



NHS Northern Customer Board for Procurement and Supply

Meeting Summary Report

16th September 2016

Present:		
Chair	Mick Guymer	Director, North West Procurement Development
Board Members:		
	Peter Becconsall	Assistant Finance Director, Lancashire Teaching Hospitals NHS Foundation Trust
	Lee Bond	Chief Financial Officer, Hull and East Yorks Hospitals NHS Trust
	Mike Doyle	Assistant Director, North West Procurement Development
	Angela Gaskell	Head of Purchasing and Supplies, St Helens and Knowsley Hospitals NHS Trust
	Lynne Hodgson	Director of Finance, North East Ambulance Service
	Daren Hopkinson	Head of Procurement, North West Ambulance Service
	Chris Slater	Procurement Director, Leeds Teaching Hospitals NHS Trust
	Simon Walsh	Procurement Director, Central Manchester University Hospitals NHS Foundation Trust
	Tony White	Procurement Director, Sheffield Teaching Hospitals NHS Foundation Trust
	Ian Willis	Head of Procurement, York Teaching Hospital NHS Foundation Trust
	Jonathan Wood	Director of Finance, Leeds Teaching Hospitals NHS Trust
Apologies:		
	Dr Naomi Chapman	Clinical Programme Lead, NHS Clinical Evaluation Team
	Paul Havey	Finance Director/Deputy Chief Executive Lancashire Teaching Hospitals NHS Foundation Trust
	Helen Lisle	Director of Procurement & Supplies, Newcastle upon Tyne Hospitals NHS Trust
In attendance		
	Mark Borley	Regional Head of Customer Engagement, NHS Supply Chain
	Stacie Croxton	Customer Service and Marketing Director, NHS Supply Chain
	Andy Harris	Procurement Strategy Lead, NHS Business Services Authority, Regional co-ordinator for the HCSA
	Stephen Kenny	Head of Pricing and Customer Proposition, NHS Business Services Authority
	Will Laing	Business Partner - Health, Crown Commercial Service
	Ann McChesney	Stakeholder Manager, Cabinet Office (Section 4 only)
	Alan Wain	Deputy Director- Complex Transactions, Cabinet Office (Section 4 only)
Customer Board Exec:		
	Ros Burkinshaw	Stakeholder Manager, NHS Business Services Authority
	Louise Hillcoat	Stakeholder Manager, NHS Business Services Authority

1. Introduction

Introductions took place with Jonathan Wood, Will Laing, Stephen Kenny and Louise Hillcoat welcomed to their first meeting.

2. Minutes and Action report

No matters of accuracy were raised with regards to the minutes of the last meeting on 10th June 2016. The actions from the last meeting were reviewed and updates provided.

3. Update from the National Customer Board meeting

The Chair provided an update from the National meeting on 6th September 2016, highlighting the following key points;

- Great progress on work with NHS Supply Chain, savings from regions £7m ahead of plan
- Working well together in a complex landscape, with plenty still to do
- In discussion with colleagues at NHS Improvement (NHSI) on how to help them deliver their agenda
- NHSI metrics have been developed to support trusts deliver their PTPs
- Customer Board feedback has been given to Jin Sahota (DoH) on the Future Operating Model
- CCS annual review and quarterly newsletter have been developed as an output from the CCS Operational Review and Survey to which Customer Boards contributed
- Excellent progress in Clinical Evaluation Team and support for key procurement initiatives

4. Review of Progress against Objectives and Workplan for the Northern Board

4.1 Board members reviewed the workplan with updates below:

4.2 Clinical Reference Board and National Clinical Evaluation Team Update

Members were provided with a brief update on the Clinical Reference Board and the Clinical Evaluation Team. Key points covered;

- The CET are now in stage 3-4 of their five stage process for the first phase of products
- Most products are still on track to deliver outcomes by the end of October however those more contentious categories (namely woundcare) require additional stakeholder engagement and will be available by the end of November
- The outcomes of the CET can be used by trusts and by the national procurement provider to inform procurement activity
- The CET is not currently working towards a national woundcare formulary. The outcomes will take the form of a star rating with an explanation sheet for each product reviewed, which can be used by the procurement community to support activity such as range rationalisation and standardisation, locally, regionally or nationally.

4.3 Crown Commercial Service

Will Laing provided an update on the current position with CCS. Key points included;

- Current and upcoming opportunities are highlighted through the quarterly newsletter and members felt this was useful
- The business plan was shared with members and Will Laing noted that £150bn of spend occurs in the wider public sector with an estimated £50-60bn on common goods and services
- Buildings, technology and facilities management were referenced of particular note to the NHS
- CCS work closely with the Shelford group and NWPD, and are keen to work more with these collaborative groups avoiding duplication and providing better value for money for the NHS.
- CCS has also committed to provide further data on trust engagement with CCS to pinpoint opportunities for further savings.

4.4 NHS Supply Chain (NHSSC) progress Consumables

Stacie Croxton and Mark Borley updated the Boards on the NHSSC programme. Key points included;

- NHS Supply Chain is currently ahead of savings target but recognises the target does get harder as time goes on
- The Core List plan has been circulated to members and there are 29% - 49% savings available. Future Core List products will be reviewed by the Clinical Evaluation Team where possible
- Adoption of Core List is highest in the Northern region, with no specific requests of local trusts.
- Compare and Save (CAS) is the third element of the national programme. NHSSC are aware of the challenges with the programme and with switching products in trusts, however some level of switching will be needed to achieve the required savings for the NHS.

5. Trusted Customer discussion

Trusted Customer Board members updated members on progress in their categories, with Andy Harris providing an update on the overall programme.

A Trusted Supplier programme is developing alongside the Trusted Customer programme. This programme looks at what customers value in a supplier and create a programme around that.

Criteria will be objective and not include subjective metrics, moving towards further collaboration and engagement with the suppliers that meet those criteria.

6. Supporting Carter recommendations across the North

The Chair advised members that the Board will continue to monitor and support trusts in achieving their objectives within the Carter trusts. It has also been agreed that HCSA will circulate communications to their members on Carter programme updates as it has been recognised that outside the Carter trusts there has been a lack of communication.

7. Scan4Safety update

Chris Slater presented an update on the Scan4Safety programme which Leeds Teaching Hospitals are part of. Key points raised;

- Key elements involve linking patient to product and place. All rooms, locations and beds now have a unique code. They are working with suppliers to get GTINs onto the products as there is a big issue on standardisation of supplier information on products
- All patients are being given a unique barcode
- Inventory systems are being developed to use this data effectively, which works well with high cost products
- Links into the Electronic Patient Record are evolving
- The DH has written a business case for further funding for additional trusts to add to the 6 existing demonstrator sites
- The Scan4Safety programme has its own set of metrics and the demonstrators have called for alignment with the Carter metrics
- There will be a national supplier event in January to provide information and encourage engagement

8. Update from Collaboratives

An updated overview of collaborative activity was circulated for reference as part of the pre-read pack and members provided further information.

8.1 NWPD

- Focus on supporting trusts in the NW with their Procurement Transformation Plans. Inventory management workshops are coming up, any interested trusts should get in touch with Mike Doyle
- NWPD are working with NHSSC to look at products not currently covered by the category strategies for example single use theatre clothing and pressure area care.

8.2 North East Region

Monthly meetings are now in place for North East HoPs, looking at aligning opportunities with contract expiry dates.

8.3 Yorkshire Group

- 205 staff have registered on the PSDN networks with 30 online modules accessed
- Yorkshire and Humber have fed back on reasons for lack of uptake of Core List
- The group has collated a list on supporting Carter recommendations and where trusts locally are positioned. PTPs have been shared along with mechanisms for extracting data effectively.

8.4 Working Together Group (WTG)

- The focus has been on the STP shared services concept and what it means in terms of alignment with the WTG group
- Tony White is stepping down as leader of the WTG procurement group next month and will be replaced on the Northern Customer Board by Andrea Smith, HoP at Doncaster and Bassetlaw Hospitals.

9. Procurement Skills Development Network update/report (PSDN)

In the North East the PSDN have linked with the Finance Skills Development Network on training and uptake has been excellent.

10. AoB

Ann McChesney and Alan Wain from the Cabinet Office represented the Department of Health and provided an update on the progress of the future operating model. The Chair thanked the Board and brought the meeting to a close. The next meeting is on Friday 9th December 2016, 10:30 – 14:30.