Secure Medical Record Scanning

The NHS Business Services Authority (NHSBSA) is a Special Health Authority operating as an Arm’s Length Body of the Department of Health (DH). We deliver a range of core national services to the NHS, including the processing of all prescriptions dispensed in the community in England. We are home to Europe’s largest public sector scanning operation for health, creating digital records of over 40 million NHS prescriptions, applications and claims each month. With a proven record of securely handling, scanning, storing, retrieving and destroying documents, we’re trusted to deliver throughout the DH. We also provide scanning solutions to other NHS organisations, delivering high quality services whilst driving down costs for our clients.

www.nhsbsa.nhs.uk/b2b
Secure Medical Record Scanning Services

- Benefits of digitising patient records include:
- Online access to records by clinicians to improve patient outcomes
- Improved record access for clinicians, reducing manual filing, retrieval, and misplacing of documents
- Reduction of estate pressure through digitisation, off-site storage and secure destruction
- Minimisation of impact of any potential disaster / disruption that could result in the loss of files and data
- Instant, controlled and securely audited access to files by authorised personnel
- Recurring savings to invest in frontline services

Service definition:

- Discovery phase including detailed discussions with client and pilot testing
- Production of service delivery model and operational timetable
- Transport logistics for the secure movement of patient medical records, utilising current/enhanced capacity or third party logistical supplier
- Document indexing
- Document scanning
- Electronic transfer of scanned images using encryption via the NHS N3 network
- Secure storage of patient medical records
- Retrieval of patient medical records
- Secure destruction of patient medical records
- Undertake agreed quality control processes

In addition to Secure Medical Record Scanning, we also offer a range of HR Shared Services including Recruitment, Employee, Learning Management, HR Advisory and Payroll Services. See separate brochures or download from www.nhsbsa.nhs.uk/b2b.

To set up an informal discussion about how the NHSBSA can help you with secure medical record scanning services, please contact us by emailing nhsbsa.b2b@nhs.net

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