

Understanding your Schedule of Payments

**For Pharmacy Contractors paid by the
NHS Business Services Authority**

Your payments

At the beginning of each month, pharmacy contractors send to NHS Prescription Services all of the prescription forms for items dispensed the previous month to patients.

NHS Business Services Authority then calculates the reimbursement and remuneration fees you are due based on the information on the forms and according to the reimbursement and remuneration rules set out in the NHS England and Wales Drug Tariff.

<http://www.nhsbsa.nhs.uk/prescriptions/drugtariff>

Once we have processed all contractors accounts we then arrange for a payment to be made directly into your bank account.

Your Schedule of Payments

Before we make your payment, we will send you a schedule to provide confirmation of payments to be made to your pharmacy. Your schedule records your payments for drugs and appliances dispensed, fees and locally authorised payments from your NHS England local team.

The following pages explain key sections of your schedule.

The example Schedule of Payments we've included in this booklet is for September 2015 dispensed prescriptions which we would have processed in October 2015 and sent you a schedule in November 2015 for payment on 01 December 2015. The pharmacy name and account used is a fictitious one.

Schedule of Payments

For: +++++7 <9A-GH @18
T/A: +++++7 <9A-GH
OCS code: F++++

All of the details on your schedule relate to the dispensing month shown with the exception of the advance payment and certain locally authorised payments from your NHS England local team.

++'5 BMFC58
ANY TOWN
ANY COUNTY
AN77 7AN

The Important Message facility is used to highlight areas of interest to pharmacy contractors.

Dispensing Month: Sep 2015

IMPORTANT MESSAGE

Payments for the Advanced Flu Service will be shown under 'Details of Other Amounts Authorised'. 'Flu Reimbursement Payment' detailing the cost of the vaccination and 'Flu Remuneration Payment' detailing the cost of the fees. For further information please go to <http://www.nhsbsa.nhs.uk/5244.aspx>

Net Payment made by NHSBSA 01 Dec 2015 by BACS £ **60,206.64**

SUMMARY OF PAYMENT AMOUNTS

Total of drug and appliance costs		£	46,949.22
Total of all fees			13,969.70
Total of drug and appliance costs plus fees			60,918.92
Total of charges (including FP57 refunds)			-688.80
Total of account			60,230.12
Recovery of advance payment			-58,406.38
Recovery of advance payment in respect of a late registered batch			0.00
Balance due in respect of	Sep 2015		1,823.74
Payment on account for	Oct (6093 items less 109 charges)		57,903.65
Advance payment in respect of a late registered batch			0.00
Total amount authorised by NHSBSA			59,727.39
Total amount authorised by LPP			152.01
Total of other amounts authorised			327.24
Net payment made by NHSBSA			60,206.64

Figures as declared on your submission document.

If your batch is registered after advances have been calculated then your payment will appear in 'advance payment in respect of a late registered batch'. The calculation remains the same.

The percentage deducted is based upon the SDR prices. The discount scale can be found in the Drug Tariff, Part V.

DRUG AND APPLIANCE COSTS

Total of basic prices at standard discount rate		£	38,015.74
Discount	@ 9.57 %		-3,638.11
Total of basic prices at zero discount			12,296.24
Sub total of basic prices			46,673.87
Out of Pocket expenses			40.00
Payment for consumables	6093 @ 1.24 p		75.55
Payment for containers			159.80
Total of drug and appliance costs			46,949.22

Payment for containers is paid at a rate of 10p for every prescription (except special containers) supplied where the quantity ordered is outside of the pack size. Drug Tariff Part IV contains further information.

Payment as set out in the Drug Tariff Part II Clause 12 is based upon the claim endorsed on the prescription form where the total amount of any claim is greater than 50p. The total amount of the claim will be made.

PRESCRIPTION FEES

Professional fee	6093 @ 90.00 p	£	5,483.70
Repeat dispensing fee			125.00
Practice payment			3,332.87
Additional fees			60.00
2A unlicensed medicines			0.00
2B appliances - measured and fitted			121.50
appliance - home delivery			308.03
2E controlled drug schedules 2 and 3			50.10
Methadone payment			245.83
2F expensive prescription fees	60		0.00
Manually priced			2,091.67
Establishment payment			
Sub total of prescription fees			11,818.70
Other fees			1,876.00
Medicines use reviews			0.00
Appliance use reviews carried out at patients home			0.00
Appliance use reviews carried out at premises			0.00
Stoma customisation			0.00
New medicine service			275.00
Total of all fees			13,969.70

Banded payments paid in accordance with stated rates and criteria set out in the Drug Tariff, Part VIA.

This payment is the total of the two fees for oral liquid methadone as stated in the Drug Tariff Part IIA.

Advanced service payments under Part VIC of the Drug Tariff will appear in these lines.

NMS payments are a banded payment and paid in accordance with the stated rates and criteria set out in Part VIC of the Drug Tariff.

Schedule of Payments

For: 7777 CHEMIST LTD 77 ANY ROAD
T/A: 7777 CHEMIST ANY TOWN
OCS code: F7777 ANY COUNTY
AN77 7AN

Dispensing Month: Sep 2015

This section details items transferred between groups. Refer to the 'Charges' section of this document for further information.

ITEMS TRANSFERRED BETWEEN EXEMPT AND CHARGEABLE GROUPS

Exempt to Chargeable	3
part 3 unsigned by patient/patient rep.	3
Exempt to Chargeable (old rate)	0
Chargeable to Exempt	0
Chargeable (old rate) to Exempt	0

Key Part 2 - Prescription charge box on reverse of prescription form
Part 3 - Patient/representative signed declaration section on reverse of prescription form

SUMMARY OF EXPENSIVE ITEMS

The total number of items reported may not always correspond with the number of "Expensive prescription fees" shown on the schedule of NHSBSA authorised payments. This is due to the fact that any information in this Expensive Item List is reported at drug code level. The basic price values in the table below do not take into account any broken bulk adjustments credited/debited in the total basic prices included under Drug and Appliance Costs above.

DESCRIPTION	NUMBER OF ITEMS	TOTAL BASIC PRICE £
Number of items over £ 100 and up to £ 300	50	7,453.01
Number of items over £ 300	10	4,838.21
Total of items over £ 100	60	12,291.22

This area has been expanded to show items which have a basic price equal to or over £100. This includes information for extemporaneously prepared items and items from more than one pack size equal to or over £100. The items will be shown in descending order.

DETAILS OF ITEMS WHICH HAVE A BASIC PRICE EQUAL TO OR OVER £ 100

FORM/ ITEM	DESCRIPTION	PACK SIZE	QTY	BASIC PRICE £
A01536/1	XEPLION 100MG/1ML INJ PRE-FILLED SYRINGES 1	1.00	2	628.14
A01537/1	XEPLION 100MG/1ML INJ PRE-FILLED SYRINGES 1	1.00	2	628.14
Z00808/2	PRAMIPEXOLE 2.1MG MODIFIED-RELEASE TABLETS 30	30.00	60	519.82
A01581/1	XEPLION 75MG/0.75ML INJ PRE-FILLED SYRINGES 1	1.00	2	489.80
A01582/1	GLYCOPYRRONIUM BROMIDE 1MG TABLETS 30	30.00	100	483.33
A01580/1	PROGLYCEM 250MG/5ML ORAL SUSPENSION 30	30.00	3	478.20
Z00272/2	MODIGRAF 1MG GRANULES SACHETS 50	50.00	60	427.98
A01022/2	GLYCOPYRRONIUM BROMIDE 1MG TABLETS 30	30.00	84	406.00
A01061/2	GLYCOPYRRONIUM BROMIDE 1MG TABLETS 30	30.00	84	406.00
A01535/1	ROTIGOTINE 4MG/24HOURS TRANSDERMAL PATCHES 28	28.00	84	370.80
A01533/3	CINACALCET 30MG TABLETS 28	28.00	56	251.50
A01556/1	FORTINI MULTI FIBRE LIQUID UNFLAVOURED 200	200.00	72	242.64
A01539/1	EMTEVA CATHETER 12CH 30	30.00	6	240.72
A00941/1	GOSERELIN 10.8MG IMPLANT PRE-FILLED SYRINGES 1	1.00	1	235.00
A01543/2	ZOLADEX LA 10.8MG IMPLANT SAFESYSTEM PRE-FILLED SYRINGES 1	1.00	1	235.00
A01557/1	DEXAMFETAMINE 5MG TABLETS 28	28.00	252	222.75
A01546/1	FRESUBIN 2KCAL CREME DESSERT CAPPUCCINO 500 4 X 125G POTS	500.00	14000	216.16
A01233/1	APIXABAN 5MG TABLETS 56	56.00	168	184.50
A01534/1	PROLIA 60MG/1ML SOLUTION FOR INJECTION PRE-FILLED SYRINGES	1.00	1	183.00

Schedule of Payments

For: 7777 CHEMIST LTD 77 ANY ROAD
T/A: 7777 CHEMIST ANY TOWN
OCS code: F7777 ANY COUNTY
AN77 7AN

Dispensing Month: Sep 2015

DETAILS OF ITEMS WHICH HAVE A BASIC PRICE EQUAL TO OR OVER £ 100

FORM/ ITEM	DESCRIPTION	PACK SIZE	QTY	BASIC PRICE £
A00938/4	EPLERENONE 25MG TABLETS 28	28.00	112	179.96
A01549/4	GABITRIL 10MG TABLETS 100	100.00	168	174.87
A00697/3	LACOSAMIDE 50MG TABLETS 14	14.00	217	167.56
A01213/2	LANTUS 100UNITS/ML INJ 3ML PRE-FILLED SOLOSTAR PEN 5	5.00	20	166.00
A01542/1	E-D3 1,000UNIT TABLETS 30	30.00	60	165.00
Z00728/2	E-D3 1,000UNIT TABLETS 30	30.00	60	165.00
A01547/4	PREDNISOLONE 5MG SOLUBLE TABLETS 30	30.00	90	160.44
A01560/2	PREDNISOLONE 5MG SOLUBLE TABLETS 30	30.00	90	160.44
Z00449/1	URSODEOXYCHOLIC ACID 150MG TABLETS 60	60.00	504	159.77
Z00272/1	MODIGRAF 0.2MG GRANULES SACHETS 50	50.00	112	159.71
A01563/2	ASACOL 400MG MR GASTRO-RESISTANT TABLETS 90	90.00	480	156.85
A01554/3	ROTIGOTINE 8MG/24HOURS TRANSDERMAL PATCHES 28	28.00	28	149.93
A01531/1	EXCEPTION HANDLER DISCOUNT NOT DEDUCTED ITEM 1	1.00	40	141.18
A01561/1	NEOCATE ADVANCE POWDER BANANA & VANILLA 750 15 X 50G	750.00	2250	139.05
Z00097/2	LEVEMIR INNOLET 100UNITS/ML INJ 3ML PRE-FILLED PEN 5	5.00	15	134.55
A01530/1	D-VIT3 400UNIT CAPSULES 30	30.00	90	131.97
Z00037/1	NEOCATE ADVANCE POWDER UNFLAVOURED 1000 10 X 100G SACHE	1,000.00	2250	131.85
A00671/1	PREGABALIN 50MG CAPSULES 84	84.00	112	128.80
A00699/1	PREGABALIN 50MG CAPSULES 84	84.00	112	128.80
A01532/1	CINACALCET 30MG TABLETS 28	28.00	28	125.75
A01554/2	ROTIGOTINE 4MG/24HOURS TRANSDERMAL PATCHES 28	28.00	28	123.60
Z00453/1	PHENYTOIN SODIUM 100MG TABLETS 28 2 X 14 TABLETS	28.00	112	120.00
Z00763/2	NOVOMIX 30 FLEXPEN 100UNITS/ML INJ 3ML PRE-FILLED PEN 5	5.00	20	119.56
A01552/3	SERETIDE 250 EVOHALER 120	120.00	2	118.96
A01553/1	FLUTICASONE 250MICROG / SALMETEROL 25MICROG/DOSE INH	120.00	2	118.96
A01555/1	FLUTICASONE 250MICROG / SALMETEROL 25MICROG/DOSE INH	120.00	2	118.96
A01558/1	SERETIDE 250 EVOHALER 120	120.00	2	118.96
A01576/2	SERETIDE 250 EVOHALER 120	120.00	2	118.96
A00781/1	VICTOZA 6MG/ML SOLUTION FOR INJECTION 3ML PRE-FILLED PEN 3	3.00	3	117.72
A01541/3	VICTOZA 6MG/ML SOLUTION FOR INJECTION 3ML PRE-FILLED PEN 3	3.00	3	117.72
Z00846/4	VICTOZA 6MG/ML SOLUTION FOR INJECTION 3ML PRE-FILLED PEN 3	3.00	3	117.72
A01548/1	RIVAROXABAN 20MG TABLETS 28	28.00	56	117.60
Z00039/4	RIVAROXABAN 20MG TABLETS 28	28.00	56	117.60
Z00369/3	OMEPRAZOLE 20MG/5ML ORAL SUSPENSION 150	150.00	150	116.31
Z00776/1	FORTISIP COMPACT LIQUID APRICOT 500 4 X 125ML BOTTLE	500.00	7000	113.12
A01551/2	FORTICREME COMPLETE DESSERT FOREST FRUITS 500 4 X 125G	500.00	7000	109.76
A01545/1	COLOMYCIN 1MILLION UNIT INJ VIALS 10	10.00	60	108.00
A01629/1	TETRABENAZINE 25MG TABLETS 112	112.00	120	107.14
A00653/2	METFORMIN 500MG/5ML ORAL SOLUTION SUGAR FREE 150	150.00	600	105.16

Schedule of Payments

For:	7777 CHEMIST LIMITED	77 ANY ROAD
T/A:	7777 CHEMIST	ANY TOWN
OCS code:	F7777	ANY TOWN
		AN77 7AN
Dispensing Month:	Sep 2015	

DETAILS OF ITEMS WHICH HAVE A BASIC PRICE EQUAL TO OR OVER £ 100

FORM/ ITEM	DESCRIPTION	PACK SIZE	QTY	BASIC PRICE £
A01538/1	METFORMIN 500MG/5ML ORAL SOLUTION SUGAR FREE 150	150.00	600	105.16
A01559/1	PENTASA 500MG MODIFIED-RELEASE TABLETS 100 10 X 10 TABLETS	100.00	336	103.29

ENQUIRIES

Please contact Prescription Services on 0300 3301349 if you have any queries about the following:

- Pharmacy Processing
- Prescription Searches
- Transferred Items
- Contractor Payment Information and Schedule reprint requests

For Local Payment enquiries, contact your Area Team.

INFORMATION

The payment date for the dispensing month of October 2015 will be 31 December 2015, if you do not receive your Schedule of Payments by the payment date, please contact Prescription Services on 0300 3301349.

The electronic Drug Tariff provides access to the current edition of the National Health Service Drug Tariff for England and Wales, compiled on behalf of the Department of Health by the NHSBSA. This can be found at www.nhsbsa.nhs.uk/924.aspx

For guidance on the sorting and submission of your prescription forms including completion of the FP34C submission document, please visit the website at www.nhsbsa.nhs.uk/2473.aspx

Any enquiries should be made direct to our Prescription Services contact number.

This section informs you of the next payment date. You must inform us if you have not received your schedule by the payment date, otherwise there may be a charge for backdated copies.

Advanced Services Drug Tariff Part VIC

Medicine Use Reviews (MUR) - a fee of £28.00 per MUR service consultation is payable to all pharmacy contractors who meet the requirements for this service. Contractors are reminded that payment will be made up to a maximum of 400 MURs per pharmacy for the period 01 April to 31 March in any year, there are exceptions to this detailed in the Drug Tariff Part VIC. The number of MUR's claimed can be found in the prescription data section of the schedule and the payment under prescription fees. If we are instructed by your NHS England local team to recover any overpayments for MUR's these will be displayed in details of amounts authorised by your Area Team.

National Influenza Adult Vaccination Service – Payments are made monthly for this service on receipt of the Community Pharmacy Seasonal Influenza Vaccination claim form. A fee of £7.64 will be paid for each adult flu vaccination administered by a pharmacy contractor together with an additional £1.50 to cover training and clinical waste costs associated with the vaccination. The payment for the fee element is shown under details of other amounts authorised as 'Flu Remuneration Payment'. To find out the number of vaccines we have paid you for the value shown in this line can be divided by £9.14. The cost of the vaccination is displayed as 'Flu Reimbursement Payment' and you will be reimbursed the cost of the vaccine in accordance with Part II, Clause 8C (Basic Price) of the Drug Tariff. VAT allowance at the applicable rate is also added to the payment.

Prescription Charge Deductions and Switching

Before you send in your prescription forms you must sort them in to different piles, including one for forms where patients paid a prescription charge, and one of forms where patients were exempt from charge. It is important to make sure that if patients are exempt that they (or their representative) have ticked and signed the declaration of exemption when required as set out in the NHS England and Wales Drug Tariff, otherwise we may deduct prescription charges from your payment.

We have information about how to sort your forms on our website, 'Prescription Charges and Your Reimbursement'

<http://www.nhsbsa.nhs.uk/PrescriptionServices/1690.aspx>

There are two different sections you need to look at on your Schedule of Payments.

Charges

This is the most important section of the two that you should look at. The top of page 2 of your Schedule of Payments 'Charges' tells you how many charges we have deducted from your payment. The number of chargeable items shown should be similar to the number of chargeable which you declared on your previous month's submission document (FP34C).

For the example schedule we've included in this booklet (September 2015 dispensed) you would need to look at your September 2015 FP34C.

Items transferred between exempt and chargeable groups

We transfer or 'switch' items between both exempt and chargeable groups when we identify that they are not in their correct group. The figure shown tells you how many items we needed to transfer, but does not always mean that we have deducted a charge from your payment. You should always check the numbers and values in the 'Charges' section. Switched items will not include those which are EPS. EPS items are processed as declared.

Other terms explained

Local amounts authorised by the Area Team

NHS Business Services Authority makes payments, and also deductions, on behalf of your NHS England local team for services you've provided in your local area. For payments described on your Schedule of Payments as 'Local Schemes' you will have been notified separately by your NHS England local team which payment categories these relate to.

Average Item Value

The average item value is calculated using the total of drug and appliance costs plus fees from page 1, less the value of medicine use reviews, appliance use reviews and new medicine service, divided by the total number of professional fees from page 1.

For example:

$$£60,918.92 - £1,876.00 - £275.00 = £58,767.92 \text{ divided by } 6093 = £9.65$$

For contractors who have not submitted for three months previously, a national average is applied.

Summary of Expensive Items

The number and value of items equal to or over £100 before any adjustments for broken bulk, are displayed in full on the schedule. This includes items where the combined net ingredient cost of every element which made up that item is equal to or more than £100. The items are shown in descending order.

Need more information?

Our website has lots of useful information about how we calculate payments, when we make payments, endorsing. It has extra help such as an electronic version of the Drug Tariff . You can access our knowledge base from this link http://contactcentreservices.nhsbsa.nhs.uk/selfnhsukokb/AskUs_PS/template-group.do

Speak to one of our advisors on **0300 330 1349 (local call rate)**.

Did you know..... ?

You can now access your Schedule of Payments via the Information Services Portal.

Further information is available here <http://www.nhsbsa.nhs.uk/PrescriptionServices/4926.aspx>

Coming soon in early 2016.....

The Prescription Item Report please register for the Information Services Portal to access this information when it becomes available