**Confirmed Minutes of the NHSBSA Public Meeting held at 5.00pm on**

**Wednesday 9 August 2017 in the**

**Board Room, Stella House, Newcastle upon Tyne.**

**Present:**

Silla Maizey Chair

Alistair McDonald Chief Executive

Debra Bailey Non-Executive Director

Patrick McGahon Director of Finance and Corporate Services

Steven Pink Director of Change and Commercial Delivery

**In Attendance:**

 Mark Dibble Corporate Secretary

The Chair welcomed those present to the NHS Business Services Authority’s public meeting.  Ms Maizey noted no members of the public were present.

**PM17/01 Apologies for Absence**

Apologies were received from Mark Ellerby, Andrew Flanagan and Tim Nolan.

**PM17/02 Introduction to the NHS Business Services Authority**

Ms Maizey presented a summary of the NHS Business Services Authority’s recent history, the organisation’s vision and strategic goals.

She reminded members that the NHSBSA’s Strategy and Business Plan were available on the website.

She thanked members of the Leadership Team and everyone across the NHSBSA for their hard work during the last year and for their many achievements.

**PM17/03 Performance 2016-2017**

Mr McDonald presented some details of the NHSBSA’s key achievements during the last year, focussing on progress towards each of the organisation’s key strategic goals.

**PM17/04 Overview of Annual Accounts 2016-2017**

Mr McGahon presented key aspects of the NHSBSA’s financial performance during the year. He confirmed the NHSBSA had achieved all its financial targets.

**PM17/05 Questions from the Public**

No members of the public were present.

**PM17/06 Any Other Business**

There were no matters of any other business.

**PM17/07 Date of Next Public Meeting**

The next public meeting of the NHSBSA Board was likely to be held in July 2018 although this date would be confirmed nearer the time.