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**Clinical Reference Board Meeting**

**Summary Report**

**23<sup>rd</sup> September 2016**

<b>Present:</b>		
<b>Chair</b>	Mandie Sunderland	Chief Nurse Nottingham University Hospitals NHS Trust Chair, NHS Clinical Reference Board
<b>Board Members:</b>		
	Sandy Brown	Director of Nursing and Clinical Quality & Deputy Chief Executive, East of England Ambulance Service NHS Trust
	Dr Naomi Chapman	Clinical Lead, Clinical Evaluation Team
	Geraldine Cunningham	Associate Director of Cultural Change, Barts Health NHS Trust
	Greg Dix	Director of Nursing, Plymouth Hospitals NHS Trust
	Rose Gallagher	Head of Standards, Knowledge and Innovation, Royal College of Nursing
	Siobhan Heafield	Regional Nurse Director, Midlands and East, NHS Improvement
	Clare Linley	Director of Nursing, Leeds North CCG
	Michelle Norton	Director of Nursing, George Eliot Hospital NHS Trust
<b>Apologies:</b>		
	Suzanne Banks	Chief Nurse, St George's University Hospitals NHS Foundation Trust
	Andy Brogan	Executive Director Mental Health and Executive Nurse, South Essex Partnership NHS Foundation Trust
	Shelley Dolan	Chief Nurse, The Royal Marsden NHS Foundation Trust
	Professor Nancy Fontaine	Deputy Chief Executive and Chief Nurse, The Princess Alexandra Hospital NHS Trust
	Professor Suzanne Hinchliffe	Chief Nurse/Deputy Chief Executive, Leeds Teaching Hospitals NHS Trust
	Liessa Newnham	Customer Engagement Manager, NHS Business Services Authority
	Christine Perry	Nursing Executive, Royal Cornwall Hospitals NHS Trust
	Dee Roach	Executive Director of Nursing and Quality, Lancashire Care NHS Foundation Trust
	Ray Walker	Executive Director of Nursing, Mersey Care NHS Trust
<b>In attendance</b>		
	Ann McChesney	Stakeholder Manager, Dept of Health (Item 7 only)
	Liz Wright	Acting Clinical Products Lead, Department of Health
<b>Customer Board Exec:</b>		
	Ros Burkinshaw	Stakeholder Manager, NHS Business Services Authority
	Louise Hillcoat	Stakeholder Manager, NHS Business Services Authority

## Part 1

### 1. Introduction

Members were welcomed to the meeting and apologies made for those unable to attend. Members were informed that the letter from Jeremy Marlow (NHS Improvement) regarding the Carter recommendations around procurement, standardisation, range reduction and Core List was circulated on 21<sup>st</sup> September to all trust Chief Executives.

### 2. Department of Health update on the Future Operating Model

Ann McChesney joined the meeting to provide an update on the future operating model.

### 3. Minutes of last meeting – 26<sup>th</sup> July 2016

The minutes were agreed as a true record. The Chair explained that a summary of actions had been produced and that the majority had been worked on and closed since the last meeting, updates were provided to members.

### 4. National Customer Board update

The Chair provided an update from the National meeting on 6<sup>th</sup> September 2016, highlighting the following key points;

- Great progress on work with NHS Supply Chain, savings from regions £7m ahead of plan

- Working well together in a complex landscape, with plenty still to do
- In discussion with colleagues at NHS Improvement on how to help them deliver their agenda
- NHSI metrics have been developed to support trusts deliver their PTPs
- Customer Board feedback has been given to Jin Sahota (DoH) on the Future Operating Model
- CCS annual review and quarterly newsletter have been developed as an output from the CCS Operational Review and Survey to which Customer Boards contributed
- Excellent progress in Clinical Evaluation Team and support for key procurement initiatives

## **5. Progress with Clinical Reference Board workplan; key priorities**

### **5.1 Standardisation project and pilot activity with the Ambulance Service and Acute Trusts**

Sandy Brown provided a verbal update along with a summary paper. The project is progressing very well. Key points included;

- Three local partnerships between acute and ambulance trusts are evolving
- Partnerships are currently in the formation stage, with product information being shared
- There is real support for the project and partners are currently working through the processes required to make it happen
- The plan is to develop a database of products and mechanism for mapping price, volume and potential savings
- Further work is required with the procurement and finance teams to understand how these products are procured now and should be procured in the future

### **5.2 Summary of recent engagement with nursing community and active networks**

Rose Gallagher provided an update on RCN activity;

- RCN are working with GS1 on the implementation of nursing staff ID, ensuring that the RCN Union function is engaged from the outset
- The second networking event will be held in Sheffield in November and members are asked to help promote and support the event
- More case studies are being collected for the 'small changes, big differences' website
- An email is going out to the procurement network on the 'small changes, big differences' programme
- The most recent RCN bulletin includes a piece entitled "Buying Better"

### **5.3 Partnership with AUKUH**

- Claire Linley has stepped down as Chair of the AUKUH Deputies Forum as she has moved onto a new role. They are currently recruiting a new Chair.

### **5.4 Clinical maturity matrix**

Greg Dix, Naomi Chapman and Ros Burkinshaw have worked on a draft of the clinical maturity matrix. A copy of the first draft of the matrix has been included in the pre-read pack for information and comment. This has been taken to South West Directors of Nursing forum for completion. It will also go to Southern Customer Board for wider distribution. Clinical Reference Board members are also invited to use and promote the matrix.

## **6. NHS Clinical Evaluation Team (CET)**

Three members of the current team will go back into their host organisations in October / November when the initial 6 month secondment ends. Two new team members have been recruited; a district nurse from North Yorkshire and a paramedic from the North West Ambulance Service.

Phase 1 and 2 project updates

- Emphasis was put on the relationship with procurement colleagues, with the CET forming one part of the "relay team" where the independent clinical outcomes are passed onto procurement professionals to deliver the efficiency savings
- Phase 2 products will be aligned with the work of the Trusted Customers and the Carter programme to support national policy where possible
- A national launch programme will be in place to publicise the first phase of CET outcomes towards the end of the calendar year.

## **7. AOB**

The Chair thanked the Board and closed the meeting. The next meeting is on 18<sup>th</sup> November 2016 in Birmingham.