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Email: nhsbsa.pharmacysupport@nhs.net

Website: www.nhsbsa.nhs.uk

Date : 10/08/2017

Ref: QP/BSA

Dear Contractor,

Quality Payments Scheme, NHS Choices Gateway Criterion Validation – URGENT Action Required

It has been noted that your pharmacy has not provided all of the required information to the NHS Choices help desk as stated in NHS England's [Pharmacy Quality Payments – Quality Criteria Guidance](#), section 6.2.1 which was required to meet the NHS Choices gateway criterion of the Quality Payments Scheme at the April review point.

Urgent action is therefore required to enable you to still meet this gateway criterion; if you do not act there is a risk that you will have failed to meet the gateway criteria and therefore NHS England may take further action including reclaiming payments

Urgent action

To ensure your pharmacy meets the NHS Choices criterion you will need to do the following by **10th September 2017**:

1. Reply to this email to advise NHS Prescription Services that you intend to provide all the required information to the NHS Choices help desk;
2. Check your NHS Choices profile and ensure all of the information on opening times, services and facilities is updated
3. Email the NHS Choices service desk at nhschoicesservicedesk@nhs.net including "Distance selling pharmacy" in the subject line confirming that the current information is correct; or providing the correct information where it is not; and
4. Provide the additional information listed in the table below in your email to the NHS Choices service desk:

NHS Choices Public Information	Action Required
NHS ODS Code	Provide information
Pharmacy trading name	Confirm current information is accurate/provide if current information is inaccurate or missing or if no profile exists
Internet website (url)	Confirm current information is

	accurate/provide if current information is inaccurate or missing or if no profile exists
Phone number	Confirm current information is accurate/provide if current information is inaccurate or missing or if no profile exists
Premises address	Provide information
Pharmacy contact email address	Provide information
Provision of EPS	Confirm information held by NHS Choices is accurate/provide if current information is inaccurate or if no profile exists
NHS Choices Internal Information	Action Required
Contact details: name, email and phone number for a contact who will support further development of the pharmacy's NHS Choices profile	Provide information <ul style="list-style-type: none"> • Name • Contact (work) email address • Contact (work) phone number

Please note, you must provide all the requested information to meet the NHS Choices gateway criterion.

If you have provided this information to the NHS Choices help desk after the April review period finished for the NHS Choices gateway criterion (between 29th April 2017 and 9th August 2017) you will still be required to complete the actions in this letter otherwise you will not appear on the validation report listing pharmacies who qualify as having met this gateway criterion and further action may be taken by NHS England.

If you would like to discuss anything about this work please contact us on [email] or [phone no.]

Your co-operation with this exercise is very much appreciated. Thank you.

Yours sincerely,

Graham Mitchell
Service Development Lead
NHS Prescription Services

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