

**Dental Services** 

### **NHS Dental Services**

### **E Reporting Good Practice Guide**

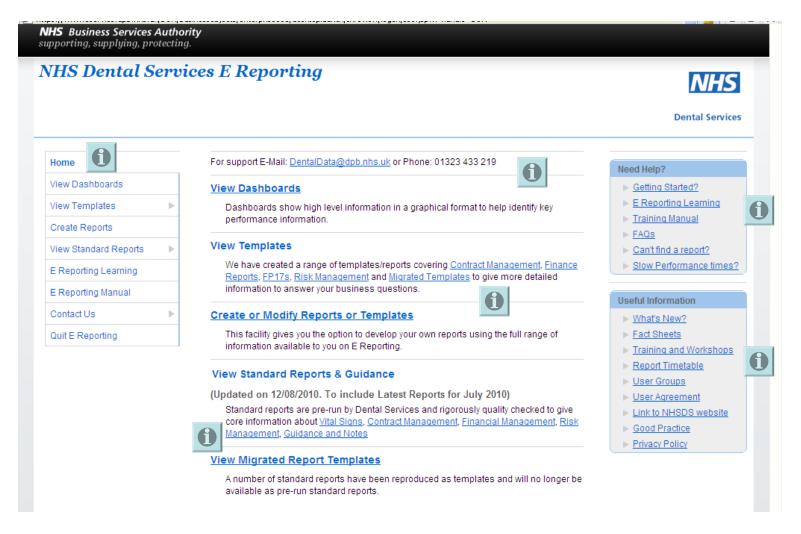
### The Homepage

Supporting the NHS, supplying the NHS, protecting the NHS

NHS Dental Services is a service provided by the NHS Business Services Authority



The homepage is the starting point to all the functionality within E-reporting Click on to jump to the slide







Contact details for support and help



For support E-Mail: <a href="mailto:DentalData@dpb.nhs.uk">DentalData@dpb.nhs.uk</a> or Phone: 01323 433 219

#### View Dashboards

Dashboards show high level information in a graphical format to help identify key performance information.



Click on View Dashboards to see key data for your PCO in from the dashboards







TOTAL Descript Supervisors E Exposerring

Total Supervisors E Exposerring

Total Supervisors E Supervisors Supervi

Click on the Contract Management, Finance Reports, FP17s, Risk Management and Migrated Templates to access template reports on those areas



#### View Templates

We have created a range of templates/reports covering <u>Contract Management</u>, <u>Finance Reports</u>, <u>FP17s</u>, <u>Risk Management</u> and <u>Migrated Templates</u> to give more detailed information to answer your business questions.

#### Create or Modify Reports or Templates



This facility gives you the option to develop your own reports using the full range of information available to you on E Reporting.

Create your own or modify existing reports by clicking here







Click on the Contract Management, Finance Reports, FP17s or Risk Management to access your standard reports



#### View Standard Reports & Guidance

(Updated on 12/08/2010. To include Latest Reports for July 2010)



Standard reports are pre-run by Dental Services and rigorously quality checked to give core information about <u>Vital Signs</u>, <u>Contract Management</u>, <u>Financial Management</u>, <u>Risk Management</u>, <u>Guidance and Notes</u>

See when the reports were last updated

#### View Migrated Report Templates

A number of standard reports have been reproduced as templates and will no longer be available as pre-run standard reports.

Click here to access templates of standard reports









A factsheet on getting started with e-reporting

A comprehensive training manual for e-reporting

A factsheet on finding the right report

Need Help?

Getting Started?

E Reporting Learning

Training Manual

▶ FAQs

Can't find a report?

Slow Performance times?

A tool is designed to help you make the most of the E Reporting system

Frequently asked questions

Getting the best performance from e-reporting including basic requirements for your PC









Updated information on new developments

Information on training available

Details of NHS Dental Services User Groups

Dental Services homepage

**Useful Information** 

What's New?

Fact Sheets

Training and Workshops

Report Timetable <</p>

User Groups

User Agreement

Link to NHSDS website

Good Practice

Privacy Policy

All e-reporting related factsheets

Regular Report information & timetable for production

Licence Agreements

Good Practice Guide to E Reporting & Business Objects

Privacy Statement of NHS
Business Services Authority









### Home View Dashboards View Templates Create Reports View Standard Reports E Reporting Learning E Reporting Manual Contact Us Quit E Reporting

Alternative ways to access parts of ereporting as shown in previous slides

Feedback form: all feedback is read and noted

Easy way to leave the website

