

NHS Low Income Scheme

Proof of income if you or your partner are self-employed

If you are applying for help with health costs through the NHS Low Income Scheme and you and/or your partner are self-employed, please complete this form and send it to us with your HC1 application form. If you and/or your partner are self-employed with more than one business, please use a separate form for each business.

You can either:

- send us a copy of the profit and loss accounts if they are available. They must relate to a period of at least 6 months but not more than 15 months, ending within the last 12 months; or
- complete this form using information from the company's trading accounts.

The information given below should be completed by the self-employed person and must relate to a period of at least 6 months (but not more than 15 months) ending within the last 12 months, unless the self-employment only started recently. Please note we cannot accept HM Revenue and Customs self-assessment forms as evidence of self-employed income.

When did you become self-employed?

What period do the accounts cover?

From:

To:

What are the gross receipts of the business for the period stated above?

£

Note: Gross receipts include payments received for goods or services, enterprise allowances, VAT receipts, business subsidies or interest paid on business capital.

Where applicable, please state overleaf the amount of each expense paid **for business use only** for the period stated above.

Wages paid to employees other than yourself and your partner? £

Wages paid to your partner? £

Note: By partner we mean a person you live with as part of a couple of the same or opposite sex, whether or not you are married to them or have a civil partnership.

Rent, mortgage or insurance on business premises? £

Business rate Council Tax? £

Materials, stocks and supplies for the business? £

Business transport costs? £

Business cleaning costs? £

Business telephone costs? £

Business postage and stationery costs? £

Business advertising and publicity costs? £

Legal and professional fees (e.g. accountancy costs)? £

Business bank charges? £

Business administration costs? £

Business heating and lighting costs? £

Interest on business loans? £

Capital repayments on loans to cover the repair and replacement of machinery, tools and equipment? £

Sundry expenses? £

Other business expenses? £

Please give details of any 'Other business expenses' overleaf.

Do you pay for a personal pension? No Yes (give details below)

How much? £ every

Please use this space to provide any other relevant information about the self-employment:

Your name:	
Your partner's name:	
Address (including postcode):	
Tel number:	
Email address:	