**NHS Business Services Authority Board Members and Senior Staff Business Expenses**

**(This document includes all expenses claimed for during the period 1 April 2023 – 30 June 2023)**

**1. Expenses**

**Michael Brodie**

**Chief Executive -** Total claim for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £1617.10

- Via Corporate Contract (Hire Car) £47.00

**Total**  **£1664.10**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Car Hire** | **Accommodation £**  |   |
| 03 April 2023 | London Kings Cross | External Meeting  |  | £77.90 |  |  | £77.90 |
| 03 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 03 April 2023 | Morpeth | External Meeting |  | £100.10 |  |  | £100.10 |
| 03 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 05 April 2023 | Morpeth | External Meeting |  | £35.60 |  |  | £35.60 |
| 05 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 05 April 2023 | Leeds  | External Meeting |  | £29.30 |  |  | £29.30 |
| 05 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 19 April 2023 | Morpeth | External Meeting |  | £67.80 |  |  | £67.80 |
| 19 April 2023 | London Kings Cross | External Meeting |  | £134.50 |  |  | £134.50 |
| 19 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 19 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 19 April 2023 | London Hotel | External Meeting |  |  |  | £132.25 | £132.25 |
| 26 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 26 April 2023 | Morpeth | External Meeting |  | £166.30 |  |  | £166.30 |
| 26 April 2023 | London Kings Cross | External Meeting |  | £77.90 |  |  | £77.90 |
| 26 April 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 10 May 2023 | Morpeth | Internal Meeting  |  |  | £47.00 |  | £47.00 |
| 14 June 2023 | Manchester  | External Meeting  |  | £143.40 |  |  | £143.40 |
| 14 June 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 19 June 2023 | London Kings Cross | External Meeting |  | £56.90 |  |  | £56.90 |
| 19 June 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 19 June 2023 | London Hotel | External Meeting |  |  |  | £132.25 | £132.25 |
| 20 June 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 20 June 2023 | Eastbourne | External Meeting |  | £45.40 |  |  | £45.40 |
| 20 June 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 20 June 2023 | Morpeth | External Meeting |  | £158.70 |  |  | £158.70 |
| 28 June 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |
| 28 June 2023 | London Kings Cross | External Meeting |  | £125.90 |  |  | £125.90 |
| 28 June 2023 | Morpeth | External Meeting |  | £125.90 |  |  | £125.90 |
| 28 June 2023 |  |  |  | Booking Fee £0.50 |  |  | Booking Fee £0.50 |

**Brendan Brown**

**Director of Citizen Services –** Total claim for period:

- Expenses Claimed £94.70

- Via Corporate Contract (Travel/Accommodation) £1021.08

- Via Corporate Contract (Hire Car) £0

**Total**  **£1115.78**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 06 March 2023 | Newcastle  | Internal Meeting  |   |   |  |  | Parking | £12.80 |
| 20 April 2023 | Newcastle | Internal Meeting |   |   |  |  | Parking | £10.00 |
| 03 May 2023 | London  | External Meeting |  |  |  |  | Parking  | £7.00 |
| 03 May 2023 | London | External Meeting |  |  |  | £25.00 |  | £25.00 |
| 11 May 2023 | Newcastle | Training  |  |  |  | £25.00 |  | £25.00 |
| 15 May 2023 | Newcastle | Training |  |  |  |  | Parking  | £14.90 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 02 May 2023 | London Underground | External Meeting  |  | £15.20 |  | £15.20 |
| 02 May 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 02 May 2023 |  |  |  | Booking Fee £0.50 |  |  £0.50 |
| 02 May 2023 | London Kings Cross  | External Meeting  |  | £190.00 |  | £190.00 |
| 02 May 2023 | Hotel London  | External Meeting  |  |  | £151.75 | £151.75 |
| 03 May 2023 | London Underground | External Meeting  |  | £15.20 |  | £15.20 |
| 03 May 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 07 June 2023 | London Kings Cross |  |  | £62.30 |  | £62.30 |
| 07 June 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 07 June 2023 | London Underground | External Meeting  |  | £15.20 |  | £15.20 |
| 07 June 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 07 June 2023 | Hotel London  | External Meeting  |  |  | £205.74 | £205.74 |
| 08 June 2023 | Darlington | External Meeting |  | £185.10 |  | £185.10 |
| 08 June 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 08 June 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 08 June 2023 | London Underground | External Meeting  |  | £15.20 |  | £15.20 |
| 13 June 2023 | Manchester  |  |  | £18.40 |  | £18.40 |
| 13 June 2023 | Hotel Manchester  |  |  |  | £141.99 | £141.99 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  |  £0.50 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  |  £0.50 |
| 14 June 2023 |  |  |  | Booking Fee £0.50 |  |  £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Darren Curry**

**Chief Digital Officer –** Total claim for period:

- Expenses Claimed £59.60

- Via Corporate Contract (Travel/Accommodation) £1284.50

- Via Corporate Contract (Hire Car) £0

 **Total £1344.10**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 23 June 2023 | Newcastle | External Meeting |   |   |  |  | Travel: Parking £21.50  | £21.50 |
| 23 June 2023 | Newcastle | External Meeting |  | £8.10 |  |  |  | £8.10 |
| 23 June 2023 | Newcastle | External Meeting |  |  |  |  | Travel: Parking £30.00 | £30.00 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 22 May 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 22 May 2023 | London (amended ticket) | External Meeting  |  | £15.20 |  | £15.20 |
| 22 May 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 22 May 2023 | London | External Meeting |  | £62.70 |  | £62.70 |
| 22 May 2023 | London Hotel | External Meeting |  |  | £147.24 | £147.24 |
| 23 May 2023 | Newcastle  | External Meeting |  | £192.80 |  | £192.80 |
| 23 May 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 07 June 2023 | Newcastle | External Meeting |  | £192.80 |  | £192.80 |
| 07 June 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 11 June 2023 | Belfast | Conference | £147.96 |  |  | £147.96 |
| 11 June 2023 |  |  | Booking Fee £1.00 |  |  | Booking Fee £1.00 |
| 11 June 2023 | Belfast Hotel  | Conference |  |  | £150.00 | £150.00 |
| 19 June 2023 | London Hotel | Conference |  |  | £99.00 | £99.00 |
| 19 June 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 19 June 2023 | London | External Meeting |  | £80.50 |  | £80.50 |
| 20 June 2023 | Newcastle  | External Meeting |  | £192.80 |  | £192.80 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Mark Dibble**

**Executive Director of People and Corporate Services -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £151.05

- Via Corporate Contract (Hire Car) £56.04

 **Total £207.09**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation /Car Hire)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Car Hire £** | **Accommodation £**  |   |
| 22 May 2023 | Stamford | Conference |  |  | £56.04 |  | £56.04 |
| 22 May 2023 | Stamford Hotel  | Conference  |  |  |  | £151.05 | £151.05 |

**Andy McKinlay**

**Executive Director of Finance, Commercial and Estates -** Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £3589.51

- Via Corporate Contract (Hire Car) £0

 **Total £3589.51**

**Expenses Claimed** **–** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 26 April 2023 | London Underground  | External Meeting  |  | £15.20 |  | £15.20 |
| 26 April 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 26 April 2023 | Leeds | External Meeting |  | £160.30 |  | £160.30 |
| 26 April 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 26 April 2023 | London  | External Meeting |  | £65.00 |  | £65.00 |
| 26 April 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 16 June 2023 | London Hotel  | Training |  |  | £100.00 | £100.00 |
| 17 June 2023 |  |  | Booking Fee £1.00 |  |  | Booking Fee £1.00 |
| 17 June 2023 | Mumbai/Bombay | Training | £1559.71 |  |  | £1559.71 |
| 25 June 2023 |  |  | Booking Fee £1.00 |  |  | Booking Fee £1.00 |
| 25 June 2023 | Mumbai/Bombay | Training | £1447.00 |  |  | £1447.00 |
| 25 June 2023 | Mumbai/Bombay | Training | £50.00 |  |  | £50.00 |
| 25 June 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 25 June 2023 | Leeds | Training |  | £188.30 |  | £188.30 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Allison Newell**

**Executive Director of Strategy, Performance, Business Development and Growth -** Total claim for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £0**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation) –** No claims for this period

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Sue Douthwaite**

**Chair -** Total claim for this period:

- Expenses Claimed £176.89

- Via Corporate Contract (Travel/Accommodation) £1000.38

- Via Corporate Contract (Hire Car) £0

 **Total £1177.27**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 07 March 2023 | Wakefield (Station) | Internal Meeting |   |   |  |   |  MILES CLAIMED @53p | £9.10 |
| 07 March 2023 | Wakefield (Station) | Internal Meeting |   |   |  |  |  MILES CLAIMED @53p | £8.93 |
| 15 March 2023 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 16 March 2023 | Newcastle | Internal Meeting |  |  | £15.00 |  |  | £15.00 |
| 16 March 2023 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 22 May 2023 | Newcastle | Internal Meeting |  |  | £14.40 |  |  | £14.40 |
| 06 June 2023 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 07 June 2023 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 07 June 2023 | Newcastle | Internal Meeting |  |  | £12.50 |  |  | £12.90 |
| 08 June 2023 | Newcastle | Internal Meeting |  |  | £13.00 |  |  | £13.00 |
| 08 June 2023 | Newcastle | Internal Meeting |  |  | £13.96 |  |  | £13.96 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 03 April 2023 | London Kings Cross | External Meeting  |  | £259.05 |  | £259.05 |
| 03 April 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 12 April 2023 | Newcastle Hotel  | Internal Meeting  |  |  | £84.00 | £84.00 |
| 12 April 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 12 April 2023 | Newcastle  | Internal Meeting |  | £125.30 |  | £125.30 |
| 22 May 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 22 May 2023 | Newcastle  | Internal Meeting |  | £194.80 |  | £194.80 |
| 06 June 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 06 June 2023 | Newcastle Hotel  | Internal Meeting |  |  | £232.88 | £232.88 |
| 06 June 2023 | Huddersfield | Internal Meeting |  | £27.65 |  | £27.65 |
| 08 June 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 08 June 2023 | Huddersfield | External Meeting |  | £40.65 |  | £40.65 |
| 14 June 2023 |  |  |  | Booking Fee £0.50 |  | Booking Fee £0.50 |
| 14 June 2023 | Manchester  | External Meeting  |  | £33.05 |  | £33.05 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Debra Bailey**

**Non-Executive Director** - Total claim for this period:

- Expenses Claimed £156.20

- Via Corporate Contract (Travel/Accommodation) £1649.90

- Via Corporate Contract (Hire Car) £0

**Total**  **£1806.10**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 16 March 2023 | Newcastle | Internal Meeting |   |   | £95.00 |   |  | £95.00 |
| 16 March 2023 | Newcastle | Internal Meeting |   |   | £14.00 |  |  | £14.00 |
| 12 April 2023 | Newcastle | External Meeting |  |  |  | £22.50 |  | £22.50 |
| 12 April 2023 | Newcastle  | External Meeting |  |  |  |  | £24.70 Parking  | £24.70 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 12 April 2023 | Newcastle  | External Meeting  |  | £319.50 |  | £319.50 |
| 12 April 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 12 April 2023 | Newcastle Hotel  | External Meeting  |  | £84.00 |  | £84.00 |
| 13 April 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 April 2023 | London Kings Cross  | External Meeting  |  | £319.50 |  | £319.50 |
| 06 June 2023 | Newcastle Hotel | External Meeting  |  | £246.00 |  | £246.00 |
| 06 June 2023 | Newcastle | External Meeting  |  | £359.40 |  | £359.40 |
| 06 June 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 08 June 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 08 June 2023 | Ebbsfleet International | External Meeting  |  | £319.50 |  | £319.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Kathryn Gillatt**

**Non-Executive Director -**Total claim for period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £321.80

- Via Corporate Contract (Hire Car) £0

 **Total £321.80**

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 06 June 2023 | Hotel Newcastle  | Internal Meeting  |  |  | £237.80 | £237.80 |
| 12 April 2023 | Hotel Newcastle  | Internal Meeting |  |  | £84.00 | £84.00 |

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Karen Seth**

**Non-Executive Director -** Total claim for period:

- Expenses Claimed £23.01

- Via Corporate Contract (Travel/Accommodation) £175.20

- Via Corporate Contract (Hire Car) £0

 **Total £198.21**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 13 April 2023 | Newcastle | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £3.50 |
| 13 April 2023 | Newcastle | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £3.51 |
| 13 April 2023 | Newcastle | Internal Meeting |  |  |  |  | Parking  | £1.00 |
| 13 April 2023 | Newcastle | Internal Meeting |  |  | £15.00 |  |  | £15.00 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 13 April 2023 | Leeds | Internal Meeting  |  | £109.70 |  | £109.70 |
| 13 April 2023 | Stalybridge | Internal Meeting  |  | £30.20 |  | £30.20 |
| 13 April 2023 | Newcastle  | Internal Meeting  |  | £33.80 |  | £33.80 |
| 13 April 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 April 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 April 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Mel Tomlin**

**Non-Executive Director -**Total claim for period:

- Expenses Claimed £1155.93

- Via Corporate Contract (Travel/Accommodation) £190.60

- Via Corporate Contract (Hire Car) £0

**Total**  **£1346.53**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 08 February 2023 | Newcastle | Internal Meeting |   |   |  |  | Miles claimed @ 53p per mile | £125.89 |
| 08 February 2023 | Newcastle | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £2.46 |
| 08 February 2023 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 08 February 2023 | Newcastle | Internal Meeting |  |  |  |  | Parking  | £14.00 |
| 09 February 2023 | Newcastle | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £2.50 |
| 09 February 2023 | Newcastle | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £126.02 |
| 15 March 2023 | Newcastle | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £125.89 |
| 15 March 2023 | Brackley | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £2.46 |
| 15 March 2023 | Newcastle | Internal Meeting |  |  |  |  | Parking  | £14.00 |
| 15 March 2023 | Newcastle | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 16 March 2023 | Brackley | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £2.50 |
| 16 March 2023 | Newcastle | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £126.02 |
| 12 April 2023 | Newcastle  | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £125.89 |
| 12 April 2023 | Brackley | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £2.46 |
| 12 April 2023 | Newcastle  | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 13 April 2023 | Brackley | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £2.50 |
| 13 April 2023 | Newcastle  | Internal Meeting |   |   |  |  | Miles claimed @ 53p per mile | £126.02 |
| 07 June 2023 | Newcastle  | Internal Meeting |  |  |  | £22.50 |  | £22.50 |
| 07 June 2023 | Newcastle  | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £124.80 |
| 07 June 2023 | Newcastle  | Internal Meeting |  |  |  |  | Parking  | £14.00 |
| 08 June 2023 | Newcastle  | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £2.50 |
| 08 June 2023 | Newcastle  | Internal Meeting |  |  |  |  | Miles claimed @ 53p per mile | £126.02 |

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**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 12 April 2023 | Hotel Newcastle  | Internal Meeting |  |  | £84.00 | £84.00 |
| 07 June 2023 | Hotel Newcastle | Internal Meeting |  |  | £106.60 | £106.60 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Dan Britton**

**Associate Director of Operations -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £98.30

- Via Corporate Contract (Hire Car) £0

**Total**  **£98.30**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 June 2023 | Leeds | External Meeting  |  | £18.15 |  | £18.15 |
| 13 June 2023 | Newcastle  | External Meeting |  | £18.15 |  | £18.15 |
| 26 June 2023 | Hotel Blackpool | External Meeting |  | £61.00 |  | £61.00 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Gordon Coyne**

**Director of Workforce Services –** Total claim for period:

- Expenses Claimed £136.37

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £136.25

 **Total £272.62**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 29 March 2023 | Leeds  | Conference  |   |   |  |  | £44.37 Miles claimed @ 59p  | £44.37 |
| 29 March 2023 | Leeds  | Conference  |   |   |  | £25.00 |  | £25.00 |
| 10 May 2023 | London  | External Meeting  |  |  |  | £25.00 |  | £25.00 |
| 10 May 2023 | London  | External Meeting  |  | £42.00 |  |  |  | £42.00 |

**Via Corporate Contract (Travel/ Accommodation /Car Hire)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Car Hire £** | **Accommodation £**  |   |
| 11 May 2023 | London | Internal Meeting |  |  | £56.72 |  | £56.72 |
| 06 June 2023 | London | Internal Meeting |  |  | £79.53 |  | £79.53 |

**Martin Kelsall**

**Director of Primary Care Services –** Total claim for period:

- Expenses Claimed £10.00

- Via Corporate Contract (Travel/Accommodation) £313.00

- Via Corporate Contract (Hire Car) £56.04

 **Total £379.04**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 20 April 2023 | Newcastle  | External Meeting  |   |   |  |  | Parking £10.00 | £10.00 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Car Hire£** | **Accommodation £**  |   |
| 09 May 2023 | Newcastel | Internal Meeting |  |  | £56.04 |  | £56.04 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  |  | £0.50 |
| 13 June 2023 | Leeds | Internal Meeting  |  | £23.10 |  |  | £23.10 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  |  | £0.50 |
| 13 June 2023 | Durham | Internal Meeting |  | £22.30 |  |  | £22.30 |
| 22 June 2023 |  |  |  | Booking Fee £0.50 |  |  | £0.50 |
| 22 June 2023 | Eastbourne | External Meeting  |  | £62.90 |  |  | £62.90 |
| 23 June 2023 |  |  |  | Booking Fee £0.50 |  |  | £0.50 |
| 23 June 2023 | Durham | External Meeting |  | £202.70 |  |  | £202.70 |

**Dr Alison Metcalfe**

**Head of Professional and Clinical Services -**Total claims for this period:

- Expenses Claimed £35.89

- Via Corporate Contract (Travel/Accommodation) £139.20

- Via Corporate Contract (Hire Car) £0

 **Total £175.09**

**Expenses Claimed –**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 13 April 2023 | Manchester | External Meeting |   |   |  |  | £35.89 | £35.89 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 20 April 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 20 April 2023 | Wakefield  | External Meeting |  | £40.70 |  | £40.70 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 June 2023 | Manchester | External Meeting |  | £50.00 |  | £50.00 |
| 15 June 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 15 June 2023 | London | External Meeting |  | £47.00 |  | £47.00 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Alison O’Brien**

**Associate Director of Operations -**Total claims for this period:

- Expenses Claimed £175.49

- Via Corporate Contract (Travel/Accommodation) £292.10

- Via Corporate Contract (Hire Car) £56.72

**Total**  **£524.31**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 20 April 2023 | London | Training  |  |  |  |  | Parking £10.00 | £10.00 |
| 02 May 2023 | Leeds  | Operational |   |   |  |  | Miles claimed @ 53p per mile £72.61 | £72.61 |
| 02 May 2023 | Newcastle  | Operational |   |   |  |  | Miles claimed @ 53p per mile £72.88 | £72.88 |
| 10 May 2023 | Leeds | Operational |  |  |  | £20.00 |  | £20.00 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Car Hire £** | **Accommodation £**  |   |
| 10 May 2023 | Leeds | Operational  |  |  | £56.72 |  | £56.72 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  |  | £0.50 |
| 13 June 2023 |  |  |  | Booking Fee £0.50 |  |  | £0.50 |
| 13 June 2023 | Chester-le-street | Operational |  | £32.00 |  |  | £32.00 |
| 13 June 2023 | Leeds  | Operational |  | £33.50 |  |  | £33.50 |
| 29 June 2023 |  |   |  | Booking Fee £0.50 |  |  | £0.50 |
| 29 June 2023 | London | Training  |  | £112.30 |  |  | £112.30 |
| 30 June 2023 |  |  |  | Booking Fee £0.50 |  |  | £0.50 |
| 30 June 2023 | Durham | Training  |  | £112.30 |  |  | £112.30 |

**Miranda Sykes**

**Head of Communications and Marketing -**Total claims for this period:

- Expenses Claimed £22.50

- Via Corporate Contract (Travel/Accommodation) £130.49

- Via Corporate Contract (Hire Car) £84.06

 **Total £237.05**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 27 March 2023 | Newcastle  | Internal Meeting  |   |   |  |  | Parking £12.50  | £12.50 |
| 27 March 2023 | Newcastle | Internal Meeting |   |   |  |  | £10.00 | £10.00 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Car Hire £** | **Accommodation £**  |   |
| 22 May 2023 | Newcastle | Internal Meeting |  |  | £28.02 |  | £28.02 |
| 13 June 2023 | Manchester Hotel  | Conference |  |  |  | £130.49 | £130.49 |
| 13 June 2023 | Manchester  | Conference |  |  | £56.04 |  | £56.04 |

**2. Gifts/ Hospitality**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name**  | **Position**  | **Date received**  | **Value where known (or estimated)** | **Provider** | **Details/Background** |
| None | None | None | None | None | None |