

Release date

28 January 2022

Number	Name	Description	Benefit/Value
1	Updates to the offer journey	We've improved the offer journey by adding a new text box, allowing employers to add more detail about the pay of an advertised role. We now show the pay scheme and band for the job on a number of pages in the offer journey.	Gives employers an opportunity to provide more information about the pay.
2	New download offer letter link	We've added a new link to the email page called 'Download the offer letter'. Employers can download the offer letter before sending it to the applicant.	Allows employers to download the offer letter before sending it.
3	Increased interview response time	We've increased the interview response time from 24 to 48 hours. We tell employers that applicants need to respond to their interview invite by midday, 2 days before the first interview. In the email inviting applicants to interview, we tell them they need to choose an interview date by midday on a specific date. The date is calculated as 2 days before the first interview.	Gives employers more time to prepare for an interview.
4	Add additional terms to the contract	We've added new functionality to the 'Check the details of the contract' page. Employers can now add additional terms of employment from this page. Any other additional principles that were previously added will also show on this page.	Employers can add additional terms of employment to the contract before they send it to the applicant.
5	Improvements to the contract journey	We've added a new text box to the 'What is the pay?' page in the contract journey. Employers can use the text box to add additional details about the pay.	Gives employers an opportunity to provide more information about the pay.

Next release date

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Delivered by the NHS Business Services Authority