

Dentist Bulletin - England – April 2021

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Submit your year-end declaration in Compass

As you'll know from NHS England and NHS Improvement's [Issue 7, preparedness letter for primary dental care](#), it is a mandatory requirement for GDS/PDS contracts to submit a year-end declaration for 2020-21.

Your year-end declaration eForm letter is now available in Compass. To read this letter, please log in to [Compass](#) and:

- open the 'Reporting' folder
- select 'view published reports'
- under 'report type' enter YEDLTR and click 'search'

The year-end declaration eForm is available in Compass under the 'COVID-19' menu option.

Guidance is available under the 'Coronavirus 2020-21 year-end declaration form' heading on our [website](#).

The deadline to submit your year-end declaration is 11.59pm on 31 May 2021.

Check your bank details in Compass

The payment industry has recently introduced Confirmation of Payee (CoP). CoP lets payers check the name of who they are paying before they pay them. Banks check the name of the person or organisation given by the payer against the actual name held on the account. CoP significantly reduces the risk of fraud.

To prevent any delays in receiving your monthly payments, ensure your bank details are correct in Compass. To check your details, log in to [Compass](#) and:

- select the 'Provider' folder

- select the 'Provider and User Update' option
- check the bank account name field. This should be the name on your actual account and not the name of the bank you use

If you need to update your details, select the 'Provider Bank Account Update' option.

Recording your patient's COVID-19 status

The additional data item enabling you to record your patient's COVID-19 status on an Online FP17/17O was introduced on 1 April 2021.

We've updated our guidance documents to help you record your patient's COVID-19 status. You can find them under Compass online form guidance:

- [guidance for performers - FP17](#)
- [guidance for performers - FP17O](#)

You can also record your patient's COVID-19 status on an EDI submission.

COVID-19 triage forms

The COVID-19 triage form is now available for selection from the Online forms menu in [Compass](#). This will appear as an additional option from the drop-down menu.

Unlike FP17 and FP17Os created online, COVID-19 triage forms do not require independent performer authorisation.

For practices that submit their data via a Practice Management System, the triage form should be available following a recent update and may be an easier option to submit your triage data. Further information on the use of triage is included in the [Urgent Dental and Standard Operating Procedure](#).

The current eTriage form will remain available for now.

COVID-19 workforce data collection requirements from April 2021

As referenced in section 3.1 of the [Guidance to support dental contract management arrangements for April 2021 to September 2021](#), completion of the monthly Compass workforce forms will continue to be a contractual requirement for the months of April to September 2021.

Workforce returns should be completed retrospectively in Compass by close of business on the 5th working day of the following month. For example, COVID-19 workforce returns for April 2021 should be completed after Saturday 1 May and by 5pm on Monday 10 May.

Annual Reconciliation Report process

The Annual Reconciliation Report (ARR) process is now available in [Compass](#). All providers and performers are required by law to confirm their Net Pensionable Earnings (NPE) for the 2020/21 financial year by **11.59pm on 30 June 2020**.

Guidance to help you with the ARR process is available on our [website](#).

Abatement letters in Compass

NHS England and NHS Improvement has instructed us, on their behalf, to enact and communicate the abatements detailed in [their letter to all Providers on 13 July 2020](#) relating to the period 1 April to 7 June 2020.

As stated in [NHS England and NHS Improvement's issue 5 preparedness letter](#), all GDS

contract and PDS agreements will have a 16.75% abatement applied to the Negotiated Annual Contract Value (NACV) across the period 1 April to 7 June 2020. No abatement will apply to commissioned Urgent Dental Care Providers or Orthodontic close down agreements.

The abatement letter is now available in Compass. To view the letter, please log in to [Compass](#) and:

- select 'view published reports'
- under 'report type' enter ABTRPR
- change the year to '2020/21' and click 'search'

Your year-end report: FP17/FP17O submissions

Any FP17/FP17O claims must be received by the June schedule cut-off date to be included in your year-end report.

All FP17 claims must also be received within two months of completion for the UDA to be awarded and the date of completion should accurately be completed in order for the claim to be placed in the correct financial year.

Any FP17 claims received after the June schedule cut-off date will be processed, however, the message 'missed year end report' will appear next to these claims on your schedule.

New guidance available: Completing your FP17s and FP17Os

We've published two new guides to provide more detailed information on a field-by-field basis for the completion of dental activity submissions. You can find these guides under the 'Dental forms' heading on our website:

- [completion of form guidance - FP17](#)
- [completion of form guidance - FP17O](#)

Using Compass: Web browsers

To ensure you can continue to access Compass, we recommend that you keep your web browser software up to date. If you are using a browser version that is older than the following, you may need to upgrade:

Browser	Minimum version supported
Chrome	31
Edge	12
Firefox	27
Internet Explorer	11 (Win7)
Opera	20
Safari	9

Health Education England survey

[Health Education England is carrying out a survey](#) as part of the Advancing Dental Care review to understand the career progression of dentists. The survey included perceived factors you have encountered over your practising lifetime that may have influenced your career, for example changes due to COVID-19. They are also interested in hearing your suggestions for the future.