

## NHS Low Income Scheme

### Proof of income if you or your partner are self-employed

If you are applying for help with health costs through the NHS Low Income Scheme and you and/or your partner are self-employed, please complete this form and send it to us with your HC1 application form. If you and/or your partner are self-employed with more than one business, please use a separate form for each business.

You can either:

- send us a copy of the profit and loss accounts if they are available. They must relate to a period of at least 6 months but not more than 15 months, ending within the last 12 months; or
- complete this form using information from the company's trading accounts.

The information given below should be completed by the self-employed person and must relate to a period of at least 6 months (but not more than 15 months) ending within the last 12 months, unless the self-employment only started recently. Please note we cannot accept HM Revenue and Customs self-assessment forms as evidence of self-employed income.

When did you become self-employed?

What period do the accounts cover?

From:

To:

What are the gross receipts of the business for the period stated above?

£

**Note:** Gross receipts include payments received for goods or services, enterprise allowances, VAT receipts, business subsidies such as Covid-19 business grants or interest paid on business capital.

Where applicable, please state overleaf the amount of each expense paid **for business use only** for the period stated above.

Wages paid to employees other than yourself and your partner?

£

Wages paid to your partner?

£

**Note:** By partner we mean a person you live with as part of a couple of the same or opposite sex, whether or not you are married to them or have a civil partnership.

Rent, mortgage or insurance on business premises?

£

Business rate Council Tax?

£

Materials, stocks and supplies for the business?

£

Business transport costs?

£

Business cleaning costs?

£

Business telephone costs?

£

Business postage and stationery costs?

£

Business advertising and publicity costs?

£

Legal and professional fees (e.g. accountancy costs)?

£

Business bank charges?

£

Business administration costs?

£

Business heating and lighting costs?

£

Interest on business loans?

£

Capital repayments on loans to cover the repair and replacement of machinery, tools and equipment?

£

Sundry expenses?

£

Other business expenses?

£

Please give details of any 'Other business expenses' overleaf.

Do you pay for a personal pension?

No

Yes (give details below)

How much?

£

every

Please use this space to provide any other relevant information about the self-employment:

---



---



---



---



---



---



---



---



---



---



---



---



---



---



---



---



---



---



---

Your name:	
Your partner's name:	
Address (including postcode):	
Tel number:	
Email address:	