



# NHS Dental Services

## E Reporting Good Practice Guide

### Dashboards - Overview

Supporting the NHS, supplying the NHS, protecting the NHS

NHS Dental Services is a service provided by the NHS Business Services Authority



# Dashboards

- Dashboards are a visual way to view high level information to help identify key performance information.
- They are designed as a starting point leading on to other reports for more detailed information.



# Dashboards



From the Homepage

Click on the View Dashboards

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## [View Dashboards](#)

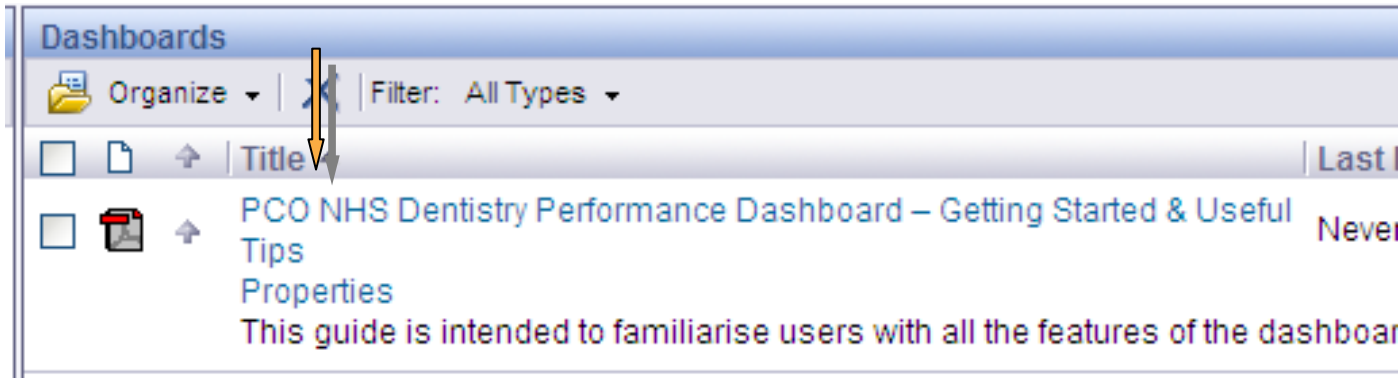
Dashboards show high level information in a graphical format to help identify key performance information.

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# Dashboards

Click on the title to open a a guide to dashboards intended to familiarise users with all the features of the dashboard.



Dashboards

Organize | Filter: All Types

<input type="checkbox"/>	<input type="checkbox"/>	↑	Title	Last
<input type="checkbox"/>		↑	PCO NHS Dentistry Performance Dashboard – Getting Started & Useful Tips Properties This guide is intended to familiarise users with all the features of the dashboard	Never



-

<input type="checkbox"/>		↑	PCO NHS Dentistry Performance Dashboard Final 2008-09 Properties	
<input type="checkbox"/>		↑	PCO NHS Dentistry Performance Dashboard Final 2009-10 Properties	

You can view previous years dashboards by clicking on their title, these dashboards are final outcomes where no more data will be added



# Dashboards

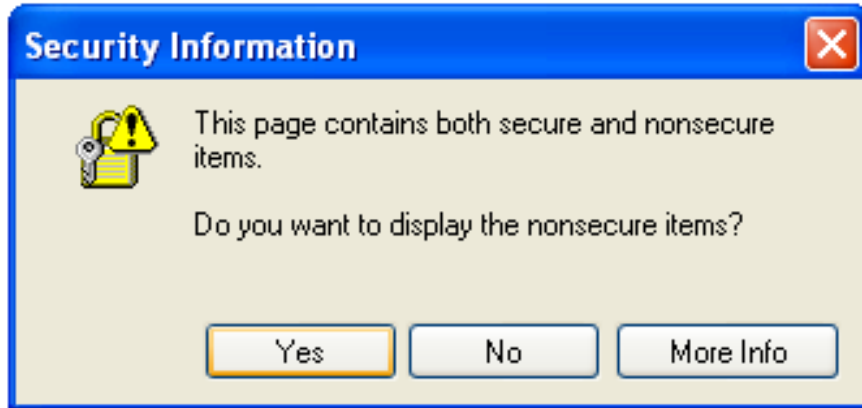
**Dashboards**

Organize | X | Filter: All Types

<input type="checkbox"/>		↑	Title ↓
<input type="checkbox"/>		↑	PCO NHS Dentistry Performance Dashboard – Getting Started & Useful Tips Properties This guide is intended to familiarise users with all the features of the dashboard.
<input type="checkbox"/>		↑	PCO NHS Dentistry Performance Dashboard Current Year Properties
<input type="checkbox"/>		↑	PCO NHS Dentistry Performance Dashboard Final 2008-09 Properties
<input type="checkbox"/>		↑	PCO NHS Dentistry Performance Dashboard Final 2009-10 Properties

Click on the title to open the current dashboard

# Dashboards



If a security prompt appears, click **Yes** to continue.

If a small red cross appears please install Adobe Flash Player from here:

<http://get.adobe.com/flashplayer/>

**Click here to find out more about getting the best performance**



# Dashboards

! Please be patient, it can take a little time for the dashboards to be loaded

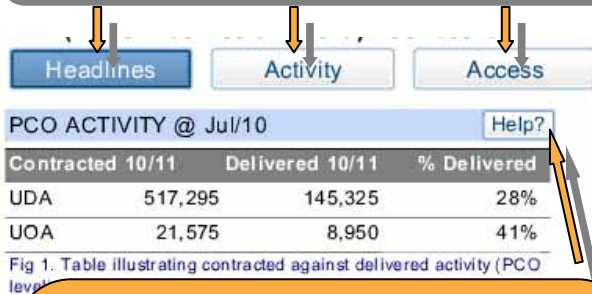
The dashboard interface features a top navigation bar with tabs for 'Headlines', 'Activity' (selected), 'Access', 'Quality', 'Finance', and 'Risk'. Below the navigation bar, there are two main content areas, both displaying 'Loading, please wait...' messages. The left area is titled 'CONTRACT UDA DELIVERY PROFILES @ Jul/10' and includes a legend for 'Contracts' with categories: 'Within normal range()', 'Risk of under delivery()', 'Risk of early delivery()', and 'No activity()'. The right area is titled 'SUMMARY INFORMATION @ Jul/10' and lists various activity types like '2011 Contracted general activity (UDA)'. To the right of the main content, there are three sections: 'Leave Feedback', 'DASHBOARD GUIDANCE' with a 'Show Explanations' button, and 'RELATED ANALYSIS' with a list of report groups and templates. A yellow callout box with an arrow points to the loading screens, stating 'Grey boxes indicate that the data is loading'. At the bottom right, there are three red navigation buttons: a home button, a left arrow, and a right arrow.

Grey boxes indicate that the data is loading



# Dashboards

Click on tabs to see the dashboard for that heading



Each item in the dashboard will have a help button, which gives an explanation of that item

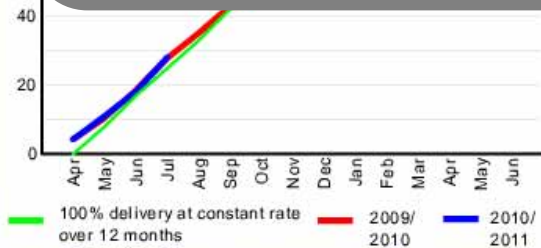


Fig 2. Chart illustrating UDA delivery pattern for the current and previous year

Click to see an overview explanation for each screen, then press Hide Explanations to return to the dashboard

Click here to send us feedback on the dashboard

Fig 4. Chart illustrating the trends in 24 month access since March

PCO CONTRACTS @ Jul/10		Help?
Baseline contracts value	£14,240,851	
General Contracts	102	
Orthodontic Contracts	8	
Mixed Contracts	1	
Providers	88	
Performers	224	

Fig 5. Contract summary information (PCO level)

Related Analysis can point you towards further reports or templates



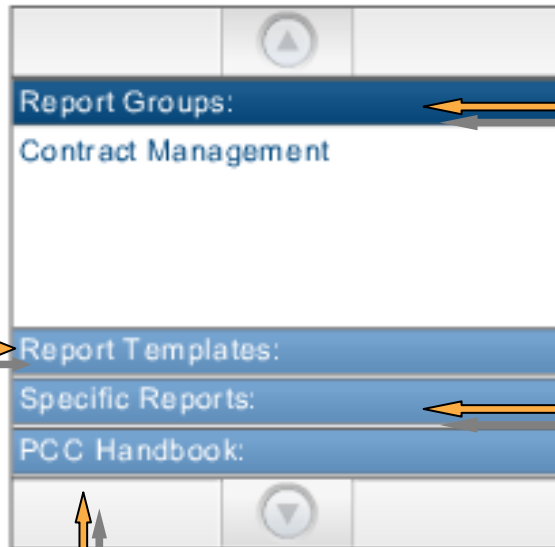


# Dashboards

The aim of the related analysis box is to show you which reports or templates are linked to the data shown in the dashboard, in other words where you can get further data

Report Templates: templates that have been created which you can run from e-reporting

## RELATED ANALYSIS



Report Group: the area where you will find standard reports

Specific Reports : will take you directly to the latest standard reports related to the data shown

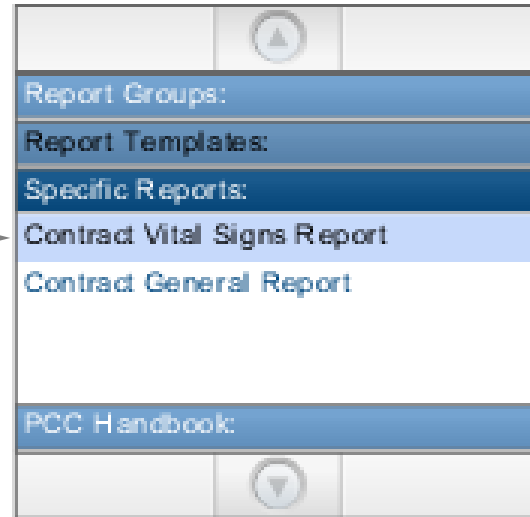
PCC Handbook: Opens the handbook at the appropriate chapter or section related to the dashboard area



# Dashboards

Select the template, report or report group you wish to see

## RELATED ANALYSIS



The screenshot shows a vertical menu titled "RELATED ANALYSIS". At the top is an upward-pointing arrow icon. Below it are several sections: "Report Groups:", "Report Templates:", "Specific Reports:", and "PCC Handbook:". Under "Specific Reports:", the "Contract Vital Signs Report" is highlighted in blue, with an orange arrow pointing to it from the left. Below it is "Contract General Report". At the bottom is a downward-pointing arrow icon.

Click launch to open the PCC Contracts Vital Signs report. Note: This report may have a long download time.

Click on Launch to open the item you wish to see

Launch



# Dashboards



Click on Back to E Reporting to return to the homepage

