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**Clinical Reference Board Meeting**

**Summary Report**

**13<sup>th</sup> January 2017**

<b>Present:</b>		
<b>Chair</b>	Mandie Sunderland	Chief Nurse, Nottingham University Hospitals NHS Trust Chair, NHS Clinical Reference Board
<b>Board Members:</b>		
	Rose Gallagher	Head of Standards, Knowledge and Innovation, Royal College of Nursing
	Prof Greg Dix	Director of Nursing, Plymouth Hospitals NHS Trust
	Dr Naomi Chapman	Clinical Lead, Clinical Evaluation Team
	Geraldine Cunningham	Associate Director of Cultural Change, Barts Health NHS Trust
	Michelle Norton	Director of Nursing, George Eliot Hospital NHS Trust
	Christine Perry	Nursing Executive, Royal Cornwall Hospitals NHS Trust
<b>Apologies:</b>		
	Andy Brogan	Executive Director Mental Health and Executive Nurse, South Essex Partnership NHS Foundation Trust
	Sandy Brown	Director of Nursing and Clinical Quality & Deputy Chief Executive, East of England Ambulance Service NHS Trust
	Shelley Dolan	Chief Nurse, The Royal Marsden NHS Foundation Trust
	Suzanne Banks	Chief Nurse, St George's University Hospitals NHS Foundation Trust
	Prof Nancy Fontaine	Deputy Chief Executive and Chief Nurse, The Princess Alexandra Hospital NHS Trust
	Siobhan Heafield	Regional Nurse Director, Midlands and East, NHS Improvement
	Dee Roach	Executive Director of Nursing and Quality, Lancashire Care NHS Foundation Trust
	Professor Suzanne Hinchliffe	Chief Nurse/Deputy Chief Executive, Leeds Teaching Hospitals NHS Trust
	Clare Linley	Director of Nursing, Leeds North CCG
	Liz Wright	Acting Clinical Products Lead, Department of Health
<b>In attendance</b>		
	Liessa Newnham	Customer Engagement Manager, NHS Business Services Authority
	Justine Henson	Communications and Engagement Lead, Dept of Health (Agenda Items 1&2)
	Ann McChesney	Stakeholder Manager, Dept of Health
	Samantha Lavender	Dept of Health, (Agenda Items 1&2)
	Sally Fenwick	Dept of Health, CET Programme Manager
	Michael Pace	Procurement NCP Lead, NHSBSA. (Agenda Items 1&2)
	Ian White	Programme Lead NCP, NHS Improvement. (Agenda Items 1&2)
<b>Customer Board Exec:</b>		
	Ros Burkinshaw	Stakeholder Manager, NHS Business Services Authority
	Louise Hillcoat	Stakeholder Manager, NHS Business Services Authority

## Part 1

### 1. Introduction

Members were welcomed to the meeting and apologies made for those unable to attend.

### 2. Department of Health update on the Future Operating Model

Ann McChesney and Justine Henson joined the meeting to provide an update on the future operating model.

### 2. Update on Nationally Contracted Products, GIRFT and Procurement Transformation Plans

Members were provided with an update on the elements of the Carter efficiency programme which relate to the Clinical Reference Board.

Key points include;

- Outline of the aims of the programme, efficiencies being driven by transparency and rationalisation of product ranges, commitment to suppliers of the national volume.

- Ensuring that clinical staff have the right products and the procurement staff can access those products at the right price.
- Trusts have been asked to submit their current volumes and to commit to buying the product ranges through the national provider.

Criteria for selection of products for the national programme:

1. Currently sold through NHS Supply Chain
2. Is there a market and more than one supplier in the space?
3. Delivers a good savings opportunities
4. How complex is the change clinically?

#### 4. **Minutes of last meeting – 18<sup>th</sup> November 2016**

The minutes were agreed as a true record. The Chair explained that a summary of actions had been produced and that the majority had been worked on and closed since the last meeting, updates were provided to members.

#### 5. **Customer Survey results and Customer Engagement update**

Liessa Newnham provided an overview of the results of the annual NHS Supply Chain customer survey and the NHSBSA programme of service improvement. Key points included:

- Improvement in recognition of value for money via NHS Supply Chain
- Improvement in customer satisfaction to 7.9/10
- Customers are still unhappy at the level of communication when products are unavailable and when contracts are launched
- Email remains the most popular way of receiving communications
- The printed catalogue is not used by 61% of respondents. Therefore, the printed catalogue will only be produced in October 2017 and will not be reproduced beyond the end of the current contract.

#### 6. **Progress with Clinical Reference Board workplan; key priorities**

##### 6.1 **Ambulance Service – Acute Sector standardisation project**

An update was provided on this pilot project. Key points included;

- Calls have taken place with participating Ambulance Services and their associated trusts to see how to examine standardisation of product usage on: Electrodes, IV Devices, SVO2 and IV Film Dressings for cannulation. Programme management support is being provided by the DH.
- The team is exploring use of a sticker system to identify when an electrode or cannula has been applied in a sterile or non-sterile environment and whether they should be removed in A&E on arrival.

##### 6.2 **Summary of recent engagement with nursing community and active networks**

Update provided by Rose Gallagher.

- A broad RCN workplan is in place for 2017 supporting the work of the CET and the CRB
- Congress 2017 fringe event to be attended by Naomi Chapman, Rose Gallagher and Mandie Sunderland
- Case studies are being produced to demonstrate the impact of nurses on procurement

##### 6.3 **Clinical maturity matrix**

Greg Dix has performed a stock take on how mature clinical procurement is within trusts. He has received good response to the research. Results demonstrated that when a Director of Nursing and Clinical Procurement Specialist is involved in the procurement activity, better savings results are delivered.

##### 6.4 **GS1 activity**

Michelle Norton advised that GS1 are about to announce a further 25 trusts to receive funding to pilot and implement Scan4Safety. George Eliot Trust are partnering with Derby on the GS1 trial.

#### 7. **NHS Clinical Evaluation Team (CET)**

Members were provided with an update on CET progress.

- The CET launch event on 16<sup>th</sup> December was a real success. It was featured in the Nursing Times with a subsequent interview given to Nursing Standard.
- Phase 1 - Four further areas of woundcare are due for completion by end Jan 2017.
- Phase 2 – work on the next tranche of evaluations are now underway

- Four clinical workshops are being arranged in Warrington, Bristol, Liverpool, Guys and St Thomas.
- Supplier information sessions are being held to keep the suppliers informed. Attendance is restricted to one per organisation, which has ensured quality attendees. The questions at the event were all answered and the suppliers have demonstrated respect and buy-in to the process.

**8. AOB**

The Chair thanked the Board and closed the meeting. The next meeting is on 24<sup>th</sup> March 2017 in Manchester.