

NHS Student Bursaries - Confirmation of Personal (Private) Pension Contributions Paid Form (PSM90)

www.nhsbsa.nhs.uk/students

Please complete Sections 1 and 2 of this form if you have, or your parent, spouse, partner or civil partner has, a personal pension scheme that contributions have been paid to in the most recent complete financial year (6 April to 5 April). Please ask the relevant Pension Company to complete Section 3. **This form should not be used for a company pension scheme.**

1. Student Details

Reference Number

Surname

Other names

2. Personal Details - to be completed by the student, the student's parent, spouse, civil partner or partner

Surname

Other names

Relationship to student

3. Certificate of Personal pensions paid - to be completed by the Pension Company

Company name

Company address

Telephone number

Email address

Name of policy holder(s)	Pension Plan number	Net amount paid	Tax Relief	Total gross amount

4. Declaration

I declare that the information given on this form and the supporting documents provided is complete and accurate.

I declare that I am authorised to provide the above details of pension contributions that have been paid by the person named at section 2 of this form for the financial year ending

6 April to 5 April (Enter years)

Signature (for Pension Company)

Position in company

Date

Company Stamp (if applicable)

Data protection privacy notice

The NHS Business Services Authority (NHSBSA) is responsible for this service.

Why we process your information

We will use the information you provide to:

- process your application for payment,
- detect and prevent fraud and mistakes and
- analyse general trends and correlations to support more effective planning of NHS services.

By law we must process this information on behalf of the NHS.

Your information will not be transferred outside the [European Economic Area](#).

Sharing your personal information

To prevent, detect and investigate fraud and errors, we may share your information to check the records of:

- Higher Education Institutions
- HM Revenue and Customs
- The Home Office
- Student Loans Company
- Bodies performing functions on behalf of the above organisations

Information may be shared with the Department of Health and Social Care for the purposes of investigating and prosecution of fraud, or any other unlawful activity affecting the NHS.

Information may be shared with the Cabinet Office in relation to the National Fraud Initiative, which matches electronic data within and between public and private sector bodies to prevent and detect fraud.

Anonymised information relating to your equality and diversity may also be shared with the Department of Health and Social Care to monitor the compliance with Equality law.

Keeping your personal information

Your personal data will be deleted from our systems and files no later than seven years after your final payment has been completed.

Your rights

The information you provided will be managed as required by Data Protection law including the General Data Protection Regulations (GDPR).

You have the right to:

- receive a copy of the information the NHSBSA hold about you
- request your information be changed if you believe it was not correct at the time you provided it

From the 25 May 2018 you have the right to:

- request that your information be deleted if you believe the NHSBSA are keeping it for longer than necessary

Find out more about [your rights and how we process information](#).