**NHS Pensions - GP Solo - April 2018 (onwards)**

**NHS Pension Scheme (NHSPS) - Pensionable GP SOLO fee based ad-hoc work (Out of Hours, CCG, GPwSI, etc)**

**Please read GP SOLO guidance (from April 2018) before completing**

* The employer contribution rate is 14.3% + the administration levy of 0.08%. Therefore the employer should pay over 14.38% in total.
* In England, the ‘employer’ (i.e. the OOHP or CCG) must send this form and the correct contributions to the host Employing Authority being Primary Care Support England (PCSE) or the delegated CCG (dCCG).
* In Wales, the ‘employer’ must send this form and the correct contributions to the Local Health Board (LHB).
* **Do not** use this form if the service level agreement is with a surgery and the payment is made directly to the surgery (i.e. pooled) rather than to an individual GP. The 14.38% employer contribution and administration levy must be included in the payment.

**Part 1: To be completed by an authorised signatory (i.e. payroll manager) of the ‘employer’**

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| Member Name | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| National Insurance number | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| NHSPS Membership number | | | | | | | | | SD | |  | |  | | / | |  | |  | | | |  | |  | |  | |  | |
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| NHSE/ Delegated CCG / LHB | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Please enter the dates the payment below relates to: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| From |  |  | / |  |  | / |  |  | |  | |  | | to | |  | |  | | / | |  | |  | | / | |  | |  | |  |  |
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| Pay, **excluding** NHSPS employer 14.38% contributions, made to the GP | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | A | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Professional NHS expenses (enter NIL if no expenses incurred) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | B | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| GP’s NHS pensionable pay (A - B) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | C | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| NHSPS employee contribution rate (5%, 5.6%, 7.1%, 9.3%, 12.5%, 13.5%, 14.5% of Box C) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | D | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Employee contribution amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | E | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Additional contributions for Added Years, Additional Pension, NHS MPAVCs | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | F | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Additional contributions for Early Retirement Reduction Buy Out (ERRBO) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | G | |
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|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Total of EE, AY, AP, NHS MPAVCs and ERRBO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | H | |
| Total paid to member after deductions noted in boxes E, F & G | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | I | |
| NHSPS employer contributions + administration levy (14.38% of Box C) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | J | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Total NHSPS contributions (H+J) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | £ | K | |

**Declaration**: I certify that this NHSPS Employing Authority paid the GP the amount (excluding employer contributions + administration levy) shown in Box A, the pensionable pay is as stated in Box C, and that employee contributions have been deducted at the **correct tiered rate** taking into account the GP’s global GP pensionable income.

|  |  |
| --- | --- |
|  | I have sent a cheque for the amount shown in Box K made payable to NHS England or the LHB. |
|  |  |
|  | I have paid the amount shown in Box K to NHS England or the LHB by electronic transfer or by other means (please see guidance notes **before** making the payment). |

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| Signature / Name: |  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | |  | |
| Name of NHSPS Employing Authority (in BLOCK CAPITALS) |  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | |  | |
| NHSPS EA code: |  | | | | | | | | | | e.g. W123 or 7654 | | | | |
|  | | | | | | | | | | | | |  |
| Date: |  |  | / |  |  | / |  |  |  |  | |

**Part 2: To be completed by the GP – Please give your details below**

I claim NHSPS membership and confirm that my pensionable pay is as stated above. I have paid employee contributions at the **correct tiered rate** taking account of **all** my GP pensionable income. I am a registered and qualified GP and eligible to join the NHSPS. I declare that all the information on this form is correct and that I have not undertaken this work under a commercial arrangement (i.e. as a limited company).

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| Signature and name |  | | | | | | | | | | | | |
|  | | | | | | | | | | | |  |
| Date |  |  | / |  |  | / |  |  |  |  |

**How we use your information**

The NHS Business Services Authority – NHS Pensions will use the information provided for administering your NHS Pension Scheme membership and processing payment of your NHS pension benefits. We may share your information to administer and pay your NHS pension, enable us to prevent and detect fraud and mistakes, for debt collection purposes, or as required by law. For more information about who we share your information with and how long we keep your personal data and your rights, please visit our website at [www.nhsbsa.nhs.uk/yourinformation](http://www.nhsbsa.nhs.uk/yourinformation)