

Social Work Bursaries

Hesketh House 200-220 Broadway Fleetwood FY7 8SS

Tel: 0300 330 1342

Email: swbenroldata@nhsbsa.nhs.uk

Website: www.nhsbsa.nhs.uk/social-work-students

Social Work Bursary - Extended Studies Form (SWB04)

Dear Programme Administrator

This form should be completed for any Social Work Bursary student who needs to extend their course. To be considered for extended funding, the student must be taking their final year placement, and be in receipt of a Social Work Bursary for that year. The reason for placement extension must include at least one of the following:

- Serious illness (either the student or a close family member)
- Lack of available places resulting in the late start of a placement (but not where the student has previously refused an available placement)
- Breakdown of a placement resulting in the need to start again (but not where the breakdown was at the fault of the student)
- Bereavement in the student's close family

Additional funding **will not be considered** in the following circumstances:

- Delay to the placement due to holidays
- Unsubstantiated absence
- Academic failure of placement (but not where the failure occurred due to one of the allowable reasons stated above)

Please complete the form overleaf and send it to swbenroldata@nhsbsa.nhs.uk . You may wish to keep a copy for your records.

Yours faithfully

Social Work Bursary Team

Student name & date of birth:				
University:				
Start date of original placement:				
Expected end date of original placement above:				
Main reason(s) why the placement needs to be extended/why it broke down:				
If due to no available placement, please tell us the start and end date of when students would normally be on this placement:				
How many placement days did the student complete before it broke down? (if applicable):				
Date the new placement started:				
Date the new placement will finish:				
How many placement days has the student left to complete?				
How many days per week will this student be on placement? (Give details of expected attendance on placement):				
Information supplied by (name & date):				
FOR OFFICE USE ONLY				
PLACEMENT EXTENDED (Days/Weeks) =				
FOR OFFICE USE ONLY				

ALLOWANCE	ENTITLEMENT	ALLOWANCE	ENTITLEMENT
BASIC		ADA	
MAINTENANCE		C/C	
PLA		DSA GEN ALL	