

Release date

29 April 2021



Jobs

Number	Name	Description	Benefit / Value
1	Departments	<p>Super users can create, edit, and delete departments and assign users within their organisations.</p> <p>Listings can be assigned to a department.</p> <p>A recruitment manager can only be in one department, whereas a recruitment administrator can be in many departments.</p> <p>Departments are included in the 'Showing tasks for' filter on the main dashboard and each stage dashboard.</p> <p>Filtering by department from the main dashboard displays the KPI count for that department only.</p> <p>Filtering by department from a stage dashboard shows the tasks for job listings in that department only.</p>	A way to further manage workload across an organisation.

2	3 Large dashboard changes	<p>Enhancements to the following stages:</p> <p>Approvals - new fields added to show who has not approved or needs to reapprove a job listing.</p> <p>Shortlisting - new fields added to show who has not yet scored applications.</p> <p>Interviews - new fields added to show the total number of applicants invited to interview, and how many of those have accepted or declined. Note: for legacy data we do not know the total number of applicants invited to interview so this field will display ' - '.</p>	<p>Visibility of outstanding work at approvals and shortlisting stages.</p> <p>Employers can see the level of response for interviews.</p>
3	Email template changes to have employer name added in almost 11 templates	Employer names have been added to GOV.UK Notify email templates so employers know which organisation they are receiving the email from and can select that organisation when logging onto the service.	For large employers with multiple organisations, this will signpost them to the organisation relating to the notify email at log in so they do not waste time switching between organisations to find the job listing.

4	Other enhancements	<p>Exclude 'withdrawn' from search results</p> <p>New page: 'What's the contract duration?'. This page is triggered from the "What type of contract is it?" page when anything 'other' than 'Permanent' is selected. Note: this is not a new feature, the contract duration fields have been moved from the "What type of contract is it?" page to a separate page.</p> <p>Search for a listing in an approval stage: Unpublished job listings in any of the following approvals stages are now searchable:</p> <ul style="list-style-type: none"> Ready to approve Approval rejected Ready to reapprove Ready to publish Recruitment withdrawn 	Employers can view unpublished listings and reuse them.
---	--------------------	--	---

Next release date

6 May 2021

Delivered by the NHS Business Services Authority