**NHS Business Services Authority Board Members and Senior Staff Business Expenses**

**(This document includes all expenses claimed for during the period 1 July 2022 – 30 September 2022)**

**1. Expenses**

**Michael Brodie**

**Chief Executive -** Total claim for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £71.44

**Total**  **£71.44**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation) –** No claims for this period.

**Via Corporate Contract (Hire Car)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Destination** | **Purpose** | **Total Cost £** |
| 10-11 August 2022 | Fleetwood | Internal Meeting  | £71.44 |

**Brendan Brown**

**Director of Citizen Services –** Total claim for period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

**Total**  **£0**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation) –** No claims for this period.

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Darren Curry**

**Chief Digital Officer –** Total claim for period:

- Expenses Claimed £210.54

- Via Corporate Contract (Travel/Accommodation) £452.80

- Via Corporate Contract (Hire Car) £0

 **Total £663.34**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 12 August 2022 | Boston, USA | Training |  |  |  |  | £210.54 (Accommodation)  | £210.54 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 11 -12 August 2022 | London  | External Meeting |  |  | £85.00 | £85.00 |
| 08 September 2022 | York | Conference |  | £16.10 |  | £16.10 |
| 09 September 2022 | Newcastle | Conference |  | £38.50 |  | £38.50 |
| 26 September 2022 | Clapham Junction  | Conference |  | £14.40 |  | £14.40 |
| 26 -27 September 2022 | London | External Meeting |  | £90.00 |  | £90.00 |
| 27 September 2022 | Clapham Junction | Conference |  | £14.40 |  | £14.40 |
| 28 September 2022 | Clapham Junction | Conference |  | £14.40 |  | £14.40 |
| 26 – 28 September 2022 | London | External Meeting |  |  | £180.00 | £180.00 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Mark Dibble**

**Executive Director of People and Corporate Services -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £0**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/Accommodation)** – No claims for this period

**Via Corporate Contract (Hire Car)** **–** No claims for this period.

**Andy McKinlay**

**Executive Director of Finance, Commercial and Estates -** Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £77.78

- Via Corporate Contract (Hire Car) £0

 **Total £77.78**

**Expenses Claimed** **–** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 19 – 20 July 2022 | Gateshead  | Internal Meeting |  |  | £77.78 | £77.78 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Allison Newell**

**Executive Director of Strategy, Performance, Business Development and Growth -** Total claim for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £0**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation) –** No claims for this period

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Sue Douthwaite**

**Chair -** Total claim for this period:

- Expenses Claimed £374.24

- Via Corporate Contract (Travel/Accommodation) £611.92

- Via Corporate Contract (Hire Car) £0

 **Total £986.16**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 06 April 2022 | Leeds | External Meeting |   |   | 19.71 |   |  | £19.71 |
| 06 April 2022 | Leeds | External meeting |   |   | 18.94 |  |  | £18.94 |
| 11 April 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 19 April 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 20 April 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 03 May 2022 | Newcastle | Internal Meeting |  |  | £11.30 |  |  | £11.30 |
| 03 May 2022 | Newcastle | Internal Meeting |  |  | £10.40 |  |  | £10.40 |
| 03 May 2022 | Newcastle | Internal Meeting |  |  | £6.00 |  |  | £6.00 |
| 09 May 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 09 May 2022 | Newcastle | Internal Meeting |  |  | £12.00 |  |  | £12.00 |
| 10 May 2022 | Newcastle | Internal Meeting |  |  | £11.00 |  |  | £11.00 |
| 24 May 2022 | Fleetwood | Internal Meeting |  |  | £72.71 |  |  | £72.71 |
| 24 May 2022 | Fleetwood | Internal Meeting |  |  | £72.68 |  |  | £72.68 |
| 16 June 2022 | Newcastle | Internal Meeting |  |  | £15.00 |  |  | £15.00 |
| 16 June 2022 | Newcastle | Internal Meeting |  |  | £12.00 |  |  | £12.00 |
| 01 August 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 21 April 2022 | Newcastle | Internal Meeting |  |  | £11.60(Taxi)  | £11.60 |
| 09 May 2022  | Newcastle | Internal Meeting |  |  | £11.70(Taxi) | £11.70 |
| 10 May 2022 | Newcastle | Internal Meeting |  |  | £11.40(Taxi) | £11.40 |
| 01 August 2022 | Newcastle | Internal Meeting |  | £41.90 |  | £41.90 |
| 02 August 2022 | Huddersfield  | Internal Meeting |  | £92.10 |  | £92.10 |
| 17 August 2022  | Newcastle | Internal Meeting |  | £41.90 |  | £41.90 |
| 18 August 2022 | Huddersfield | Internal Meeting |  | £92.10 |  | £92.10 |
| 28 -29 September 2022 | Newcastle | Internal Meeting |  |  | £156.62 | £156.62 |
| 28 September 2022 | Newcastle | Internal Meeting |  | £34.40 |  | £34.40 |
| 29 September 2022 | Huddersfield | Internal Meeting |  | £92.10 |  | £92.10 |
| 29 September 2022 | Newcastle | Internal Meeting |  |  | £14.20 | £14.20 |
| 29 September 2022 | Newcastle | Internal Meeting |  |  | £11.90 | £11.90 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Debra Bailey**

**Non-Executive Director** - Total claim for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £344.30

- Via Corporate Contract (Hire Car) £0

**Total**  **£344.30**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 28 September 2022 | Ebbsfleet International | Internal Meeting |  | £130.50 |  | £130.50 |
| 29 September 2022 | Newcastle | Internal Meeting |  | £213.80 |  | £213.80 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Mark Ellerby**

**Non-Executive Director -** Total claim for period:

- Expenses Claimed £150.32

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £150.32**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 16 June 2022 | Newcastle | Internal Meeting |  |  | £75.08 |  |  | £75.08 |
| 16 June 2022 | Newcastle | Internal Meeting |  |  | £75.24 |  |  | £75.24 |

**Via Corporate Contract (Travel/ Accommodation) -** No claims for this period.

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Kathryn Gillatt**

**Non-Executive Director -**Total claim for period:

- Expenses Claimed £74.70

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £74.70**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 10 March 2022 | Newcastle | Internal Meeting |  |  |  | £5.00 |  | £5.00 |
| 20-21 April 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 21 April 2022 | Newcastle | Internal Meeting |  |  |  | £5.00 |  | £5.00 |
| 15 -16 June 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 15 June 2022 | Newcastle | Internal Meeting |  |  |  | £14.70 |  | £14.70 |
| 16 June 2022 | Newcastle | Internal Meeting |  |  |  | £5.00 |  | £5.00 |

- Via Corporate Contract (Travel/Accommodation) - No claims for this period.

**-** Via Corporate Contract (Hire Car) – No claims for this period.

**Karen Seth**

**Non-Executive Director -** Total claim for period:

- Expenses Claimed £58.50

- Via Corporate Contract (Travel/Accommodation) £140.90

- Via Corporate Contract (Hire Car) £0

 **Total £199.40**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 20 April 2022 | Newcastle | Internal Meeting |  |  |  | £16.00 |  | £16.00 |
| 20 April 2022 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 21 April 2022 | Newcastle | Internal Meeting |  |  |  | £20.00 |  | £20.00 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Taxi £** | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 29 September 2022 | Newcastle  | Internal Meeting |  |  | £37.30 |  | £37.30 |
| 29 September 2022 | Stalybridge | Internal Meeting |  |  | £103.60 |  | £103.60 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Mel Tomlin**

**Non-Executive Director -**Total claim for period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £156.62

- Via Corporate Contract (Hire Car) £0

**Total**  **£156.52**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 28-29 September 2022 | Newcastle | Internal Meeting |  |  | £156.62 | £156.62 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Martin Kelsall**

**Director of Primary Care Services –** Total claim for period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £0**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation) –** No claims for this period.

**Via Corporate Contract (Hire Car) –** No claims for this period

**Nick O’Reilly**

**Chief Technology Officer –** Total claim for period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £792.64

- Via Corporate Contract (Hire Car) £71.44

**Total £864.08**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation £**  |   |
| 17-19 July 2022 | Oxford | Conference |  |  |  | £190 | £190.00 |
| 17 -19 July 2022 | Oxford | Conference |  |  |  | £198.44 | £198.44 |
| 17–19 July 2022 | Oxford | Conference |  | £354.00 |  |  | £354.00 |
| 19 July 2022 | Durham | Conference |  | £50.20 |  |  | £50.20 |

**Via Corporate Contract (Hire Car)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Destination** | **Purpose** | **Total Cost £** |
| 15-16 August 2022 | Fleetwood | Internal Meeting  | £71.44 |

**Gordon Coyne**

**Director of Workforce Services –** Total claim for period:

Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £0**

**Expenses Claimed –** No claims this period.

**Via Corporate Contract (Travel/ Accommodation) –** No claims this period.

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Dr Alison Metcalfe**

**Head of Professional and Clinical Services -**Total claims for this period:

- Expenses Claimed £757.00

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £757.00**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 27June 2022 |  | Clinical Registration |   |   |  |  | £337.00 | £337.00 |
| 22 July 2022 |  | Clinical Registration |   |   |  |  | £420.00 | £420.00 |

**Via Corporate Contract (Travel/Accommodation)** – No claims for this period

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Miranda Sykes**

**Head of Communications and Marketing -**Total claims for this period:

- Expenses Claimed £77.00

- Via Corporate Contract (Travel/Accommodation) £22.80

- Via Corporate Contract (Hire Car) £0

 **Total £99.80**

**Expenses Claimed**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  | **Other** | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation/** **Meals £**  |  |  |
| 24 May 2022 | London | External meeting |   |   | £25.00 |  | 25.00 |
| 26 May 2022 | London | External meeting |   |   | £5.00 |  | 5.00 |
| 06 June 2022 | Newcastle | Internal meeting |  |  |  | £9.00 (parking) | £9.00 |
| 14 June 2022 | Liverpool | External meeting |  |  | £25.00 |  | £25.00 |
| 15 June 2022 | Liverpool | External meeting |  |  |  | £13.00 (parking)  | £13.00 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £** | **Accommodation £**  |   |
| 23 May 2022 | Newcastle | Internal |  |  |  | £11.40 (taxis) | £11.40 |
| 25 May 2022 | Newcastle | Internal |  |  |  | £11.40 (taxis) | £11.40 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Alison O’Brien**

**Associate Director of Operations -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

**Total**  **£0**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/Accommodation)** – No claims for this period

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Dan Britton**

**Associate Director of Operations -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

**Total**  **£0**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/Accommodation)** – No claims for this period

**Via Corporate Contract (Hire Car) –** No claims for this period.

**2. Gifts/ Hospitality**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name  | Position  | Date received  | Value where known (or estimated) | Provider | Details/Background |
| **Nick O’Reilly** | Chief Portfolio and Prioritisation Officer | 22/09/2022 | £100 (estimate) | UK IT Leaders | UK IT Leaders Forum – North East Dinner  |