**Confirmed Minutes of the NHSBSA Public Meeting held at 12.00 on**

**Tuesday 16 January 2024 in the Board Room, Stella House, Newcastle upon Tyne**

**Present:**

Sue Douthwaite Chair

Michael Brodie Chief Executive

David Leather Non-Executive Director (via video conference)

Mel Tomlin Non-Executive Director (via video conference)

Randeep Sidhu Non-Executive Director (via video conference)

Brendan Brown Chief Operating Officer

Darren Curry Chief Digital, Data & Technology Officer

Mark Dibble Executive Director of People and Corporate Services

Andy McKinlay Executive Director of Finance, Commercial and Estates

**In Attendance:**

David Jukes Head of Governance and Corporate Secretary (Secretary to the Board)

David Walton Head of Financial Accounting & Reporting

**PM23-2/01 Welcome, Introductions, Apologies for Absence and Declarations of Interest**

Apologies were received from Debra Bailey, Kathy Gillatt, Allison Newell and Mathew McKie. There were no declarations of interest declared in relation to the meeting agenda.

S Douthwaite welcomed those present to the NHSBSA Annual Public Meeting. S Douthwaite noted no members of the public were present.

**PM23-2/02 Introduction to the NHS Business Services Authority**

M Brodie presented an overview of the NHSBSA, including an overview of the business and operational services, Strategy, and stakeholders.

M Brodie reminded attendees that the NHSBSA’s Strategy and Business Plan were available on the website.

M Brodie thanked colleagues and partners for their hard work during the last year.

**PM23-2/03 Performance Overview**

M Brodie presented an overview of performance. M Brodie reminded attendees that the Annual Report and Accounts were available on the NHSBSA website.

**PM23-2/04 Accounts 2022/23 Overview**

A McKinlay presented key aspects of the NHSBSA’s financial performance during the year.

**PM23-2/05 Questions from the Public**

No members of the public were present.

**PM23-2/06 Any Other Business**

There were no matters of any other business.

**PM23-2/07 Date of Next Public Meeting**

The next public meeting of the NHSBSA Board was likely to be held in mid-2024 although this date would be confirmed nearer the time.