

CLAUSE 1 DRUGS

Any drug included in this Tariff or in the British National Formulary including the Nurse Prescribers' Formulary, Dental Practitioner's Formulary, European Pharmacopoeia, British Pharmacopoeia or the British Pharmaceutical Codex, supplied as part of pharmaceutical services, must comply with the standard or formula specified therein unless the prescriber has indicated to the contrary. Any drug supplied which is not so included must be of a grade or quality not lower than that ordinarily used for medicinal purposes.

CLAUSE 2 APPLIANCES

The only appliances which may be supplied as part of the pharmaceutical services are those listed in Part IXA/ B/C, and Part X (see Clause 4 below), of the Tariff and which comply with the specifications therein. The items within Part IXA which are not prescribable on Forms FP10(CN) and FP10(PN) are annotated 2

CLAUSE 3 CHEMICAL REAGENTS

The only chemical reagents which may be supplied as part of the pharmaceutical services are those listed in Part IXR of the Tariff. The items within Part IXR which are not prescribable on forms FP10(CN) and FP10(PN) are annotated 2

CLAUSE 4 DOMICILIARY OXYGEN THERAPY SERVICE

The requirements for the supply of domiciliary oxygen and its associated appliances together with the arrangements for reimbursement of those contractors included on the CCG's for England and LHB's for Wales lists of contractors authorised to provide this service, are set out in Part X of the Tariff.

CLAUSE 5 PAYMENTS FOR PROVIDING PHARMACEUTICAL SERVICES

CLAUSE 5A CLAIMS FOR PAYMENTS

Claims for payment for Wales and England (for England only up until March 2022 (February 2022 prescriptions))

1. Paper prescriptions - contractors must:
 - (a) Endorse prescription forms¹ as required in Clause 9 (Endorsement Requirements) of this Tariff; and
 - (b) Dispatch the prescription forms to the relevant division of the NHS Business Service Authority: NHS Prescription Services for England, or Primary Care Services (PCS) for Wales:
 - (i) with the appropriate claim form (also referred to as the FP34C form²);
 - (ii) sorted as appropriate;
 - (iii) in a secure manner that enables tracking and tracing of the delivery; and
 - (iv) not later than the 5th day of the month following that in which the supply was made³.

¹ For the purpose of Part I of the Drug Tariff, wherever prescriptions, prescription forms or batch issues are mentioned, this includes prescription forms where supply was made in accordance with a Serious Shortage Protocol (SSP).

² Contractors should note that the FP34C is available online on the Manage Your Service (MYS) portal and in paper form. However, from April 2022 the form will be available online only. Contractors, who use the MYS portal, must print off the populated FP34C from the portal and dispatch it alongside the batch of paper prescriptions.

³ Where one or more bank holiday occurs within the first five days of the month, dispatch must be secured by the 6th of that month. Note: for contractors, who use the FP34C on MYS, they must complete and submit it by the 6th of the month including where needed

2. Repeat dispensing services - contractors must:
 - (a) endorse batch issues as required in Clause 9 (Endorsement Requirements) of this Tariff. In addition, batch issues relating to drugs, appliances or chemical reagents which have been dispensed must be stamped with the contractor's stamp and dated with the date on which the items were dispensed.
 - (b) dispatch the batch issues (in the same parcel as per Clause 5A 1) relating to drugs, appliances or chemical reagents which have been dispensed to the NHS Prescription Services for England or PCS for Wales:
 - (i) with the appropriate claim form;
 - (ii) sorted as appropriate;
 - (iii) in a secure manner that enables tracking and tracing of the delivery; and
 - (iv) not later than the 5th day of the month following that in which the supply was made³.
 - (c) destroy any batch issues relating to drugs, appliances or chemical reagents which are not required, or which should not be dispensed because the contractor has been notified to that effect by the doctor who issued them or because the relevant repeatable prescription has expired; and
 - (d) retain repeatable prescriptions until they have expired or are no longer required and then dispatch them to the NHS Prescription Services for England or PCS for Wales:
 - (i) sorted as appropriate separate from the batch issues;
 - (ii) in a secure manner that enables tracking and tracing of the delivery; and
 - (iii) in the month following that in which they expired, or the contractor became aware that they were no longer required.

3. England only - Prescriptions via the Electronic Prescription Service (EPS) – contractors must:
 - a) ensure the Electronic Reimbursement Endorsement Messages (EREMs)⁴ include endorsement requirements as required by Clause 9, Part II, and submit the EREMs via EPS to NHS Prescription Services for England for receipt at the Pricing Authority no later than by the 5th of the following month in which supply was made⁵ to secure payment for the current month.

Contractors should note that any EREMs sent after the 5th of the following month in which supply was made will be priced with next month's claim. EREMs sent later than 180 days after the dispense notification was sent, will not be subject to payment;
 - b) annotate the number of submitted EREMs on the appropriate claim form as per Clause 5A 1b(i)³; and
 - c) all EPS tokens must be:
 - i) sorted separately from FP10 paper prescription forms with the exception of age exempt tokens and any other tokens specified on the FP34C which must not be submitted (unless there is an exemption under Part XVI), and
 - ii) dispatched in the same parcel as per Clause 5A 1.

Contractors should note that EPS Tokens may be checked against claims for payment for audit purposes and possible enforcement action. The legal position is that payment will be made against the EREM, not the EPS token, and so prescription charges will be deducted, even if there is a failure

printing the populated FP34C and dispatching it alongside the batch of paper prescriptions.

⁴ Pharmacy contractors should note that the Dispense Notification must be sent before the EREM.

⁵ Pharmacy contractors are encouraged to submit EREMs throughout the month.

to properly record an exemption that the patient can properly claim in the EREM, and if the EPS Token correctly records this, unless contractors request a recheck under Part XIVB.

It is a condition of entitlement to exemption from prescription charges that the patient or their representative claiming exemption must make and duly complete a declaration of entitlement unless an automatic exemption applies⁶. Where applicable, the contractor must ensure that the patient declaration is recorded on the system.

In the case of automatic exemptions⁶, electronic prescriptions and paper prescriptions are similar, in that regardless of the exemption or charge information populated either by the patient/ representative or the contractor, it will be disregarded (i.e. even if there is an error on the EREM, or where the paper prescription states that a prescription charge was taken or if it is on a prescription with an additional chargeable item, the charge will not be deducted).

Claims for payment for England only from November 2021 (October 2021 prescriptions)⁷

4. Paper prescriptions – contractors must:

- (a) Endorse the prescription forms⁸ as required in Clause 9 (Endorsement Requirements) of this Tariff; and
- (b) dispatch the prescription forms to the relevant division of the NHS Business Service Authority: NHS Prescription Services for England:
 - (i) sorted as appropriate;
 - (ii) in a secure manner that enables tracking and tracing of the delivery; and
 - (iii) not later than the 5th day of the month following that in which the supply was made⁹.
- (c) Populate the appropriate claim form on the Manage Your Service (MYS) platform to reflect claims for paper prescription and submit it electronically by no later than the 5th day of the following month in which the supply was made¹⁰. Contractors must also print the populated FP34C form from the MYS platform and dispatch it alongside the paper prescriptions as per Clause 5A 4 (b).

5. Repeat dispensing services – contractors must:

- (a) endorse batch issues as required in Clause 9 (Endorsement Requirements) of this Tariff. In addition, batch issues relating to drugs, appliances or chemical reagents which have been dispensed must be stamped with the contractor's stamp and dated with the date on which the items were dispensed.
- (b) dispatch the batch issues relating to drugs, appliances or chemical reagents which have been dispensed to the NHS Prescription Services for England:
 - (i) sorted as appropriate;
 - (ii) in a secure manner that enables tracking and tracing of the delivery; and

⁶ This includes age exempt prescriptions, prescription forms with only free-of-charge sexual health medication and/or contraceptives, where Real Time Exemption Checking (RTEC) confirms an exemption and where a smaller quantity (in comparison with the prescription) of a drug is supplied in accordance with an SSP.

⁷ Pharmacy contractors should note that until March 2022 two systems will be run concurrently – for those pharmacy contractors who wish to continue to use paper FP34C and receive payment as per Clause 5C1(a) and for those who wish to use MYS platform to populate their FP34C and receive payment as per Clause 5C1(d). From April 2022, only the timetable outlined in Clause 5 C1(d) will be in place (i.e. all pharmacy contractors will have to use MYS).

⁸ For the purpose of Part I of the Drug Tariff, wherever prescriptions, prescription forms or batch issues are mentioned, this includes prescription forms where supply was made in accordance with a Serious Shortage Protocol (SSP).

⁹ Where one or more bank holiday occurs within the first five days of the month, dispatch must be secured by the 6th of that month. Note: The requirement to submit EREMs within the first 5 days remains unchanged.

¹⁰ Where one or more bank holiday occurs within the first five days of the month, MYS submission must be completed and submitted by the 6th of the month.

- (iii) by no later than the 5th day of the month following that in which the supply was made¹¹;
- (c) destroy any batch issues relating to drugs, appliances or chemical reagents which are not required, or which should not be dispensed because the contractor has been notified to that effect by the doctor who issued them or because the relevant repeatable prescription has expired; and
- (d) populate the appropriate claim form on the Manage Your Service (MYS) platform to reflect repeat dispensing services and submit it by no later than the 5th day of the following month in which the supply was made¹². Contractors must also print the populated FP34C from the MYS platform and submit it alongside paper prescriptions as per Clause 5A 4 and 5.

6. Prescriptions via the Electronic Prescription Service – contractors must:

- (a) ensure that the Electronic Reimbursement Endorsement Messages (EREMs)¹³ include the endorsement requirements as required by Clause 9, Part II, and submit the EREMs via EPS to NHS Prescription Services for England for receipt at the Pricing Authority by no later than the 5th day of the month following that in which the supply was made¹⁴. Contractors should note that any EREMs sent after the 5th of the following month in which supply was made will be priced with next month's claim. EREMs sent later than 180 days after the Dispense Notification was sent, will not be subject to payment; and
- (b) annotate the number of submitted EREMs on the appropriate claim form on the Manage Your Service (MYS) platform as per Clause 5A 4 and 5¹⁵; and
- (c) all EPS tokens must be:
 - (i) sorted separately from FP10 paper prescription forms with the exception of age exempt and any other tokens specified on the FP34C which must not be submitted (unless there is an exemption under Part XVI); and
 - (ii) dispatched in the same parcel as per Clause 5A 4 and 5.

Contractors should note that EPS Tokens may be checked against claims for payment for audit purposes and possible enforcement action. The legal position is that payment will be made against the EREM, not the EPS token, and so prescription charges will be deducted, even if there is a failure to properly record an exemption that the patient can properly claim in the EREM, and if the EPS token correctly records this, unless contractors request a recheck under Part XIVB.

It is a condition of entitlement to exemption from prescription charges that the patient or their representative claiming exemption must make and duly complete a declaration of entitlement unless an automatic exemption applies⁶. Where applicable, the contractor must ensure that the patient declaration is recorded on the system.

In the case of automatic exemptions¹⁶, electronic prescriptions and paper prescriptions are similar, in that regardless of the exemption or charge information populated either by the patient/

¹¹ Where one or more bank holiday occurs within the first five days of the month, dispatch must be secured by the 6th of that month. Note: The requirement to submit EREMs within the first 5 days remains unchanged.

¹² Where one or more bank holiday occurs within the first five days of the month, MYS submission must be completed and submitted by the 6th of the month.

¹³ Pharmacy contractors should note that the Dispense Notification must be sent before the EREM.

¹⁴ Pharmacy contractors are encouraged to submit EREMs throughout the month.

¹⁵ Where one or more bank holiday occurs within the first five days of the month, dispatch must be secured by the 6th of that month. Note: The requirement to submit EREMs within the first 5 days remains unchanged.

¹⁶ This includes age exempt prescriptions, prescription forms with only free-of-charge sexual health medication and/or contraceptives, where Real Time Exemption Checking (RTEC) confirms an exemption and where a smaller quantity (in comparison with the prescription) of a drug is supplied in accordance with an SSP.

representative or the contractor, it will be disregarded (i.e. even if there is an error on the EREM, or the paper prescription states that a prescription charge was taken or if it is on a prescription with an additional chargeable item, the charge will not be deducted).

7. Claims in exceptional circumstances preventing the contractor from submitting the FP34C form as outlined in Clause 5A 4, 5 and 6.
 - (a) In exceptional circumstances, where the contractor through no fault of their own, is unable to submit the FP34C form through the MYS portal, contractors are advised to contact the NHSBSA either through email nhsbsa.mys@nhs.net or by contacting the MYS helpdesk number (0300 330 1368). Contractors should note that this route is available only for emergencies, which are directly related to the contractor (for example internet outage in the contractor's area) and not related to the MYS platform itself (in case of the MYS platform being down there will be instructions for contractors on the NHSBSA's website on what to do);
 - (b) Contractors, who will be using the email route, are advised that they must apply an advanced electronic signature to the email to secure payment; and
 - (c) Contractors, who will be using the telephone route, are advised that the NHSBSA will contact the contractor via a preferred email address for the contractor, which the contractor has shared with them during the phone call conversation, for them to confirm that the claim the NHSBSA noted via the phone call was correct, and the contractor must apply an advanced electronic signature to the confirmation email to secure payment.

CLAUSE 5B **CALCULATION OF PAYMENTS

1. Pharmacy contractors

Payment for services provided by pharmacy contractors in respect of the supply of drugs, appliances and chemical reagents supplied against prescriptions at each separate place of business shall comprise:

(a) The total of the prices of the drugs, appliances and chemical reagents so supplied calculated in accordance with the requirements of this Tariff;

LESS

*(b) An amount, based on the total of the prices at 1(a) above, calculated from the table at Part V ("Deduction Scale");

AND

(ii) The appropriate professional fee as set out in Part IIIA; AND

(iii) The allowance for consumables and containers as set out in Part IV.

*NOTE 1

No deduction will be made in respect of prescriptions for items listed in Part II for which the contractor has not been able to obtain a discount.

**NOTE 2

(Wales only) Payments in respect of October 1999 to March 2000.

Contractors in agreement with LHBs in Wales who have notified the LHB that they accept the revised basis of calculation of payments for the period 1 October 1999 to 31 March 2000 set out in the National Assembly's offer letters on 20 November 2000 and 3 April 2001 shall be paid in accordance with the provisions of these letters.

***NOTE 3

(Wales only) Payments in respect of 1 October 2008 to 31 October 2008.

Contractors in agreements with LHBs in Wales will be paid in accordance with the provisions of:
Part VIA - Payment for Essential Services (Pharmacy Contractors),

Part VIC - Advanced Services (Pharmacy Contractors), Medicines Use Review and Prescription Intervention Service, and

Part XIII - Payments in respect of Pre-Registration Trainees

of the October 2008 edition of this Tariff as they apply in relation to England.

2. England only - Pharmacy contractors – calculation of payments in exceptional circumstances
 - (a) Calculation of payment for pharmacy contractors which submit FP34C and submit paper prescriptions after the 5th of the following month in which supply was made but before the date outlined in the following link – [Pharmacy payment timetable | NHSBSA](#)
 - (i) Payment will be calculated as per Clause 5B1;
 - (ii) From April 2022 (March 2022 prescriptions), the contractor will be contacted by the NHS Prescription Services for England, and unless the contractor provides evidence that the appropriate claim form was submitted as per Clause 5A 4, 5 and 6 and that the paper prescriptions were dispatched in line with Clause 5A 4, an administrative deduction of £25 will be made. This deduction reflects the administrative costs involved in NHSBSA calculating and making these payments.
 - (iii) To prevent the administrative deduction mentioned above being made, the contractor must provide evidence, as outlined in Clause 5A 4, 5 and 6, of compliance with the submission requirements. Where evidence is submitted, no administrative deduction will be made. If no evidence is provided within this time, then the administrative deduction will be made from the next Schedule of Payment.
 - (iv) In instances where the contractor does not provide the evidence, but the claiming process was followed as outlined in Clause 5A 4, 5 and 6, the contractor will have the opportunity to apply to have NHSBSA's decision to make the administrative deduction mentioned in sub-paragraph (ii) above, overturned, by providing evidence and submitting it alongside an appropriate form available on NHSBSA's website ([Pharmacy payment timetable | NHSBSA](#)). The contractor will need to submit the evidence and the appropriate form no later than one month after the month in which the administrative deduction was made.
 - (b) Payment timetable for pharmacy contractors that submitted FP34C and paper prescriptions after the date outlined in the following link – [Pharmacy payment timetable | NHSBSA](#)
 - (i) Payment will be calculated as per Clause 5B1; and
 - (ii) Where submitted, any paper prescriptions which do not arrive before the date outlined in the following link [Pharmacy payment timetable | NHSBSA](#), will be priced using the Drug Tariff for the month that is currently being processed at the time they arrive, and will be paid to the contractor at the earliest possibility.
 - (c) Referred-back forms
 - (i) Referred-back forms that have been submitted for payment will be priced using the Drug Tariff for the month that is currently being processed in the month in which they are submitted.

3. Appliance Contractors

Payment for services provided by appliance contractors in respect of the supply of appliances so supplied against prescriptions at each separate place of business, shall comprise:

(i) The total of the prices of the appliances, calculated in accordance with Part IXA/B/C PLUS

(ii) The appropriate professional fee as set out in Part IIIB PROVIDED THAT;

(a) Where prescription forms are received by the Pricing Authority from two or more contractors whose names are separately entered on the pharmaceutical list for the supply of appliances only in respect of the provision of services at the same place of business, all such prescription forms shall be aggregated for the purpose of the calculation as at (ii) above and the professional fees so calculated shall be applied to the total number of appliances supplied by each of those persons.

(b) A contractor's name shall not be entered on the Pharmaceutical List separately for the same place of business in respect of (1) the supply of appliances, (2) the supply of drugs and appliances, or (3) the supply of drugs, except in the case of a contractor for whom separate entries on the Pharmaceutical List relating to the same place of business were allowed prior to the first day of November 1961.

(c) Where a contractor's name is entered on the Pharmaceutical List in respect of the provision of services at more than one place of business, the calculation as at (ii) above shall be made separately in respect of prescriptions received in respect of the services provided at each place of business.

PLUS;

(iii) The appropriate fees as set out in Part IIIB PLUS

(iv) An infrastructure payment as set out in Part VIB.

CLAUSE 5C TIMETABLE FOR PAYMENTS FOR ENGLAND

1. Pharmacy contractors

Wales and England (England only up until March 2022 (February 2022 prescriptions))¹⁷

Pharmacy Contractors will be paid monthly via NHSBSA. Payments will be detailed in the FP34 Schedule of Payment, which pharmacy contractors will receive approximately 5 working days before payment.

(a) Payments will be made monthly and comprise of the following elements:

1. An estimated 100% advance payment for prescriptions submitted one month earlier (dispensed two months earlier). This payment is based on the total items declared on the paper FP34C submission document (note – FP34C submitted via MYS applies to this payment timetable up to and including October 2021 claims) and the latest available average Net Ingredient Cost (NIC) for that pharmacy, less the value of prescription charges collected and declared on the paper FP34C submission document;

¹⁷ Pharmacy contractors should note that until March 2022 two systems will be run concurrently – for those pharmacy contractors who wish to continue to use paper FP34C and receive payment as per Clause 5C1(a) and for those who wish to use MYS platform to populate their FP34C and receive payment as per Clause 5C1(d). From April 2022, only the timetable outlined in Clause 5 C1(d) will be in place (i.e. all pharmacy contractors will have to use MYS).

Formula for calculating estimated advance payment

Average Net Ingredient Cost of the prescriptions * x number of items declared on submission document less the value of prescription charges declared as collected at the rate payable on the date of dispensing

2. plus the full value of the priced prescriptions submitted two months earlier (dispensed three months earlier);
3. minus the recovery of the estimated 100% advance payment paid the previous month related to the prescriptions submitted two months earlier (dispensed three months earlier).

For example, August's payment will comprise the 100% advance payment for prescriptions submitted in July (dispensed in June) with the full value of the priced prescriptions less the recovery of the estimated 100% advance payment for prescriptions submitted in June (dispensed in May).

NOTE: for the purposes of explanation, part 1 of the payment will be called 'the advance payment' and parts 2 and 3 together will be called the 'reconciliation'.

- (b) From April 2013, contractors will be paid according to either of two payment timetables available. All pharmacy contractors will be paid to timetable outlined in Table 1 unless they have enrolled in the Pharmacy Earlier Payment Scheme.

Pharmacy contractors will be paid a single payment, which will comprise of all the elements outlined above.

Table 1 Payment timetable for July 2021 to April 2022

Payment month	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022
Planned payment Date	01 July	30 July	01 Sept	01 Oct	01 Nov	01 Dec	31 Dec	01 Feb	01 Mar	01 Apr
Advance for dispensed prescriptions	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Quantum of estimated advance	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Reconciliation for dispensed prescriptions	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan

(c) Pharmacy Earlier Payment Scheme (PEPS)

- (i) Pharmacy contractors, that are signed up to the Pharmacy Earlier Payment Scheme (the 'Scheme'), should note that the Scheme will be terminated on 1 November 2021. Their last PEPS payment as outlined in Clause 5C 1(c)(iii) will be paid on 1 October 2021.
- (ii) On 1 November 2021 a period of a 12-month transition arrangement will start for pharmacy contractors, who are signed up to PEPS, to bring them over to the timetable outlined in Clause 5C (d) or (e). As part of the transition arrangement pharmacy contractors, who are signed up to the Scheme, will receive on 1 November 2021 a one-off payment to bridge the gap between the current PEPS payment timetable and the timetable outlined in Clause 5C (d) or (e). The one-off payment will be set at 92% of

the PEPS pharmacy contractor's payment which the contractor will have received on 1 October 2021. This one-off payment will be recovered in equal parts over 11 months, i.e. the last recovery will be on 30 September 2022.

PEPS pharmacy contractors, who want to opt out from the above described transition arrangements, must notify the NHSBSA of this by 15 October 2021 by emailing nhsbsa.pepscontractorpayments@nhs.net requesting to opt out.

- (iii) Pharmacy contractors, who are enrolled on the Scheme will receive the following payment up until October 2021:
- The NHSBSA will calculate a 100% advance payment to be paid to pharmacy contractors on the 1st of the month in respect of the items they expect to dispense in that month. This calculation will be based on the average number of items over the latest available 5 months, the average item value over the latest available 12 months and the prescription charge proportion from the latest available month (i.e. the percentage amount by which that month's payment is reduced due to prescription charges).

For example, April's advance notice will be calculated using the average number of items from September 2020 to January 2021; the average item value from February 2020 to January 2021 and the prescription charge proportion from January 2021

- Batches must be received by the 5th day of the following month after dispensing as outlined in Clause 5A 1. For example, April's batch must be sent to the NHSBSA by the 5th May. Failure to send a batch as described above may result in the contractor being removed from the PEPS Scheme and being therefore transferred to Timetable A.
- Pharmacy contractors must immediately notify the NHSBSA of any adverse or anticipated changes pertaining to the pharmacy business.
- Reconciliation payment – Pharmacy contractors will be paid the reconciliation payment according to Timetable A outlined above.

Table 2- The table provides an overview of payment and reconciliation that will apply for the PEPS Scheme from July 2021.

Dispensing month	July 2021	Aug 2021	Sept 2021	Oct 2021
Advance payment*	1 July	2 Aug	1 Sept	1 Oct
Reconciliation for dispensed prescriptions	1 Oct	1 Nov	1 Dec	31 Dec

*If days referred to above fall on a weekend or bank holiday, the next available working day will be applied.

England only - From November 2021 (October 2021 prescriptions)¹⁸

Pharmacy Contractors will be paid monthly via NHSBSA. Payments will be detailed in the FP34 Schedule of Payment, which pharmacy contractors will receive approximately 5 working days before payment.

- (d) Payment timetable for pharmacy contractors that submit their batches and where the FP34C declaration is submitted via MYS by no later than the 5th of the month following that in which the supply was made.

Pharmacy contractors will receive:

- (i) Advance Payment – 100% advance payment for prescriptions dispensed one month earlier paid from day 8 of the month the prescriptions and the appropriate claim form are submitted for pricing as per Clause 5A 4, 5 and 6 (see Table 3 below).

This payment is based on the total items declared on the FP34C submission document and the latest available average Net Ingredient Cost (NIC) for that pharmacy, less the value of prescription charges collected and declared on the FP34C submission document.

Formula for calculating estimated advance payment:

Average Net Ingredient Cost of the prescriptions * x number of items declared on the submission document less the value of prescription charges declared as collected at the rate payable on the date of dispensing.

- (ii) Reconciliation Payment –
- Positive reconciliation – pharmacy contractors will be paid the reconciliation payment on the 1st working day of the month two months after they have submitted the appropriate claim form and prescriptions for pricing.
 - Negative reconciliation – NHSBSA will recover the value of the overestimate from the 100% advance payment paid circa 6 working days later than the positive reconciliation (for exact dates see Table 3 below).

¹⁸ Pharmacy contractors should note that until March 2022 two systems will be run concurrently – for those pharmacy contractors who wish to continue to use paper FP34C and receive payment as per Clause 5C1(a) and for those who wish to use MYS platform to populate their FP34C and receive payment as per Clause 5C1(d). From April 2022, only the timetable outlined in Clause 5 C1(d) will be in place (i.e. all pharmacy contractors will have to use MYS).

Table 3. Payment timetable - From November 2021 (October 2021 prescriptions) for submissions made via MYS

Advance for dispensed prescriptions	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Planned advance payment date (4 working days after the submission / dispatch deadline*)	11th Nov 2021	9th Dec 2021	11th Jan 2022	10th Feb 2022	10th Mar 2022	11th Apr 2022	11th May 2022	9th Jun 2022	11th Jul 2022	11th Aug 2022	9th Sept 2022	11th Oct 2022	10th Nov 2022	9th Dec 2022	11th Jan 2023	9th Feb 2023	9th Mar 2023
Reconciliation month for dispensed prescriptions	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan
**Pay date for reconciled prescriptions - Payment due	1 st Dec 2021	31 st Dec 2021	1 st Feb 2022	1 st Mar 2022	1 st Apr 2022	29 th Apr 2022	1 st Jun 2022	1 st Jul 2022	1 st Aug 2022	1 st Sept 2022	30 th Sept 2022	1 st Nov 2022	1 st Dec 2022	30 th Dec 2022	1 st Feb 2023	1 st Mar 2023	3 rd Apr 2023

*Note - Where one or more bank holiday occurs within the first five days of the month, dispatch / submission must be secured by the 6th of that month. As a consequence, this will have an impact on the payment date, i.e. it will be 4 working days from the submission / dispatch date deadline.

**Negative reconciliation will be recovered from the next advance payment due.

(e) Payment timetable in exceptional circumstances

- (i) Payment timetable for pharmacy contractors that submit their batches after the 5th of the following month in which supply was made but before the date outlined in the following link – [Pharmacy payment timetable | NHSBSA](#):

Payments will be made monthly and comprise of the following elements:

1. An estimated 100% advance payment for prescriptions submitted one month earlier (dispensed two months earlier). This payment is based on the total items declared on the FP34C submission document and the latest available average Net Ingredient Cost (NIC) for that pharmacy, less the value of prescription charges collected and declared on the FP34C submission document;

Formula for calculating estimated advance payment

- Average Net Ingredient Cost of the prescriptions * x number of items declared on the submission document less the value of the prescription charges declared as collected at the rate payable on the date of dispensing
2. plus the full value of the priced prescriptions submitted two months earlier (dispensed three months earlier);
3. minus the recovery of the estimated 100% advance payment paid the previous month related to the prescriptions submitted two months earlier (dispensed three months earlier).

For example, August's payment will comprise the 100% advance payment for prescriptions submitted in July (dispensed in June) with the full value of the priced prescriptions less the recovery of the estimated 100% advance payment for prescriptions submitted in June (dispensed in May).

Table 4. Payment timetable in exceptional circumstances- From November 2021 (October 2021 prescriptions)

Advance for dispensed prescriptions	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Planned advance payment date	1 st Dec 2021	31 st Dec 2021	1 st Feb 2022	1 st Mar 2022	1 st Apr 2022	29 th Apr 2022	1 st Jun 2022	1 st Jul 2022	1 st Aug 2022	1 st Sept 2022	30 th Sept 2022	1 st Nov 2022	1 st Dec 2022	30 th Dec 2022	1 st Feb 2023	1 st Mar 2023	3 rd Apr 2023
Reconciliation month for dispensed prescriptions	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan
Pay date for reconciled prescriptions - Payment due	1 st Dec 2021	31 st Dec 2021	1 st Feb 2022	1 st Mar 2022	1 st Apr 2022	29 th Apr 2022	1 st Jun 2022	1 st Jul 2022	1 st Aug 2022	1 st Sept 2022	30 th Sept 2022	1 st Nov 2022	1 st Dec 2022	30 th Dec 2022	1 st Feb 2023	1 st Mar 2023	3 rd Apr 2023

(ii) Payment timetable for pharmacy contractors that submitted their batches after the date outlined in the following link - [Pharmacy payment timetable | NHSBSA](#)

Pharmacy contractors will receive payment with the next reconciliation payment (i.e. there will be no advance payment). For example:

Example 1 - for prescriptions dispensed in November if the FP34C was submitted on 29 December, the pharmacy contractor would not receive the advance payment for November's prescriptions on 1 January instead they would receive the reconciliation payment for November's prescriptions on 1 February.

Example 2 – for prescriptions dispensed in November if the paper prescriptions arrive at the NHSBSA on 29 December the pharmacy contractor would receive payment for these paper prescriptions according to the payment timetable for the reconciliation payment for December's prescriptions i.e. on 1 March.

2. Appliance contractors

Appliance contractors will be paid as outlined in Clause 5B(ii) on the first day of every month unless the payment date falls on a weekend or bank holiday. In these instances, the payment date is brought forward to the nearest working day except when 1 April falls on a weekend or bank holiday. In this instance, the payment date is moved to be the first working day of April.