NHS Business Services Authority

NHS Midlands Customer Board Meeting Summary Report 19th October 2016

Present:		
Chair	David Melbourne	Deputy Chief Executive and Chief Finance Officer Birmingham Children's Hospital NHS Foundation Trust/Birmingham Women's Hospital NHS Foundation Trust
Board Members:		
	David Coley	Director of Procurement, Black Country Alliance
	Jim Forsyth	Head of Procurement, Hertfordshire NHS Procurement
	Duncan Freeman	Interim Head of Procurement, East of England Ambulance Service NHS Trust
	Cathy Griffiths	Head of Procurement, Birmingham Children's Hospital NHS Foundation Trust
	Nathan Joy- Johnson	Associate Director - Procurement and Commercial Services University Hospital of North Midlands NHS Trust
	Charlotte Kings	Head of Procurement, Worcestershire Acute Hospitals NHS Trust
	Geoff Roberts	Independent Consultant - Effective Purchasing
	Mark Roscrow	Head of Procurement Services, NHS Wales Shared Services Partnership
	Ben Shaw	Head of Procurement and Supplies, University Hospitals of Leicester NHS Trust
	Tony Stanyard	Head of Procurement, Nottingham University Hospitals NHS Trust
	Bernadette Weaver	Head of Procurement, Papworth Hospital NHS Foundation Trust
Apologies:		
	Chris Benham	Director of Operational Finance, University Hospitals of Leicester NHS Trust
	lan Hooper	Head of Procurement, Cambridge University Hospitals NHS Foundation Trust
	Allan Rivans	Head of Procurement, Northampton General Hospital NHS Trust
In attendance		
	Stacie Croxton	Marketing and Customer Services Director, NHS Supply Chain (Part 1 only)
	Andy Harris	Procurement Strategy Lead, NHS Business Services Authority, Regional co-ordinator for the HCSA
	Justine Henson	Lead for Stakeholder Engagement and Communications, Department of Health (Part 2 only)
	Mark Holmes	Head of Customer Engagement – Central, NHS Supply Chain (Part 1 only)
	Stephen Kenny	Head of Pricing and Customer Proposition, NHS Business Services Authority
	Stephanie McCarthy	Clinical Specialist Lead, NHS Clinical Evaluation Team (Item 9 only)
	Juliette New	Engagement Manager, GS1 UK Health (Items 1 & 2 only)
	Jane Platts	Business Delivery Manager – Health, Crown Commercial Service (Part 1 only)
	Chris Stirling	Department of Health (Part 2 only)
Customer Board Exec:		
	Rosalyn Burkinshaw	Stakeholder Manager, NHS Business Services Authority

Debbie Pacey	Stakeholder Co-ordinator, NHS Business Services
	Authority

1. Introduction

New members were welcomed to the meeting and introductions took place.

2. Minutes

No matters of accuracy were raised and the minutes were agreed as a true record.

3. Action Report

The Chair explained that a summary of actions had been produced and that the majority had been worked on and closed since the last meeting, updates were provided to members.

4. Update from National Customer Board

4.1 The Chair ran through the highlights from the last National meeting on 6th September, referenced in the pre-read pack.

5. **GS1** compliance – update and discussion to support the Midlands

Juliette New joined the Board to provide an update on the GS1 Scan4Safety programme and the requirements of Trusts to ensure GS1 standards are met. Key points raised;

- GS1 will touch all aspects of procurement activity within a trust
- Six demonstrator sites are providing insight into the process to ease transition for trusts. Information and updates are being posted on the DH run CPE portal
- A further 25 trusts will begin the process of GS1 compliance in October 2017
- DH have written a business case for further funding (£300m) to support the move to GS1 compliance for the remaining acute trusts. If trusts have not yet submitted a GS1 adoption plan they will need to do so in order to access funding and support. There is no clarity yet on when community, mental health and ambulance trusts will be expected to be GS1 compliant.
- Further information is available from www.scan4safety.nhs.uk
- Trusts are invited to a National DH workshop on 23rd and 24th January in London

6. Crown Commercial Service (CCS)

- 6.1 Jane Platts introduced herself to the Board and provided an update on the recent changes and priorities for CCS. An operational review has just been completed and as a result the 2016/17 business plan included in the pre-read pack was produced. This represents the areas customers have suggested could be developed, and aims to grow the wider public sector activity by 20%. There is a commitment from CCS to provide greater savings and greater transparency to the NHS.
- 6.2 Jane Platts pointed trusts to the newsletter highlighting opportunities and referenced upcoming trust level data reports which will help trusts understand their CCS spend to then identify opportunities and potential case studies from the NHS.

7. NHS Supply Chain Contract Performance Update

7.1 National performance

The NHS have recorded £182m of savings through NHS Supply Chain which is ahead of schedule and the calendar year target has already been met. A current challenge being at contract launch stage suppliers are now taking the opportunity to put prices up and NHS Supply Chain are putting in place additional processes to try and mitigate this. The formal stand point is that no price increases will be accepted, irrespective of the current economic and political climate.

7.2 **Programmes of activity**

- The Core List programme as we know it will be halted and it will be replaced by the NHS Improvement initiative on Nationallly Contracted Products (NCP). Further details are still being clarified on what this involves and what the implications will be. The first tranche will go live in April 2017 and discussions are underway with a number of suppliers to manage the logistics and supply chain element.
- NHS England Excluded Devices programme members were directed towards the NHS England paper and requested that trusts which have not yet submitted data do so as soon as possible.

8. Clinical Reference Board and National Clinical Evaluation Team Update

Stephanie McCarthy from the Clinical Evaluation Team informed the Board about recent progress. Key points included;

- The Team are funded to May 2017, and the Chair agreed to support the drive for longer term funding at a national level
- Product evaluations will be completed within the next week and legally approved reports will be produced following that.
- A launch of the first phase outcomes will be held at the Royal College of Nursing on 16th December.
- Phase 2 product evaluations will begin in November/December and will be aligned where
 possible with the Nationally Contracted Products list

9. Review of progress against objectives and Workplan for the Midlands Board

- 9.1 An update was provided on the progress on the Carter programme, key points are:
 - Metrics/PTP template agreed trusts should complete by the end of October
 - Benchmarking tool implemented and being rolled out
 - Price index and product switching comparisons are in development
- 9.2 Feedback from local HoP forums The Chair pointed members to the report on the local HoP forums produced by Geoff Roberts in the pre-read pack noting that several new members attended the East of England forum and the intention is for AdviseInc to attend the next meeting on 19th December as their presentation was well received in the East and West Midlands meetings.

9.3 Update from PSDN networks

- East of England progress has been slow although plans are now moving on.
- West Midlands good attendance, two workstream Boards now established and putting together a plan for NHS Standards.
- East Midlands are also progressing well with NHS Standards and skills opportunties

10. Meeting close

The Chair thanked the Board and brought the meeting to a close. The next meeting is on Wednesday 1st February 2017.