**Confirmed Minutes of the NHSBSA Public Meeting held at 2.30pm on**

**Monday 19 December 2022 in the**

**Board Room, Stella House, Newcastle upon Tyne**

**Present:**

Sue Douthwaite Chair

Michael Brodie Chief Executive

Kathy Gillatt Non-Executive Director (via video conference)

Karen Seth Non-Executive Director (via video conference)

Mel Tomlin Non-Executive Director (via video conference)

Brendan Brown Chief Operating Officer (via video conference)

Darren Curry Chief Digital, Data & Technology Officer

Mark Dibble Executive Director of People and Corporate Services

Andy McKinlay Executive Director of Finance, Commercial and Estates

Allison Newell Executive Director of Strategy, Performance, Business Development and Growth (via video conference)

**In Attendance:**

David Jukes Head of Governance and Secretary to the Board

S Douthwaite welcomed those present to the NHS Business Services Authority’s Annual Public Meeting.  S Douthwaite noted no members of the public were present.

**PM22-2/01 Apologies for Absence**

Apologies were received from Debra Bailey and Mark Ellerby

**PM22-2/02 Introduction to the NHS Business Services Authority**

M Brodie presented an overview of the NHSBSA, including Operational Services, Ambitions and Strategic Goals.

M Brodie reminded members that the NHSBSA’s Strategy and Business Plan were available on the website.

M Brodie thanked colleagues and partners for their hard work during the last year.

**PM22-2/03 Performance Summary**

M Brodie presented an overview of performance, including the focus on people and stakeholder engagement and relationships.

M Brodie reminded members that the Annual Report and Accounts were available on the NHSBSA website.

**PM22-2/04 Overview of Annual Accounts 2020/21**

A McKinlay presented key aspects of the NHSBSA’s financial performance during the year.

**PM22-2/05 Questions from the Public**

No members of the public were present.

**PM22-2/06 Any Other Business**

There were no matters of any other business.

**PM22-2/07 Date of Next Public Meeting**

The next public meeting of the NHSBSA Board was likely to be held in June 2023 although this date would be confirmed nearer the time.