## **NHS** Business Services Authority

## **Dental Services**

## **Pension Scheme Member Search**

This guide will show you how view details of your NHS Pension membership including tier contributions and periods of service for the current and previous financial years in Compass.

Navigate to the 'Pensions' folder

## Select 'Pension Scheme Member Search'

The information is displayed in a table with separate tabs across the top, you move to each section by clicking on the tab name.

The **General** tab shows the personal details we hold for you.

The **Tier Number** tab shows the tier and pension contribution percentage for each financial year.

The **Periods of Service** tab shows the periods of pensionable service, these will usually align with your contract tenures or may show a change in employment type or opting in or out of the Pension Scheme

The **POS Annual Totals** tab show the total pensionable earnings, contributions and additional pension where appropriate for a specified financial year. Use the Financial year drop down to select the year.

The **Event Details** tab will show details of when you have opted out or re-joined the Pension Scheme.

When you have seen all the information you require select the **Home** button to return to the home page