANDER CRAIG  
SD57 / 108591  
TPP

NHS Pensions Agency

Back Print Employer Menu E-Forms

Surname  
Other names  
National Insurance number  
NHS Pension Scheme number

Employment ID: 1  
Calculated TPP period start date: 01/April/2002  
Calculated TPP period end date: 31/March/2003  
Calculated Actual TPP: £8438.14  
Calculated NWT TPP: £12657.21

I confirm the calculated details above are correct? Yes  No

Submit Cancel

If you advise the TPP details are incorrect you will then be asked to submit the correct details, as follows:

MICHAEL ALEXANDER CRAIG  
SD57 / 108591  
TPP

NHS Pensions Agency

Back Print Employer Menu E-Forms

Surname  
Other names  
National Insurance number  
NHS Pension Scheme number

Employment ID: 1  
Calculated TPP period start date: 01/April/2002  
Calculated TPP period end date: 31/March/2003  
Calculated Actual TPP: £8438.14  
Calculated NWT TPP: £12657.21

I confirm the calculated details above are correct? Yes  No

Are figures incorrect due to Agency holding inaccurate information? Yes  No

Actual TPP: £ [ ] [ ]  
NWT TPP: £ [ ] [ ]

Submit Cancel

Insert the revised TPP details and then select “submit”

Once submitted you will see a confirmation screen of the details you have input:

Welcome to the NHS Pension Scheme ONLINE  
TPP - print page

**NHS**  
Pensions Agency

Print

**Please print this page and keep a copy for your records**

Surname  
Other names  
National Insurance number  
NHS Pension Scheme number

MICHAEL

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Employment ID 1  
 Calculated TPP period start date 01/April/2002  
 Calculated TPP period end date 31/March/2003  
 Calculated Actual TPP 8438.14  
 Calculated NWT TPP 12657.21

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Is the calculated TPP correct? no

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Are figures are incorrect due to Agency holding inaccurate information? no

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Actual TPP £ 8538. 14  
 NWT TPP £ 12857. 21

[Return to e-forms](#)

Where the TPP displayed was correct and no changes are needed, tick “yes” and then select submit, as shown on the following example:

SD70 / 065919  
TPP

**NHS**  
Pensions Agency

Back Print Employer Menu E-Forms

Surname  
Other names  
National Insurance number  
NHS Pension Scheme number

MAURICE

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Employment ID 1  
 Calculated TPP period start date 06/September/2009  
 Calculated TPP period end date 05/September/2010  
 Calculated Actual TPP £1,941.17  
 Calculated NWT TPP £1,098.87

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I confirm the calculated details above are correct? Yes  No

[Submit](#) [Cancel](#)

You will then see the following confirmation screen:

Print	
<b>Please print this page and keep a copy for your records</b>	
Surname	MAUR
Other names	NS
National Insurance number	
NHS Pension Scheme number	
<hr/>	
Employment ID	1
Calculated TPP period start date	06/September/2009
Calculated TPP period end date	05/September/2010
Calculated Actual TPP	16941.17
Calculated NWT TPP	21098.87
<hr/>	
Is the calculated TPP correct?	yes
<hr/>	
Are figures are incorrect due to Agency holding inaccurate information?	-
<hr/>	
Actual TPP	£ -
NWT TPP	£ -
<input type="button" value="Return to e-forms"/>	

Once the TPP form has been submitted you can delete the entry from the **Noticeboard**.

If not deleted it will automatically be removed after 6 weeks from originally being posted to the **Noticeboard**. It is therefore important that these forms are looked at and responded to within 6 weeks.