

Visit our web site: www.nhspa.gov.uk

Private & Confidential

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If you write or phone please

Quote this reference

Our ref: /

Date

Dear

Payment of Your Pension Abroad

If you decide not to maintain a bank account in the UK, we can make payments direct to your bank account in local currency. Before we can do this, we will need the enclosed bank mandate completing and returning in the enclosed addressed envelope. Once we receive the form we will calculate and process your Pension and Lump sum entitlement.

Please note that direct credit payments abroad take a little longer to process than payments to a UK bank account and your pension will arrive a few days after your usual payment date. However, because your pension will be readily available on the day your account is credited, you should receive the benefit of your pension earlier.

The Company we use in order to pay your pension correctly and on time is called Paymaster. Paymaster will tell you when they make the first payment to your account abroad and when your account is due for credit. Your bank statement will show subsequent payments, the value of which will vary because of fluctuating exchange rates.

Paymaster will send you an advice of payment every time there is a change in the GB Pound amount of your annual pension rate or in the PAYE tax code notified by Inland Revenue. Please address any enquiries about your income tax to Inland Revenue, PD2, Ty Glas, Llanishen, CARDIFF, CF14 5ZN quoting their reference Tax district Number/Tax employer's Number and your National Insurance number.

IMPORTANT: Paymaster will make payment to your bank account on the understanding that any pension payments issued after a change in your pension entitlement or death must be repaid. If you have a joint bank account it is important that you tell the other account holder of this condition. Once the payment has been returned we will be able to calculate any balance still due.

You will continue to receive pension increases while you are abroad. You should let Paymaster know immediately of any changes in your address or bank account details, otherwise payments may be delayed or misdirected.

For future reference, Paymaster's address is:

Paymaster
Sutherland House
Russell Way, Crawley
West Sussex, RH10 1UH

Paymaster's telephone number is 0845 1212 522.

If you live outside the United Kingdom the telephone number is 0044 1293 591959

Yours sincerely

Customer Services – Pension Centre