How to sign into your account in NHS Jobs user guide

This guide gives you instructions for how to sign into your account in the NHS Jobs service.

You must have an account to sign in. If you have problems signing in, you can reset your password.

If you're an employer, use the Employer Hub webpage to sign in.

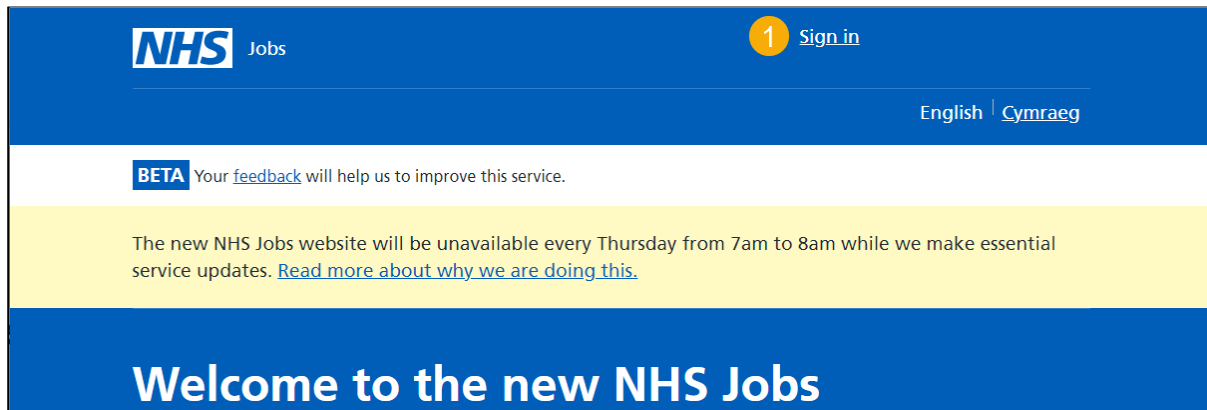If you're an applicant, use the Applicant Hub webpage to sign in.

Contents

Sign In

This page gives you instructions for how to sign into your account.

Important: You must have an account to sign in.

To sign in, complete the following step:

1. Select the 'Sign in' link.

Sign into your account

This page gives you instructions for how to sign into your account.

Important: You'll need to create a new account to sign in and apply, even if you're already registered to apply for jobs on the current website.

To sign in, complete the following steps:

1. In the **Email** box, enter your email address.
2. In the **Password** box, enter your password.
3. Select the 'Sign In' button.

To reset your password, complete the following steps:

4. Select the 'Forgot your password?' link (optional).

You've reached the end of this user guide if you've signed into your account.

Forgot your password?

This page gives you instructions for how to reset your password.

Important: If you're email address is recognised, you'll receive an email to create a new password.

To enter your email address, complete the following steps:

1. In the **Email** box, enter the details.
2. Select the 'Send email' button.

NHS Jobs

Sign in

English | Cymraeg

BETA Your feedback will help us to improve this service.

The new NHS Jobs website will be unavailable every Thursday from 7am to 8am while we make essential service updates. Read more about why we are doing this.

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Forgot your password?

We'll send you an email to create a new password.

Email address

1

2 Send email

Privacy policy   Terms and conditions   Accessibility Statement   Cookies   How to apply for jobs

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Tip: You'll receive an email to create a new password.
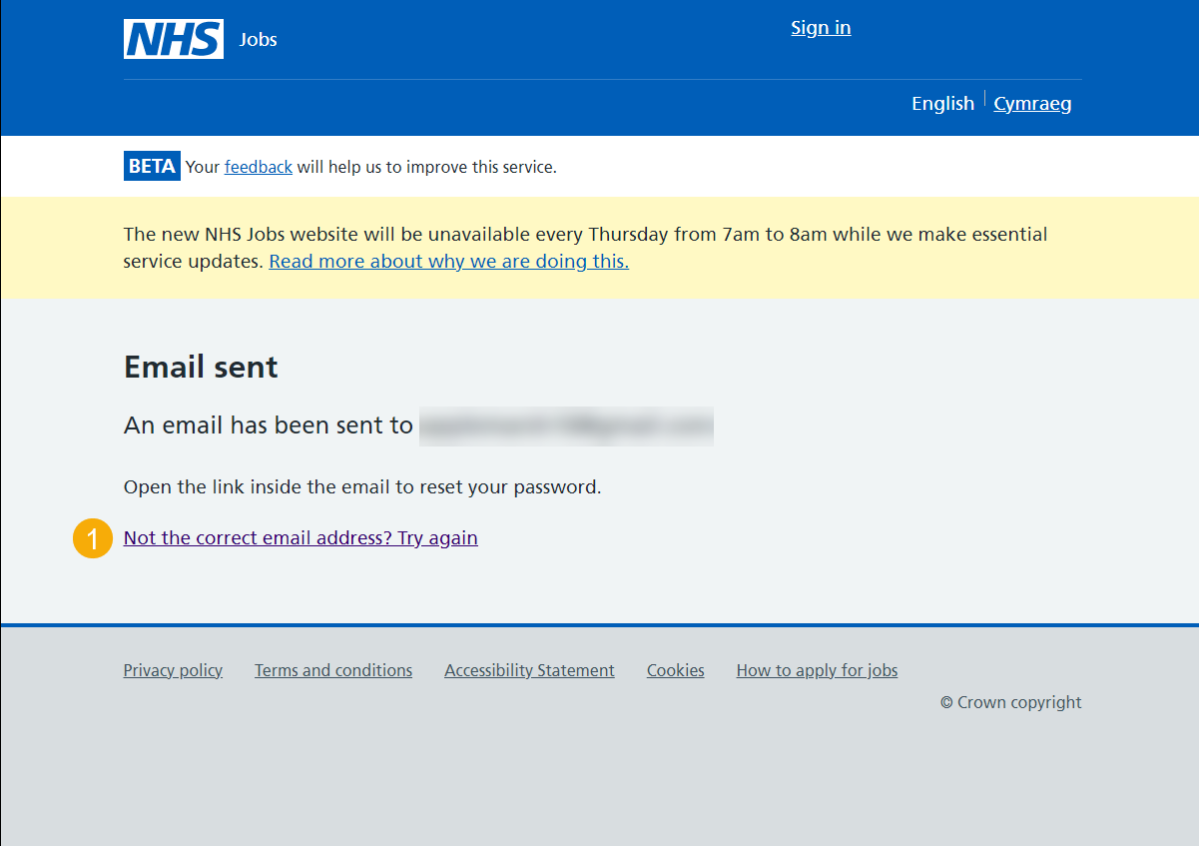
Email sent

This page shows confirmation your password reset email is sent.

Once your email is received, go to the 'Create a new password' page.

To enter a new email address, complete the following step:

1. Select the 'Not the correct email address? Try again' link (optional).

Tip: Open the link in the email to reset your password.

Create a new password

This page gives you instructions for how to create a new password.

Important: You'll need to create a new password that's personal to you and that only you know. Your password must contain 12 characters or more.

To create a new password, complete the following steps:

1. In the **New Password** box, enter the details.
2. In the **Confirm new password** box, enter the details.
3. Select the 'Continue' button.
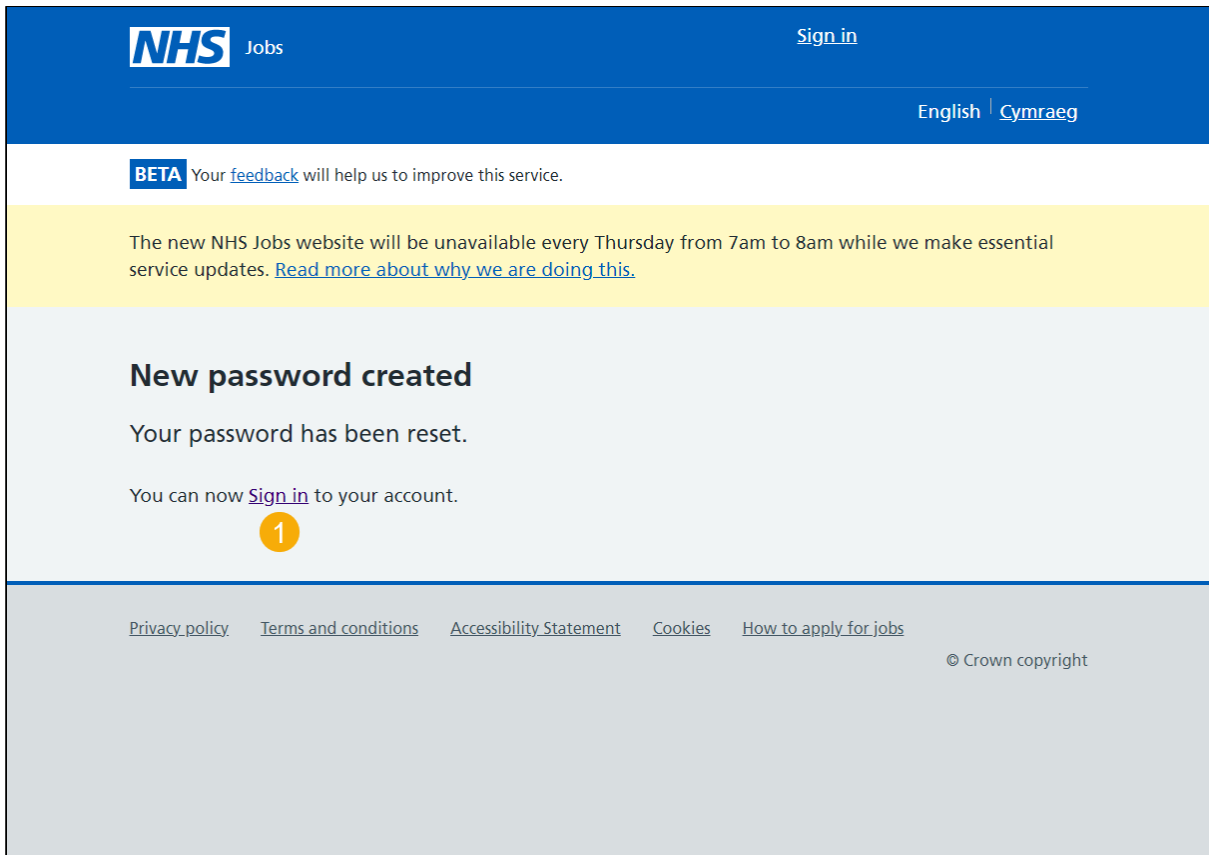
New password created

This page shows confirmation you've created a new password.

To sign into your account, complete the following step:

1. Select the 'Sign in' link.

You've reached the end of this user guide as you've created a new password.