



NHS Northern Customer Board for Procurement and Supply

Meeting Summary Report

7th April 2017

Present:		
Chair	Mick Guymer	North West Procurement Development
Board Members:		
	Peter Becconsall	Assistant Finance Director, Commercial and Strategic Procurement, Lancashire Teaching Hospitals NHS Foundation Trust (on behalf of Paul Havey)
	Lee Bond	Chief Financial Officer, Hull and East Yorks Hospitals NHS Trust
	Lynn Hodgson	Director of Finance, North East Ambulance Service
	Daren Hopkinson	Head of Procurement, North West Ambulance Service
	Brian Mangan	Deputy Director, North West Procurement Development
	Paul Ralston	Head of Procurement, The Rotherham NHS Foundation Trust
	Chris Slater	Head of Procurement, Leeds Teaching Hospitals NHS Trust (on behalf of Jenny Ehrhardt)
	Julie Trotter	Deputy Director of Procurement & Supplies, Newcastle upon Tyne Hospitals NHS Trust (on behalf of Helen Lisle)
	Ian Willis	Head of Procurement, York Teaching Hospital NHS Foundation Trust
Apologies:		
	Dr Naomi Chapman	Clinical Programme Lead, NHS Clinical Evaluation Team
	Jenny Ehrhardt	Acting Director of Finance, Leeds Teaching Hospitals NHS Trust
	Angela Gaskell	Head of Purchasing and Supplies, St Helens and Knowsley Hospitals NHS Trust
	Joe Lever	Procurement Director, Salford Royal NHS Foundation Trust
	Helen Lisle	Director of Procurement & Supplies, Newcastle upon Tyne Hospitals NHS Trust
	Steve Milliner	Head of Stakeholder Engagement and Communications, DH
	Paul Havey	Finance Director/Deputy Chief Executive, Lancashire Teaching Hospitals NHS Foundation Trust
In attendance:		
	Stacie Croxton	Customer Service and Marketing Director, NHS Supply Chain
	Andy Harris	Procurement Strategy Lead, NHS Business Services Authority, Regional Co-ordinator for the HCSA
	Gareth Harvey	Head of Customer Engagement, NHS Supply Chain
	Justine Henson	Engagement and Communications Lead, Department of Health
	Will Laing	Business Partner - Health, Crown Commercial Service
	Emma Graham	Business Delivery Manager – Health, Crown Commercial Service
	Ian White	Programme Lead – Carter Procurement Transactions and Sustainable Solutions Director, NHS Improvement
	John Wilmott	Delivery Manager for Crown Marketplace
Customer Board Exec:		
	Louise Hillcoat	Stakeholder Manager, NHS Business Services Authority
	Debbie Pacey	Stakeholder Co-ordinator, NHS Business Services Authority

1. Introduction

Introductions took place and the apologies were made for those unable to attend.

The Chair referenced the declaration of conflict of interest papers that have been proposed at the National Customer Board and will be adopted by all regional boards going forward. Until these documents are available, all members were asked to make the Chair aware of any potential conflicts of interest and to leave the meeting at any time where they considered their presence to compromise them or the board.

2. Minutes and Action report

No matters of accuracy were raised with regards to the minutes of the last meeting on 10th February 2017. The actions from the last meeting were reviewed and updates provided.

3. Procurement Managed Services

Stacie Croxton reported that they had received requests from eight trusts to be invoiced differently by NHS Supply Chain with VAT as a separate item. These trusts remain within the terms of the NHS and have access to the NHS savings initiatives and central procurement activity.

4. Review of Progress against Objectives and Workplan for the Northern Board

4.1 Board members reviewed the workplan with updates below:

4.2 Clinical Reference Board (CRB) and NHS Clinical Evaluation Team (CET)

Members were provided with an update on the work of the CET, noting the following key points;

- Two new product evaluation reports have been published:
 - Film Dressings and Film Island Dressings
 - Gelling FibresThese reports can be read at: <http://www.nhsbsa.nhs.uk/CommercialServices/5651.aspx>
- Category specific recruitment is underway to underpin the workplan development and to speed up the evaluation work that is delivering savings to the NHS.

4.3 NHS Supply Chain

Stacie Croxton updated the members on the NHSSC programme. Key points included;

- To the end of March, £224m of validated cash releasing savings towards the target £300m has been achieved, slightly ahead of forecast.
- North regional savings as a percentage of sales is just under 5% and is the best performing region in the country against a national average of 4.5%. This success is supported by positive engagement by Northern trusts with agreed workplans and collaborative working to deliver savings.
- NCP - Couch Rolls went live on 27th March.
- Blunt Fill Drawing Up Devices will be going live on 24th April, four days ahead of the planned launch date. All trusts have now received their Trust Impact Statement and all information relating to the programme can be viewed on the web pages: www.supplychain.nhs.uk/ncp

4.4 Crown Commercial Service (CCS)

Will Laing provided an update on the current position with CCS.

- The production of a pack of financial initiatives is underway and will be shared with members as soon as it is available.
- Emma Graham was introduced as being the permanent CCS representative on the Northern Board. She is working with trusts in London and the North, as well as the Shelford Group and other collaboratives.
- CCS is working closely with the procurement hubs. A joint workplan has been produced for LPP and CCS, backed up by a MOU. The work is scalable and other hubs are looking to get on board with the joint plans.
- Members were provided with a demonstration of the Crown Marketplace website for IT and telecommunications equipment. Some development suggestions were made to ensure Heads of Procurement retain control of Trust purchasing.

5. Trusted Customer discussion

Andy Harris gave an update on the Trusted Customer programme, which is now directly involved with all national and category procurement strategies.

6. Supporting Carter recommendations across the North

Ian White provided members with an update, key points:

- The Model Hospital portal will go live end May 2017.
- 11th May will see presentation of a national league table to demonstrate comparative performance against the agreed procurement metrics.

7. Update from Collaboratives

Members were given an opportunity to update on anything extraordinary to note (and hadn't been covered in the earlier discussions) from the collaboratives. The following updates were shared:

- NWPD – working with STPs to drive best practice and visibility of savings opportunities.
- North East region – continued engagement and cascading information through the heads of procurement forums
- Yorkshire Group – PSDN four trusts have got Level 1 standards. The Group has a standing agenda item to achieve a common standard for level 2. The Group is planning a pan-STP meeting bringing regional STPs together and will report back to the Board at the next meeting.
- Working Together Group – the collaborative workplan for 17/18 is moving towards more corporate areas of spend.
- Ambulance Service – PSD accreditation is moving forward. The project on reducing waste between ambulance services and acute sector, being led by Sandy Brown of the CRB is gathering momentum and MOUs are being put in place where acute trusts and ambulance services can demonstrate cash releasing savings by reducing the number of electrodes and IV cannulas used cross service.

8. Procurement Skills Development Network update/report (PSDN)

A PSDN census will be undertaken to get a review of Trust status. Ian Willis referenced the financial levy that has been put on trusts' procurement training budget by this approach. This will be reported back to the PSD network meeting on 19th April.

9. Meeting close

Justine Henson joined the meeting and provided an update on the Future Operating Model. The Chair thanked the Board and brought the meeting to a close. The next meeting is on Friday 9th June 10.30am – 2.30pm in Leeds.