

ePACT2 User Guide

Accessing the Safer Management of Controlled Drugs Dashboard

Contents

Finding the Safer Management of Controlled Drugs Dashboard	1
Using the Safer Management of Controlled Drugs Dashboard.....	2
Overview.....	2
CCG.....	3
Providers	5
Practice.....	7
Datasets	10
Getting Help.....	12

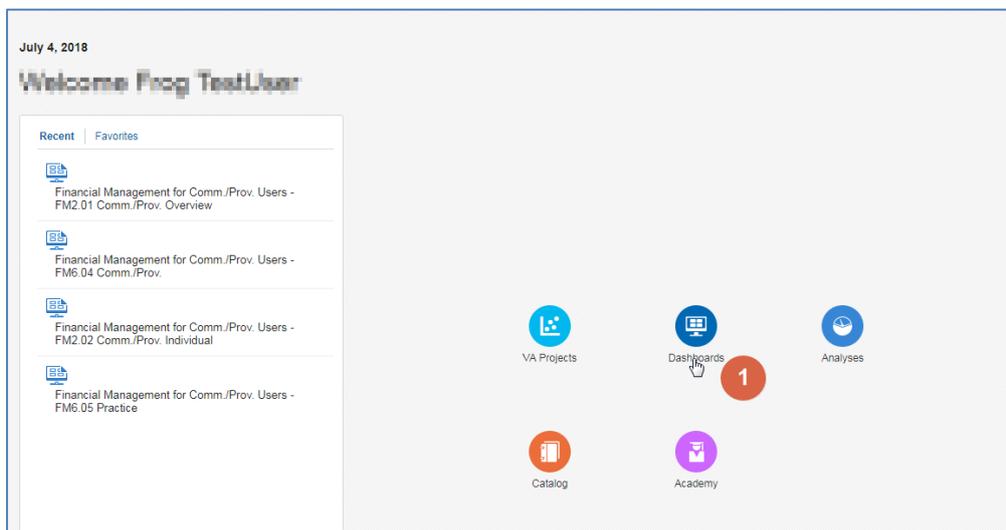
Finding the Safer Management of Controlled Drugs Dashboard

Log-in to ePACT2 using the user ID registered for the system and your password associated with the user ID.

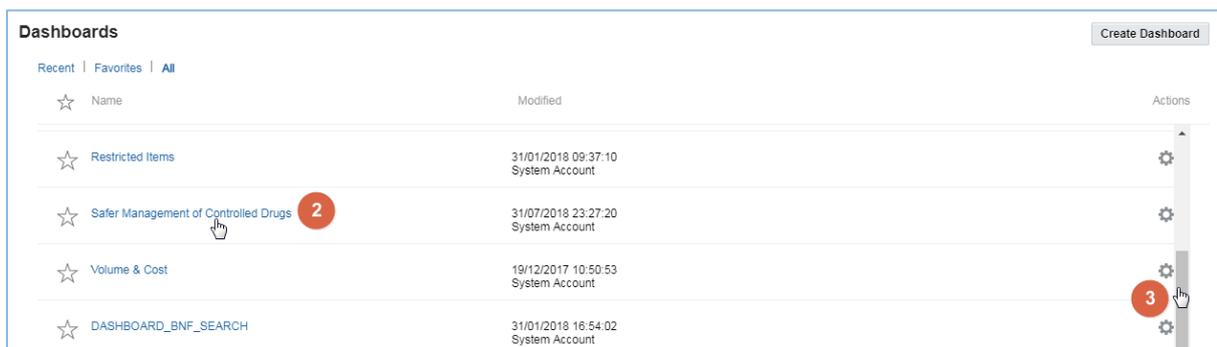
Once you have signed in the system 'Home' page will be displayed.

The Financial Management Reports are located within the Dashboards area of ePACT2.

To access the Dashboard list:



1. From the system 'Home' page select the Dashboards icon.
2. Select the link for 'Safer Management of Controlled Drugs' from the dashboard list.



3. It may be necessary to scroll through the list of dashboards available to view the link for 'Safer Management of Controlled Drugs'.

Using the Safer Management of Controlled Drugs Dashboard

Overview

When the 'Safer Management of Controlled Drugs Dashboard' the Overview page will be displayed.

Safer Management of Controlled Drugs

Overview | CCG | Providers | Practice | Datasets | Overview

Dashboard Summary | Patient Information Request Procedure

Dashboard Summary

Background

The spotlight initially shone on controlled drug governance arrangements following the Shipman Inquiry, systems and processes are now in place to keep controlled drug management and use under continual review.

In order to support the work of controlled drug accountable officers and CCGs, a working group has supported NHS BSA in the development of some controlled drug metrics and have chosen a number of specific areas of prescribing to focus on, based on the specialist opinion of the working group involved in their development and available data at the time of development.

These metrics will enable detailed scrutiny of controlled drug prescribing at NHS England area, CCG and practice level and the follow up of outliers.

The metrics will also be useful to help NHSE controlled drug accountable officers and CCGs to see the variation in prescribing of controlled drugs across different areas within England and decide if this variation is warranted or unwarranted and if and how they may wish to address this.

Controlled Drugs Regulations

The Controlled Drugs (Supervision of Management and Use) Regulations 2006 ('the 2006 Regulations') came into force on 1 January 2007 in England and 1 March 2007 in Scotland.

As a consequence of the passing of the Health and Social Care Act 2012, these Regulations have been revised to reflect the new architecture for the NHS in England from April 2013.

The Controlled Drugs (Supervision of Management and Use) Regulations 2013 ('the 2013 Regulations') came into force in England and Scotland on 1 April 2013.

Dashboard Comparators

The following comparators are currently available in the dashboard:

- Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month
- Number of unique patients prescribed both pregabalin and an opioid concurrently in the same month
- Number of unique patients prescribed both gabapentin and an opioid concurrently in the same month
- Number of unique patients prescribed both pregabalin and a schedule 2 controlled drug concurrently in the same month
- Number of unique patients prescribed both gabapentin and a schedule 2 controlled drug concurrently in the same month

Additional Information

Reporting Views

CCGs

Pages are available to view the unique patients (or normalised rates) within a CCG, compared with other CCGs either nationally or within the same Area Team, including national/area average figures.

Providers

Pages are available to view the unique patients for providers outside of the CCG environment, allowing comparisons with other providers either nationally or within the same Area Team, including national/area average figures. Normalised figures are not available as there is no list size information available for providers. This section also includes a page to show trend data for unidentified prescribers.

Practice

Pages are available to view the unique patients (or normalised rates) for GP practices within a CCG including average figures. This section also includes pages to show data for all practices both within and outside of the CCG environment.

Normalisation

The normalised reporting views attempt to address any issues arising from comparing CCGs/GPs with different population sizes and uses the following formula:

$$\text{Number of Unique Patients} / (\text{Patient List Size} / 1000)$$

© NHS Business Services Authority 2018

The Overview page contains 2 main pages

Safer Management of Controlled Drugs

Overview | CCG | Providers | Practice | Datasets | Overview

Dashboard Summary | Patient Information Request Procedure

- Dashboard Summary

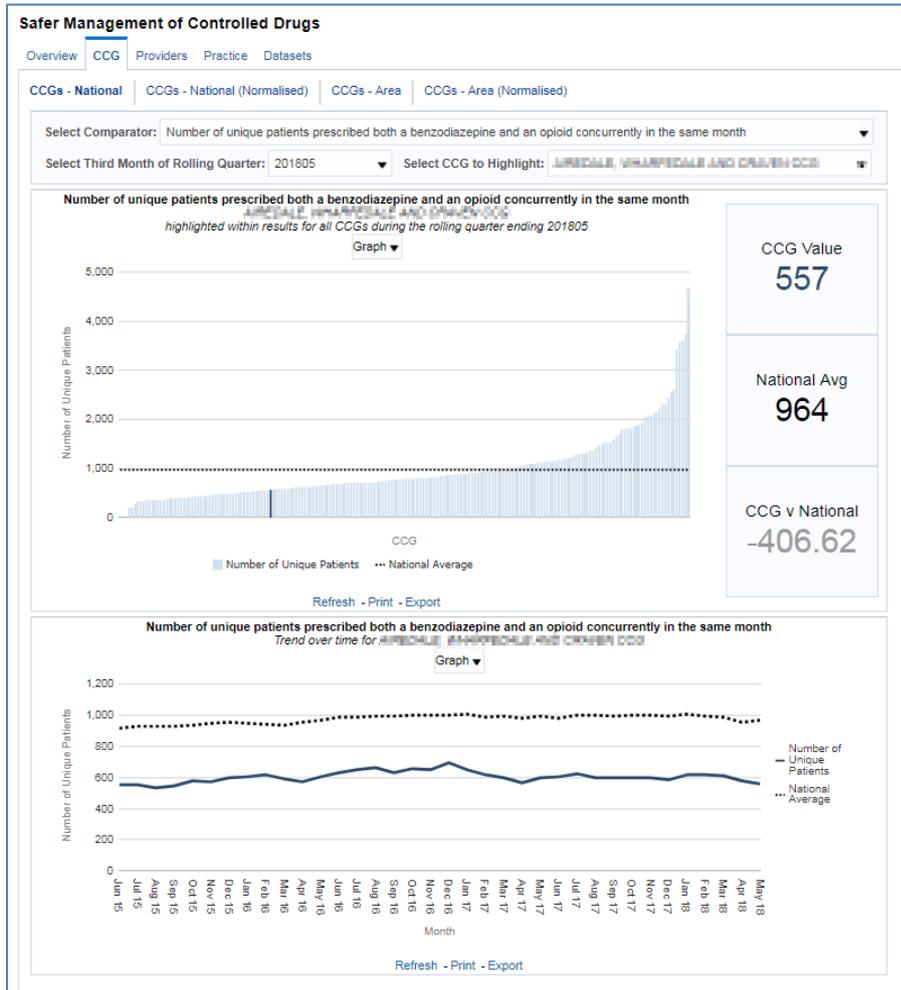
This section provides general information about Controlled Drugs regulations and the background context for the creation of the dashboard. It also provides guidance on the reporting views, comparators and the normalisation used in all of the dashboard pages

- Patient Information Request Procedure

This section provides guidance on how the NHSBSA can provide NHS numbers of patients flagged by the Safer Management of Controlled Drugs comparators.

CCG

To access the dashboard showing data at CCG level use the CCG link



The CCG page contains 4 views:



- CCGs – National

This view will show the unique patients within a CCG, compared with other CCGs to present a national average

- CCGs – National (Normalised)

This view will show the unique patients, per 1,000 patients, within a CCG, compared with other CCGs to present a national average

Using the Safer Management of Controlled Drugs Dashboard

- CCGs – Area

This view will show the unique patients within a CCG, compared with other CCGs in the same Area Team to present an area average

CCGs – Area Normalised

This view will show the unique patients, per 1,000 patients, within a CCG, compared with other CCGs in the same Area Team to present an area average

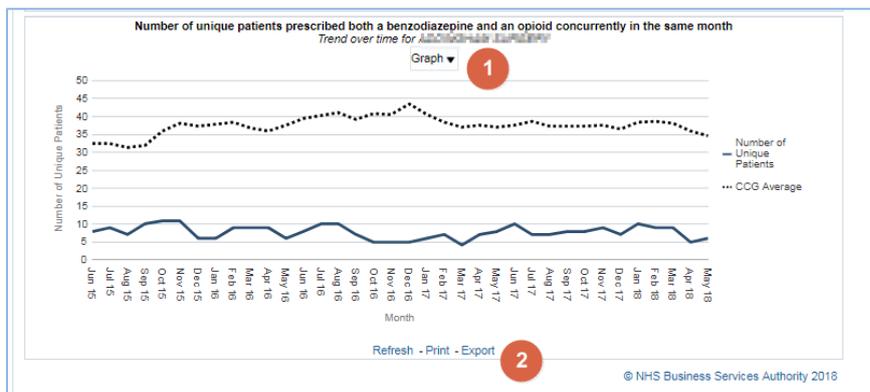
Each of these pages contained 3 prompts to filter to specific results:

Select Comparator: Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month 1

Select Third Month of Rolling Quarter: 201805 2

Select CCG to Highlight: AIREDALE, WHARFEDALE AND CRAVEN CCG 3

1. You have the option to choose one of the 5 available comparators:
 - Number of unique patients prescribed both benzodiazepine and an opioid concurrently in the same month
 - Number of unique patients prescribed both pregabalin and an opioid concurrently in the same month
 - Number of unique patients prescribed both gabapentin and an opioid concurrently in the same month
 - Number of unique patients prescribed both pregabalin and a schedule 2 controlled drug concurrently in the same month
 - Number of unique patients prescribed both gabapentin and a schedule 2 controlled drug concurrently in the same month
2. You can specify the time period you want to filter to
3. You can specify the CCG you want to filter to



Using the Safer Management of Controlled Drugs Dashboard

1. You can change the view of many graphs to data using the prompt
2. To Print or Export the dashboard view use the buttons located at the bottom of the page.

Providers

To access the dashboard showing data at Provider level use the Provider link



The Providers page contains 3 views:



- Providers – National

This view will show the unique patients within a Provider, compared with other Providers to present a national average

Using the Safer Management of Controlled Drugs Dashboard

- Providers – Area

This view will show the unique patients within a Provider, compared with other Providers in the same Area Team to present an area average

Unidentified Prescribers

This view will show the unique patients with unidentified prescribers

Each of these pages contained 3 prompts to filter to specific results:

Providers - National | Providers - Area | Unidentified Prescribers

Select Comparator: Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month

Select Third Month of Rolling Quarter: 201805

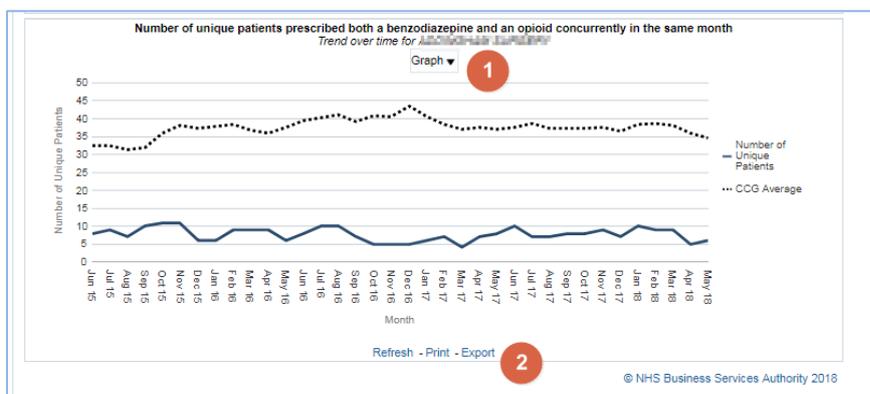
Select Org to Highlight: ALBERTINE BRIC MORGANVAIS UNIVERSITY

1. You have the option to choose one of the 5 available comparators:

- Number of unique patients prescribed both benzodiazepine and an opioid concurrently in the same month
- Number of unique patients prescribed both pregabalin and an opioid concurrently in the same month
- Number of unique patients prescribed both gabapentin and an opioid concurrently in the same month
- Number of unique patients prescribed both pregabalin and a schedule 2 controlled drug concurrently in the same month
- Number of unique patients prescribed both gabapentin and a schedule 2 controlled drug concurrently in the same month

2. You can specify the time period you want to filter to

3. You can specify the organisation you want to filter to



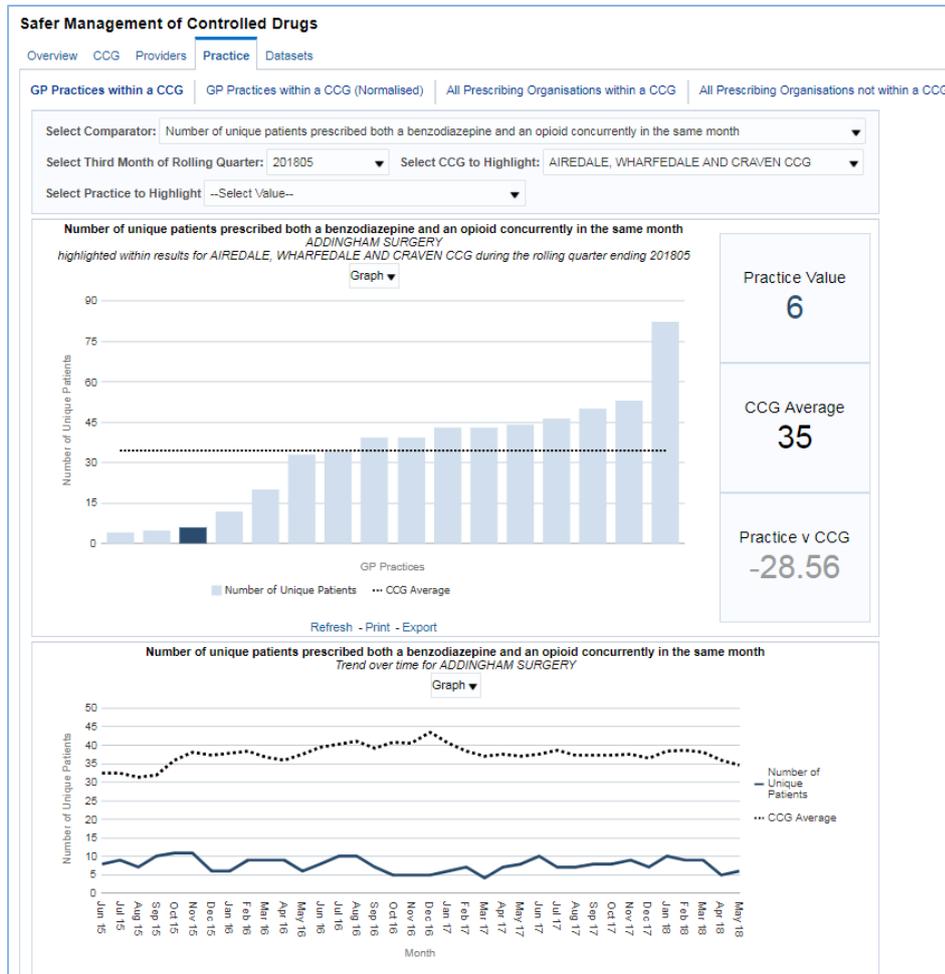
1. You can change the view of many graphs to data using the prompt

Using the Safer Management of Controlled Drugs Dashboard

- To Print or Export the dashboard view use the buttons located at the bottom of the page.

Practice

To access the dashboard showing data at Practice level use the Practice link



Using the Safer Management of Controlled Drugs Dashboard

This view show unique patients, per 1,000 patients, within a Practice, compared with other Practices in the same CCG present a CCG average

- All Prescribing Organisations within a CCG

This view will show the unique patients within a Prescribing Organisation, compared with other Prescribing Organisations in the same CCG present a CCG average. It contains Out of Hours practices.

- All Prescribing Organisations not within a CCG

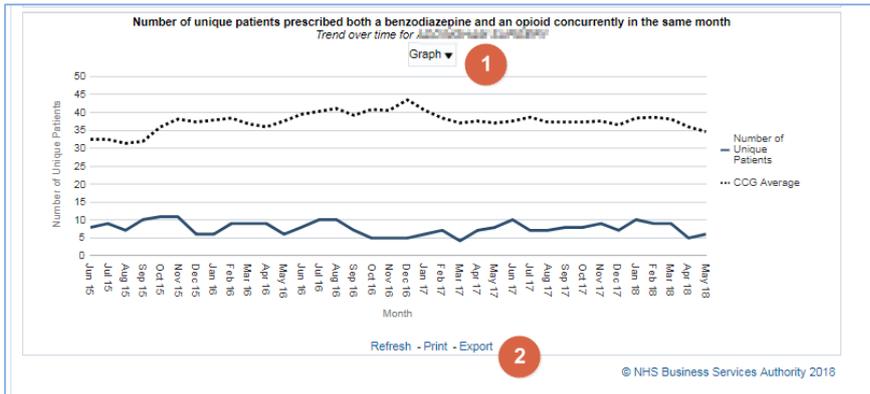
This view will show the actual number of unique patients for the selected comparator for highlighted prescribing organisation within a provider in comparison to all other prescribing organisations within the provider and the providers average.

Each of these pages contained 4 prompts to filter to specific results:

The screenshot shows the 'Practice' tab selected in the dashboard. Below the navigation tabs, there are four filter prompts marked with red circles and numbers 1 through 4. Prompt 1 is a dropdown menu for 'Select Comparator' with the text 'Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month'. Prompt 2 is a dropdown menu for 'Select Third Month of Rolling Quarter' with the value '201805'. Prompt 3 is a dropdown menu for 'Select CCG to Highlight' with the value 'WARRINGHAM AND DRIFTHAM CCG'. Prompt 4 is a dropdown menu for 'Select Practice to Highlight' with the value '--Select Value--'.

1. You have the option to choose one of the 5 available comparators:
 - Number of unique patients prescribed both benzodiazepine and an opioid concurrently in the same month
 - Number of unique patients prescribed both pregabalin and an opioid concurrently in the same month
 - Number of unique patients prescribed both gabapentin and an opioid concurrently in the same month
 - Number of unique patients prescribed both pregabalin and a schedule 2 controlled drug concurrently in the same month
 - Number of unique patients prescribed both gabapentin and a schedule 2 controlled drug concurrently in the same month
2. You can specify the time period you want to filter to
3. You can specify the CCG you want to filter to
4. You can specify the Practice you want to filter to

Using the Safer Management of Controlled Drugs Dashboard



1. You can change the view of many graphs to data using the prompt
2. To Print or Export the dashboard view use the buttons located at the bottom of the page.

Datasets

The Datasets can be used to filter to specific results and then be exported out into a spreadsheet or pdf.

Year Month	CCG	Practice Code	Practice	Comparator Description	Number of Unique Patients
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02000	AIREDALE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	6
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02001	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	39
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02002	CRIVEN MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	44
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02003	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	43
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02004	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	53
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02005	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	12
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02006	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	33
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02007	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	39
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02008	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	82
201805	AIREDALE, WHARFEDAILE AND CRAVEN CCG	02009	WHARFEDAILE MEDICAL CENTRE	Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month	20

The Datasheet page contains 4 views:

- GP Practices within a CCG

This view will show the unique patients within a Practice, compared with other Practices in the same CCG present a CCG average

- GP Practices with a CCG (Normalised)

This view show unique patients, per 1,000 patients, within a Practice, compared with other Practices in the same CCG present a CCG average

- All Prescribing Organisations within a CCG

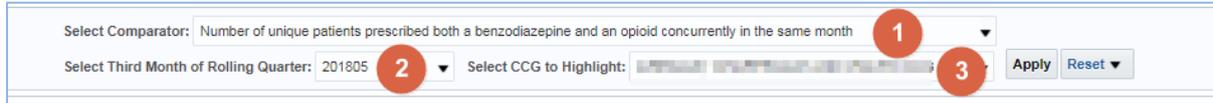
This view will show the unique patients within a Prescribing Organisation, compared with other Prescribing Organisations in the same CCG present a CCG average. It contains Out of Hours practices.

- All Prescribing Organisations not within a CCG

Using the Safer Management of Controlled Drugs Dashboard

This view will show the actual number of unique patients for the selected comparator for highlighted prescribing organisation within a provider in comparison to all other prescribing organisations within the provider and the providers average.

Each of these pages contained 3 prompts to filter to specific results:



Select Comparator: Number of unique patients prescribed both a benzodiazepine and an opioid concurrently in the same month 1

Select Third Month of Rolling Quarter: 201805 2

Select CCG to Highlight: 3

Apply Reset

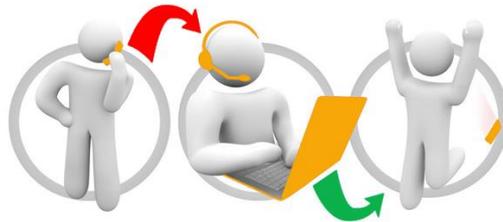
1. You have the option to choose as many of the 5 available comparators that you want to view in the dataset:
 - Number of unique patients prescribed both benzodiazepine and an opioid concurrently in the same month
 - Number of unique patients prescribed both pregabalin and an opioid concurrently in the same month
 - Number of unique patients prescribed both gabapentin and an opioid concurrently in the same month
 - Number of unique patients prescribed both pregabalin and a schedule 2 controlled drug concurrently in the same month
 - Number of unique patients prescribed both gabapentin and a schedule 2 controlled drug concurrently in the same month
2. You can specify the time period you want to filter to
3. You can specify the CCG you want to filter to

To Print or Export the dashboard view use the buttons located at the bottom of the page.



/	Number of unique patients prescri same month
	Number of unique patients prescri same month
E MEDICAL	Number of unique patients prescri same month
Rows 1 - 10	
Refresh - Print - Export	

Getting Help



Additional training material and user guides

The NHSBSA has developed a number of how to guides to help you get the best out of ePACT2. These can be found at: [Additional User Guides](#)

WebEx sessions

WebEx will be provided on a number of different topics and features. More information about these can be found here: [WebEx Training](#)