

## NHS Pensions - Pensions on divorce/dissolution of a Civil Partnership Cash Equivalent Transfer Value (CETV) request

Please fully complete all appropriate fields with accurate information, then print off and sign, or print and complete in CAPITAL LETTERS using BLACK INK.

Surname

Other names

Date of birth

 /  / 

Membership no. (if known)

SD  / 

National Insurance No.

The CETV is required for:

- a divorce  
 the dissolution of a civil partnership  
 previous divorce where Pension Sharing Order has already been made in the NHS Pension Scheme

Telephone number

Email address

Spouse/Civil partner's gender

- Male  Female

Current/last NHS employer

Please tick the box that applies to you below.

- I have not received a CETV within the last 12 months and therefore no fee is payable.  
 I need the CETV in less than six weeks so I agree to pay the charge\*  
 As a NHS pension is in payment I am aware there will be a charge for the CETV\*  
 As I have received a CETV within the last 12 months, I agree to pay the charge\*

### Payment

You can pay by cheque (made payable to the NHS Business Services Authority) or by bank transfer to:

**Sort Code:** 60- 70 - 80**Account number:** 10021205

If you wish to pay by BACS payment we require notification. When your payment has been made please email us at [nhsbsa.pensionspod@nhs.net](mailto:nhsbsa.pensionspod@nhs.net) to notify us. You must include the SD reference number of the member and your full name/your client's full name. This is required as proof of payment. Your request cannot be processed without this information.

- I enclose a cheque (please allow 10 working days for the payment to process)  
 I have made payment by bank transfer and have sent proof of the payment

\*See Schedule of Charges for Pensions on Divorce or the Dissolution of a Civil Partnership available on our website at: [www.nhsbsa.nhs.uk/nhs-pensions](http://www.nhsbsa.nhs.uk/nhs-pensions)

You must confirm where you want the CETV to be sent. Please complete the address box below.

If the address is to a 3rd party you must also provide your authority below.

Name of recipient

Please confirm address where CETV is to be sent

Post code									

Please tick this box if you would like to update your pension record with this address.

If you wish the CETV to be issued to a 3rd party please tick box below:

I authorise my CETV to be sent to the third party recipient above.

**All charges include VAT at the standard rate of 20%.**

### Important

Now send this form without delay, together with the completed form PD2 and any attachments, to:  
NHS Pensions, PO Box 2269, Bolton, BL6 9JS.

Any delay in sending the form to NHS Pensions may result in a delay issuing the CETV.

### Declaration

- I have read the 'Guide to Pensions on Divorce or Dissolution of a civil partnership (TV74)' and the notes on the NHS Pensions website at: [www.nhsbsa.nhs.uk/nhs-pensions](http://www.nhsbsa.nhs.uk/nhs-pensions)
- I understand the CETV will be sent to the address as stated above.
- I have a Court date which is  /  /

Signature

Date  /  /

### How we use your information

The NHS Business Services Authority – NHS Pensions will use the information provided for administering your NHS Pension Scheme membership and processing payment of your NHS pension benefits. We may share your information to administer and pay your NHS pension, enable us to prevent and detect fraud and mistakes, for debt collection purposes, or as required by law. For more information about who we share your information with and how long we keep your personal data and your rights, please visit our website at [www.nhsbsa.nhs.uk/yourinformation](http://www.nhsbsa.nhs.uk/yourinformation)