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Clinical Reference Board Meeting

Summary Report

18th November 2016

Present:		
Chair	Mandie Sunderland	Chief Nurse, Nottingham University Hospitals NHS Trust Chair, NHS Clinical Reference Board
Board Members:		
	Suzanne Banks	Chief Nurse, St George's University Hospitals NHS Foundation Trust
	Sandy Brown	Director of Nursing and Clinical Quality & Deputy Chief Executive, East of England Ambulance Service NHS Trust
	Dr Naomi Chapman	Clinical Lead, Clinical Evaluation Team
	Geraldine Cunningham	Associate Director of Cultural Change, Barts Health NHS Trust
	Siobhan Heafield	Regional Nurse Director, Midlands and East, NHS Improvement
	Michelle Norton	Director of Nursing, George Eliot Hospital NHS Trust
	Dee Roach	Executive Director of Nursing and Quality, Lancashire Care NHS Foundation Trust
Apologies:		
	Andy Brogan	Executive Director Mental Health and Executive Nurse, South Essex Partnership NHS Foundation Trust
	Greg Dix	Director of Nursing, Plymouth Hospitals NHS Trust
	Shelley Dolan	Chief Nurse, The Royal Marsden NHS Foundation Trust
	Rose Gallagher	Head of Standards, Knowledge and Innovation, Royal College of Nursing
	Professor Nancy Fontaine	Deputy Chief Executive and Chief Nurse, The Princess Alexandra Hospital NHS Trust
	Simon Hall	Clinical Specialist Lead, Clinical Evaluation Team
	Professor Suzanne Hinchliffe	Chief Nurse/Deputy Chief Executive, Leeds Teaching Hospitals NHS Trust
	Clare Linley	Director of Nursing, Leeds North CCG
	Stephanie McCarthy	Clinical Specialist Lead, Clinical Evaluation Team
	Liessa Newnham	Customer Engagement Manager, NHS Business Services Authority
	Christine Perry	Nursing Executive, Royal Cornwall Hospitals NHS Trust
In attendance		
	Jillian Best	Clinical Specialist Lead, Clinical Evaluation Team
	Sally Fenwick	Operations Delivery Lead, Department of Health
	Sian Fumarola	Clinical Specialist Lead, Clinical Evaluation Team
	Laura Hailes	Transformation Fellow, Health Education England
	Justine Henson	Communications and Engagement Lead, Dept of Health
	Liam Horkan	Clinical Specialist Lead, Clinical Evaluation Team
	Clare Johnstone	Clinical Specialist Lead, Clinical Evaluation Team
	Stephen Kenny	Head of Pricing and Customer Proposition, NHS Business Services Authority
	Ann McChesney	Stakeholder Manager, Dept of Health
	Marc Naughton	Clinical Specialist Lead, Clinical Evaluation Team
	David Newton	Clinical Specialist Lead, Clinical Evaluation Team
	Liz Wright	Acting Clinical Products Lead, Department of Health
Customer Board Exec:		
	Ros Burkinshaw	Stakeholder Manager, NHS Business Services Authority
	Louise Hillcoat	Stakeholder Manager, NHS Business Services Authority

Part 1

1. Introduction

Members were welcomed to the meeting and apologies made for those unable to attend.

2. Department of Health update on the Future Operating Model

Ann McChesney and Justine Henson joined the meeting to provide an update on the future operating model.

3. Minutes of last meeting – 23rd September 2016

The minutes were agreed as a true record. The Chair explained that a summary of actions had been produced and that the majority had been worked on and closed since the last meeting, updates were provided to members.

4. National Customer Board update

The Chair provided an update from the National meeting on 11th November 2016, highlighting the following key points;

- Great progress on work with NHS Supply Chain, savings from regions £16m ahead of plan at £187m to end October 2016
- Working well together in a complex landscape, acknowledging the need for targeted stakeholder communications
- In discussion with colleagues at NHS Improvement on how to align agendas, roles and responsibilities with Customer Board maintaining a peer to peer support role
- Customer Board engagement through DH Stakeholder Advisory Group on FOM and input into specifications for Category Towers
- CCS dashboard and quarterly newsletter shared across Customer Board
- Excellent progress in Clinical Evaluation Team and support for key procurement initiatives
- Recognition of strong engagement between Clinical Reference Board and regional Customer Boards

5. Progress with Clinical Reference Board workplan; key priorities

5.1 Standardisation project and pilot activity with the Ambulance Service and Acute Trusts

Sandy Brown provided an update on this pilot project. Key points included;

- There has been some excellent dialogue between the acute trusts and ambulance service.
- Good support has been seen from the Ambulance Service national procurement group
- There is a lot of interest from other trusts in this project.

5.2 Summary of recent engagement with nursing community and active networks

Dee Roach fed back from the RCN regional event on 15th November aimed at procurement and clinical staff. Attendance was excellent and the event was very well received, covering some examples of good practice on the 'small changes, big differences' activity.

6. NHS Clinical Evaluation Team (CET)

Members were provided with an update on CET progress.

Phase 1 and 2 project updates

- Phase 1 project reports – CRB members have now provided feedback and are now being signed off by the CRB
- Launch event planned for 16th December 2016
- Phase 2 workplan has now been signed off

7. AOB

The Chair thanked the Board and closed the meeting. The next meeting is on 13th January 2017 in London.