

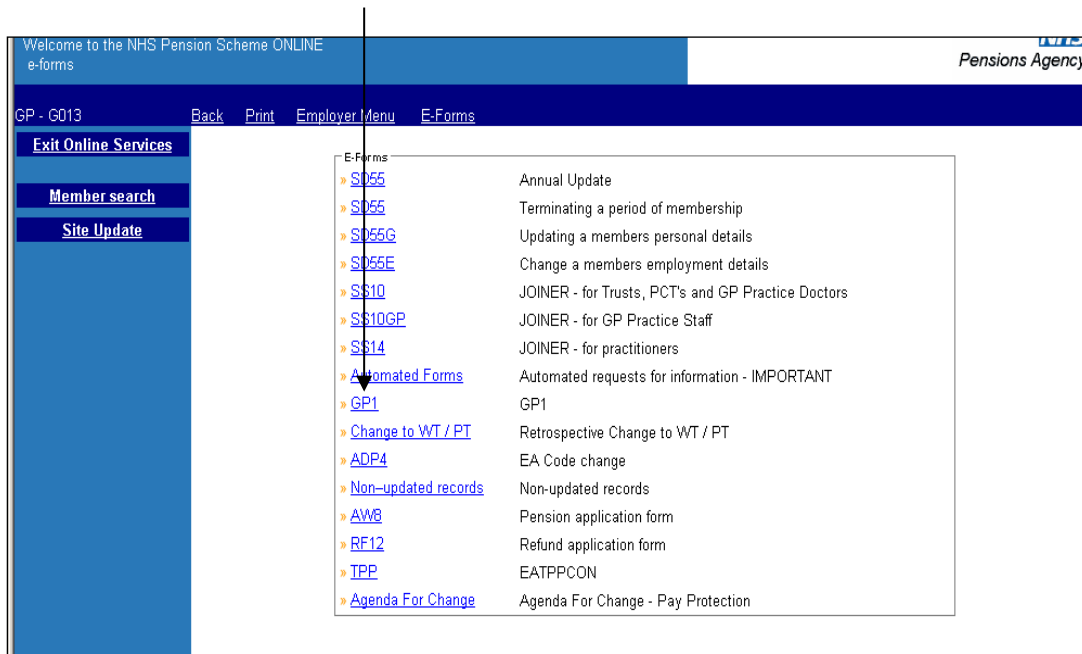
A decorative horizontal bar at the top of the page, featuring a blue background with a green gradient on the left side.

NHS Pensions Online Guide (POL)

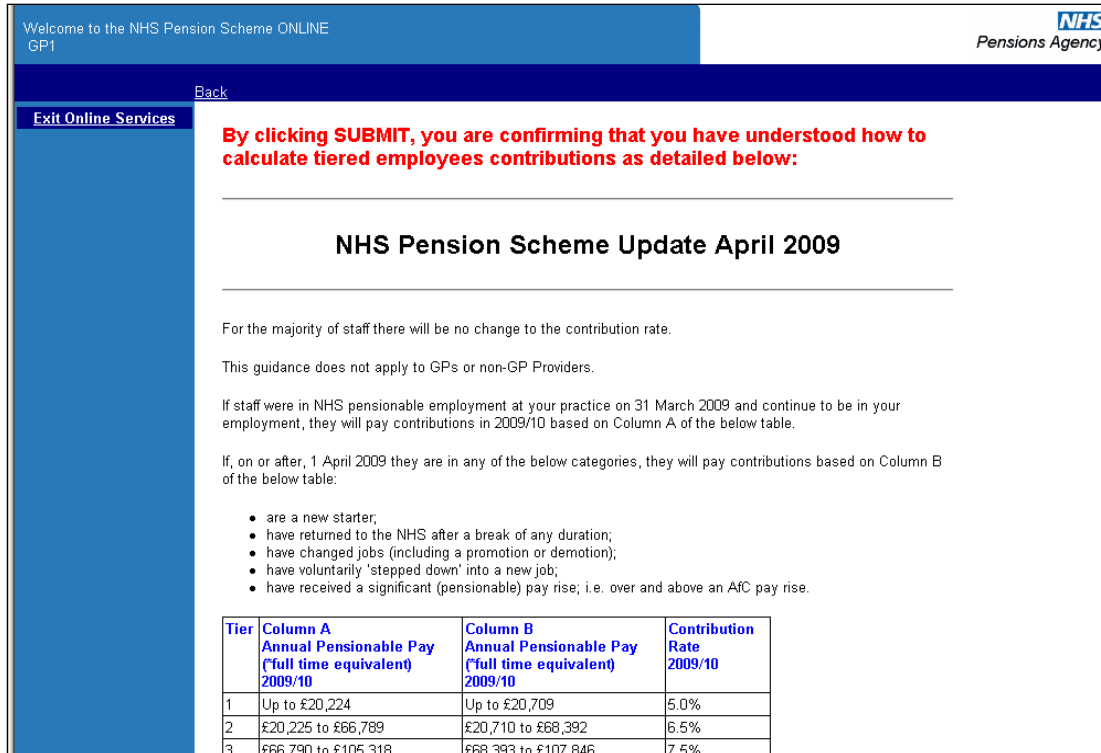
31. GP1 (General Practitioner (GP) Practices only)

Form GP1 is only available for use by GP Practices only, to advise The NHSBSA of the total amount of employee and employer contributions being paid each month.

The form can be found in the main E-Forms list but is only visible to GP Practices:



Once the link has been selected you will first see information on the deduction of tiered contributions, as follows:



By clicking “submit” at the bottom of the page you are confirming that you have read and understood this information.

GP1 - Microsoft Internet Explorer provided by Envision

For the majority of staff there will be no change to the contribution rate.

This guidance does not apply to GPs or non-GP Providers.

If staff were in NHS pensionable employment at your practice on 31 March 2009 and continue to be in your employment, they will pay contributions in 2009/10 based on Column A of the below table.

If, on or after, 1 April 2009 they are in any of the below categories, they will pay contributions based on Column B of the below table:

- are a new starter,
- have returned to the NHS after a break of any duration;
- have changed jobs (including a promotion or demotion);
- have voluntarily 'stepped down' into a new job;
- have received a significant (pensionable) pay rise; i.e. over and above an A/C pay rise.

Tier	Column A Annual Pensionable Pay (full time equivalent) 2009/10	Column B Annual Pensionable Pay (full time equivalent) 2009/10	Contribution Rate 2009/10
1	Up to £20,224	Up to £20,709	5.0%
2	£20,225 to £66,789	£20,710 to £68,392	6.5%
3	£66,790 to £105,318	£68,393 to £107,846	7.5%
4	£105,319 plus	£107,847 plus	8.5%

Note: If they have remained in the same job but their hours have changed, Column A still refers to them, because tiered contributions are always based on their whole time equivalent rate of pensionable pay

When referring to 'year 2009/10' it is the pensions year not the calendar year. The 2009/10 pensions year is from 1 April 2009 to 31 March 2010.

The rules in respect of tiered contributions apply to members of both the 1995 section and the 2008 section of the Pension Scheme.

Submit GP1 View Previous GP1s Return to E-forms

GP1 - Microsoft Internet Explorer provided by Envision

Practice reference number
Practice name
Practice town
Practice postcode

2. Scheme Contributions:

Contributions Month/Year: (e.g. JAN 2005) MM YYYY

Total pensionable pay £ p

Number of Scheme members

2a) Contributions due for the month:

Employees contributions ?	Employees AVC's (NHS Pension Scheme) ?	Employers contributions ?	Additional pensions ?
£ p	£ p	£ p	£ p

2b) Adjustments
Are adjustments required? Yes No

TOTAL AMOUNT TO BE DEBITED - This must equal the sum of the boxes above including any adjustments. £ p

3. Contact Details:

Contact Name In Case Of Query:

Contact tel:

Email:

Cancel Submit

** Please check the details are correct before submitting **

Help text is available for each field if you select “?”.

Once you have input the correct information select "Submit" at the bottom of the page:

2.Scheme Contributions:

Contributions Month/Year: (e.g. JAN 2005)

Total pensionable pay £ p

Number of Scheme members

2a) Contributions due for the month:

Employees contributions ?	Employees AVC's (NHS Pension Scheme) ?	Employers contributions ?	Additional pensions ?
£ <input type="text" value="10767"/> <input type="text" value="41"/> p	£ <input type="text" value=""/> <input type="text" value=""/> p	£ <input type="text" value="18304"/> <input type="text" value="86"/> p	£ <input type="text" value=""/> <input type="text" value=""/> p

**** Your Employees contributions should be between £ 6537.45 and £ 11767.41 i.e. between 5% and 9% of the total pensionable pay entered.**

2b) Adjustments
Are adjustments required? Yes No

TOTAL AMOUNT TO BE DEBITED - This must equal the sum of the boxes above including any adjustments. £ p
**** This field must contain numeric values, please re-key.**

3.Contact Details:

Contact Name In Case Of Query:

Contact tel:

Email:

****YOUR GP1 HAS NOT BEEN SUBMITTED
- Entries missing or possible problems with data entered - PLEASE AMEND AND RE-SUBMIT.**

**** Please check the details are correct before submitting ****

You will then receive a confirmation of the details you have submitted which can be printed for your records by selecting the option at the bottom of the page:

GP1 - Microsoft Internet Explorer provided by Evison

1.Practice Details:

Practice reference number
Practice name
Practice town
Practice postcode

2.Scheme Contributions:

Contributions Month/Year: OCT 11

Total pensionable pay £ 130,749.57

Number of Scheme members 5

2a) Contributions due for the month:

Employees contributions	Employees AVC's (NHS Pension Scheme)	Employers contributions	Additional pensions
£ 10,767.41	£ 0.00	£ 18,304.86	£ 0.00

2b) Adjustments

TOTAL AMOUNT TO BE DEBITED £ 29072.27

3.Contact Details:

Contact Name In Case Of Query: Mrs G P Form

Contact tel: 0845 844 4000

Email: Anyone@mhs.net

******Previously submitted forms can be viewed from the eforms menu by selecting GP1 then clicking 'View Previously submitted GP1s' button
**** Recently submitted GP1s may not show on the list until up to 3 days after submission**

Previously submitted GP1 information can be viewed by selecting the link, as follows:

For the majority of staff there will be no change to the contribution rate.

This guidance does not apply to GPs or non-GP Providers.

If staff were in NHS pensionable employment at your practice on 31 March 2009 and continue to be in your employment, they will pay contributions in 2009/10 based on Column A of the below table.

If, on or after, 1 April 2009 they are in any of the below categories, they will pay contributions based on Column B of the below table:

- are a new starter;
- have returned to the NHS after a break of any duration;
- have changed jobs (including a promotion or demotion);
- have voluntarily 'stepped down' into a new job;
- have received a significant (pensionable) pay rise; i.e. over and above an AfC pay rise.

Tier	Column A Annual Pensionable Pay (*full time equivalent) 2009/10	Column B Annual Pensionable Pay (*full time equivalent) 2009/10	Contribution Rate 2009/10
1	Up to £20,224	Up to £20,709	5.0%
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3	£66,790 to £105,318	£68,393 to £107,846	7.5%
4	£105,319 plus	£107,847 plus	8.5%

Note: If they have remained in the same job but their hours have changed, Column A still refers to them, because tiered contributions are always based on their whole time equivalent rate of pensionable pay

When referring to 'year 2009/10' it is the pensions year not the calendar year. The 2009/10 pensions year is from 1 April 2009 to 31 March 2010.

The rules in respect of tiered contributions apply to members of both the 1995 section and the 2008 section of the Pension Scheme.

[Submit GP1](#) [View Previous GP1s](#) [Return to E-forms](#)

Once selected, a list of previously submitted forms will be shown and to view the details submitted, select the relevant month.

Welcome to the NHS Pension Scheme ONLINE

[Exit Online Services](#)

GP1's submitted	Date submitted
AUG 09	19/08/2009
SEP 09	24/09/2009
OCT 09	20/10/2009
NOV 09	23/11/2009
DEC 09	16/12/2009
JAN 10	18/01/2010
FEB 10	19/02/2010
MAR 10	19/03/2010
APR 10	19/04/2010
MAY 10	20/05/2010
JUN 10	21/06/2010
JUL 10	20/07/2010
AUG 10	15/09/2010
SEP 10	12/10/2010

You can then view the details you submitted for the selected month, which is useful to identify if any adjustments are needed to that payment.

GP - [] Back Print Employer Menu E-Forms

Exit Online Services

Site Update

Monthly statement of employer and employee contributions payable to NHS Pension Scheme

Date form submitted: 15/09/2010

1. Practice Details:

Practice reference number

2. Pension Scheme Contributions Details:

Contributions details for month of: AUG 10

Total pensionable pay for period: £14,078.16

Number of Scheme members for whom contributions are to be deducted: 13

TOTAL AMOUNT TO BE DEBITED: £ 2,757.87

Contributions due for the month: (figures in brackets are minus values)

Employees contributions	Employees AVCY (NHS Pension Scheme)	Employers contributions	Additional pensions
£ 786.94	£ 0.00	£ 1,970.94	£ 0.00

Employees contributions adjustments	Employees AVCY (NHS Pension Scheme) adjustments	Employers contributions adjustments	Additional pensions adjustments
£ 0.00	£ 0.00	£ 0.00	£ 0.00

Adjustment for:
no adjustments

You can navigate back to E-Forms, Employer Menu or select "Back" to take you back to the previous page; by selecting the options on the blue bar in the normal way.