**NHS Business Services Authority Board Members and Senior Staff Business Expenses**

**(This document includes all expenses claimed for during the period 1 October 2023 – 31 December 2023)**

**1. Expenses**

**Michael Brodie**

**Chief Executive -** Total claim for this period:

- Expenses Claimed £43.01

- Via Corporate Contract (Travel/Accommodation) £1822.58

- Via Corporate Contract (Hire Car) £0

**Total**  **£1865.59**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  | **Destination** | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 13 March 2023 | Lincoln | External Meeting  |   |   |  |  | £43.01 Fuel  | £43.01 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   | **Total****Costs £** |
| **Air £**  | **Rail £**  | **Accommodation £**  |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting  |  | £192.80 |  | £192.80 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 19 October 2023 | Morpeth | External Meeting |  | £192.80 |  | £192.80 |
| 02 November 2023 | London  | External Meeting  |  |  | £127.25 | £127.25 |
| 02 November 2023 | London  | External Meeting  |  | £85.30 |  | £85.30 |
| 02 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 03 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 03 November 2023 | Morpeth | External Meeting |  | £68.90 |  | £68.90 |
| 09 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 09 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 09 November 2023 | London  | External Meeting |  | £192.80 |  | £192.80 |
| 09 November 2023 | Morpeth | External Meeting |  | £192.80 |  | £192.80 |
| 20 November 2023 | London  | External Meeting |  | £166.30 |  | £166.30 |
| 20 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 20 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 20 November 2023 | Newcastle  | Internal Meeting |  | £99.60 |  | £99.60 |
| 23 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 23 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 23 November 2023 | London  | External Meeting |  | £144.60 |  | £144.60 |
| 23 November 2023 | Morpeth | External Meeting |  | £144.60 |  | £144.60 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Brendan Brown**

**Director of Citizen Services –** Total claim for period:

- Expenses Claimed £136.60

- Via Corporate Contract (Travel/Accommodation) £1286.23

- Via Corporate Contract (Hire Car) £0

**Total**  **£1422.83**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  | **Destination** | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
| **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 17 October 2023 | Newcastle  | Internal meeting  |   |   |  |  | £10.20 Parking  | £10.20 |
| 17 October 2023 | Newcastle  | Internal meeting  |  |  |  | £25.00 |  | £25.00 |
| 18 October 2023 | London  | External Meeting  |  |  |  |  | £25.00 Parking | £25.00 |
| 18 October 2023 | London  | External Meeting  |  | £2.80 |  |  |  | £2.80 |
| 18 October 2023 | London  | External Meeting  |  |  |  | £5.00 |  | £5.00 |
| 19 October 2023 | London  | External Meeting  |  | £2.80 |  |  |  | £2.80 |
| 25 October 2023 | London  | External Meeting  |  |  |  |  | £16.85 Parking | £16.85 |
| 08 November 2023 | Newcastle  | Internal meeting  |   |   |  |  | £3.95 Parking | £3.95 |
| 16 November 2023 | Newcastle  | Internal meeting  |  |  |  |  | £12.50 Parking | £12.50 |
| 17 November 2023 | Newcastle  | Internal meeting  |  |  |  | £10.00 |  | £10.00 |
| 29 November 2023 | Newcastle  | Internal meeting  |  |  |  | £10.00 |  | £10.00 |
| 29 November 2023 | Newcastle  | Internal meeting  |  |  |  |  | £12.50 Parking | £12.50 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
| **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting  |  | £80.30 |  | £80.30 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 | Darlington | External Meeting  |  | £185.10 |  | £185.10 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 06 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 06 November 2023 | Leeds  | External Meeting |  | £67.10 |  | £67.10 |
| 23 November 2023 | London  | External Meeting |  | £185.10 |  | £185.10 |
| 23 November 2023 | Darlington | External Meeting |  | £185.10 |  | £185.10 |
| 23 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 23 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 13 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 13 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 13 December 2023 | London Kings Cross  | External Meeting |  | £185.10 |  | £185.10 |
| 13 December 2023 | Darlington | External Meeting |  | £185.10 |  | £185.10 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Darren Curry**

**Chief Digital Officer –** Total claim for period:

- Expenses Claimed £5436.75

- Via Corporate Contract (Travel/Accommodation) £2101.26

- Via Corporate Contract (Hire Car) £0

 **Total £7538.01**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 11 September 2023 |  London | External Meeting |   |   |  |  | £21.50 Parking  | £21.50 |
| 28 September 2023 | USA | External conference  |   |   |  |  | £4867.00 (covering taxis, meals, car hire etc.)  | £4867.00 |
| 03 October 2023 | Newcastle | External Meeting |  |  |  |  | £30.00 Parking  | £30.00 |
| 03 October 2023 | London  | External Meeting |  | £2.80 |  |  |  | £2.80 |
| 04 October 2023 | London  | External Meeting |  | £3.70 |  |  |  | £3.70 |
| 05 October 2023 | London  | External Meeting |  | £4.45 |  |  |  | £4.45 |
| 17 October 2023 | London  | External Meeting |  | £7.70 |  |  |  | £7.70 |
| 17 October 2023 | London  | External Meeting |  |  |  | £25.00 |  | £25.00 |
| 18 October 2023 | London  | External Meeting |  |  |  | £25.00 |  | £25.00 |
| 19 October 2023 | Newcastle  | External Meeting |  |  |  |  | £30.00 Parking  | £30.00 |
| 19 October 2023 | London  | External Meeting |  | £2.80 |  |  |  | £2.80 |
| 23 October 2023 | USA | External Conference |   |   |  |  | £416.80 (covering taxis, meals, car hire etc.)  | £416.80 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 03 October 2023 | London | External Meeting |  |  | £230.00 | £230.00 |
| 03 October 2023 | London  | External Meeting |  | £15.20 |  | £15.20 |
| 05 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 05 October 2023 | Newcastle  | External Meeting |  | £192.80 |  | £192.80 |
| 17 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 17 October 2023 | London  | External Meeting |  |  | £144.00 | £144.00 |
| 17 October 2023 | London  | External Meeting |  | £15.20 |  | £15.20 |
| 17 October 2023 | London | External Meeting |  | £80.50 |  | £80.50 |
| 17 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 19 October 2023 | Newcastle | External Meeting |  | £192.80 |  | £192.80 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 | London  | External Meeting  |  | £192.80 |  | £192.80 |
| 16 November 2023 | London | External Meeting  |  | £15.20 |  | £15.20 |
| 16 November 2023 | Newcastle  | External Meeting  |  | £192.80 |  | £192.80 |
| 03 December 2023 | London | External Meeting | £372.73 |  |  | £372.73 |
| 03 December 2023 |  |  | Booking Fee £1.00 |  |  | £1.00 |
| 03 December 2023 | London | External Meeting |  |  | £114.00 | £114.00 |
| 04 December 2023 | Oxford  | External Meeting |  | £128.40 |  | £128.40 |
| 04 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Mark Dibble**

**Executive Director of People and Corporate Services -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £1167.73

- Via Corporate Contract (Hire Car) £0

 **Total £1167.73**

**Expenses Claimed –** No Claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London | External meeting |  | £80.50 |  | £80.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 | Newcastle | External meeting |  | £192.80 |  | £192.80 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 November 2023 | Newcastle  | External meeting  |  | £144.60 |  | £144.60 |
| 13 November 2023 | Birmingham  | External meeting |  | £144.60 |  | £144.60 |
| 20 November 2023 | London  | External meeting |  | £196.20 |  | £196.20 |
| 20 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 22 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 22 November 2023 | London  | External meeting |  | £196.20 |  | £196.20 |

**Via Corporate Contract (Hire Car)** **–** No claims for this period.

**Andy McKinlay**

**Executive Director of Finance, Commercial and Estates -** Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £1133.83

- Via Corporate Contract (Hire Car) £0

 **Total £1133.83**

**Expenses Claimed** **–** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 05 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 05 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 05 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 05 October 2023 | London | External meeting |  | £160.30 |  | £160.30 |
| 05 October 2023 | London | External meeting |  | £8.60 |  | £8.60 |
| 05 October 2023 | London | External meeting |  | £21.50 |  | £21.50 |
| 06 October 2023 | Leeds | External meeting |  | £160.30 |  | £160.30 |
| 06 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 06 October 2023 | London | External meeting |  | £8.60 |  | £8.60 |
| 06 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London | External meeting |  | £38.80 |  | £38.80 |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 19 October 2023 | Leeds | External meeting |  | £160.30 |  | £160.30 |
| 06 December 2023 | Newcastle | Internal Meeting  |  | £65.40 |  | £65.40 |
| 06 December 2023 | Newcastle | Internal Meeting  |  |  | £129.60 | £129.60 |
| 06 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 07 December 2023 | London | External meeting |  | £80.50 |  | £80.50 |
| 07 December 2023 | London | External meeting |  | £15.20 |  | £15.20 |
| 07 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 07 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 08 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 08 December 2023 | Leeds  | External meeting |  | £69.40 |  | £69.40 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Allison Newell**

**Executive Director of Strategy, Performance, Business Development and Growth -** Total claim for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £209.83

- Via Corporate Contract (Hire Car) £0

 **Total £209.83**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Sue Douthwaite**

**Chair -** Total claim for this period:

- Expenses Claimed £329.73

- Via Corporate Contract (Travel/Accommodation) £1034.00

- Via Corporate Contract (Hire Car) £0

 **Total £1363.73**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 13 September 2023 | Newcastle  | Internal meeting  |   |   | £12.25 |  |  | £12.25 |
| 13 September 2023 | Newcastle  | Internal meeting  |   |   |  | £22.50 |  | £22.50 |
| 13 September 2023 | Newcastle  | Internal meeting  |  |  | £33.50 |  |  | £33.50 |
| 14 September 2023 | Newcastle  | Internal meeting  |  |  | £11.40 |  |  | £11.40 |
| 26 September 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 27 September 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 28 September 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 09 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  | £12.93 |  |  | £12.93 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  | £12.94 |  |  | £12.94 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 11 October 2023 | Newcastle  | Internal Meeting  |  |  | £13.90 |  |  | £13.90 |
| 11 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 12 October 2023 | Birmingham  | External Meeting  |  |  | £13.98 |  |  | £13.98 |
| 12 October 2023 | Birmingham  | External Meeting  |  |  | £12.92 |  |  | £12.92 |
| 12 October 2023 | Birmingham  | External Meeting  |  |  | £9.97 |  |  | £9.97 |
| 12 October 2023 | Birmingham  | External Meeting  |  |  |  | £22.50 |  | £22.50 |
| 13 October 2023 | Wakefield  | External Meeting |  |  | £15.94 |  |  | £15.94 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 10 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  | £252.00 | £252.00 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  | £128.55 |  | £128.55 |
| 25 October 2023 | Newcastle  | Internal Meeting  |  | £128.55 |  | £128.55 |
| 25 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 November 2023 | Birmingham  | External Meeting  |  | £112.55 |  | £112.55 |
| 13 November 2023 | Wakefield  | External Meeting |  | £112.55 |  | £112.55 |
| 13 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 06 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 06 December 2023 | Newcastle  | Internal Meeting  |  |  | £102.50 | £102.50 |
| 06 December 2023 | Newcastle | Internal Meeting |  | £194.80 |  | £194.80 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Debra Bailey**

**Non-Executive Director** - Total claim for this period:

- Expenses Claimed £101.10

- Via Corporate Contract (Travel/Accommodation) £646.43

- Via Corporate Contract (Hire Car) £0

**Total** **£747.43**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 10 October 2023 | Newcastle  | Internal Meeting  |   |   |  |  | £42.30 Parking  | £42.30 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 11 October 2023 | Newcastle  | Internal Meeting  |  |  | £13.80 |  |  | £13.80 |
| 11 October 2023 | Newcastle  | Internal Meeting  |   |   |  | £22.50 |  | £22.50 |

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  | £228.78 | £228.78 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  | £184.60 |  | £184.60 |
| 10 October 2023 | London  | Internal Meeting  |  | £20.20 |  | £20.20 |
| 10 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 10 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 12 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 12 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 12 October 2023 | London | External Meeting |  | £210.85 |  | £210.85 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Kathryn Gillatt**

**Non-Executive Director -**Total claim for period:

- Expenses Claimed £416.25

- Via Corporate Contract (Travel/Accommodation) £768.88

- Via Corporate Contract (Hire Car) £0

 **Total £1185.13**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 13 September 2023 | Newcastle  | Internal Meeting  |   |   |  | £22.50 |  | £22.50 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £172.89 Mileage | £172.89 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 11 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 12 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £5.00 |  | £5.00 |
| 12 October 2023 | Newcastle  | Internal Meeting  |   |   |  |  | £170.86 Mileage | £170.86 |

**Via Corporate Contract (Travel/Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 10 October 2023 | Newcastle | Internal Meeting  |  |  | £228.78 | £228.78 |
| 06 December 2023 | Newcastle | Internal Meeting  |  |  | £102.50 | £102.50 |
| 06 December 2023 | Newcastle | Internal Meeting  |  | £66.50 |  | £66.50 |
| 06 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 07 December 2023 | London | External Meeting |  | £152.70 |  | £152.70 |
| 07 December 2023 | East Midlands | External Meeting |  | £113.90 |  | £113.90 |
| 07 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 07 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 08 December 2023 | East Midlands | External Meeting |  | £102.50 |  | £102.50 |
| 08 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Mel Tomlin**

**Non-Executive Director -**Total claim for period:

- Expenses Claimed £1130.28

- Via Corporate Contract (Travel/Accommodation) £1038.50

- Via Corporate Contract (Hire Car) £0

**Total**  **£2168.78**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 13 September 2023 | Newcastle  | Internal Meeting  |   |   |  | £22.50 |  | £22.50 |
| 13 September 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £235.47 Mileage | £235.47 |
| 13 September 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £4.64 Mileage | £4.64 |
| 13 September 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £14.00 Parking | £14.00 |
| 14 September 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £4.71 Mileage | £4.71 |
| 14 September 2023 | Brackley  | Internal Meeting  |  |  |  |  | £237.78 Mileage | £237.78 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £235.47 Mileage | £235.47 |
| 10 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 11 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £4.71 Mileage | £4.71 |
| 11 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 11 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £4.64 Mileage | £4.64 |
| 12 October 2023 | Newcastle  | Internal Meeting  |  |  |  | £22.50 |  | £22.50 |
| 12 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £4.71 Mileage | £4.71 |
| 12 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £4.64 Mileage | £4.64 |
| 13 October 2023 | Newcastle | Internal Meeting  |  |  |  |  | £42.00 Parking | £42.00 |
| 13 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | £242.24 Mileage | £242.24 |
| 13 October 2023 | Newcastle  | Internal Meeting  |   |   |  |  | £5.27 Mileage | £5.27 |

**Via Corporate Contract (Travel/Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 10 October 2023 | Newcastle | Internal Meeting  |  |  | £252.00 | £252.00 |
| 06 December 2023 | Newcastle | Internal Meeting  |  | £341.50  |  | £341.50 |
| 06 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 06 December 2023 | Newcastle | Internal Meeting |  |  | £102.50 | £102.50 |
| 07 December 2023 | Bicester | External Meeting |  | £341.50 |  | £341.50 |
| 07 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Dan Britton**

**Associate Director of Operations -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £532.03

- Via Corporate Contract (Hire Car) £0

**Total**  **£532.03**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 18 October 2023 | London | External Meeting  |  | £80.50 |  | £80.50 |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 | Newcastle | External Meeting |  | £192.80 |  | £192.80 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 | Leeds | External Meeting |  | £22.50 |  | £22.50 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 | Newcastle | External Meeting |  | £24.40 |  | £24.40 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Gordon Coyne**

**Director of Workforce Services –** Total claim for period:

Expenses Claimed £142.10

- Via Corporate Contract (Travel/Accommodation) £440.90

- Via Corporate Contract (Hire Car) £0

 **Total £583.00**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 30 August 2023 | London  | External Meeting  |   |   |  | £25.00 |  | £25.00 |
| 30 August 2023 | Newcastle  | Internal Meeting |  |  |  |  | Parking £6.00  | £6.00 |
| 7 September 2023 | London  | External Meeting  |  |  |  | £25.00 |  | £25.00 |
| 7 September 2023 | London  | External Meeting  |  |  |  |  |  Parking £30.00  | £30.00 |
| 24 September 2023 | Newcastle  | Internal Meeting |  |  |  | £25.00 |  | £25.00 |
| 24 September 2023 | Newcastle  | Internal Meeting  |  |  |  |  | Parking £22.50  | £22.50 |
| 05 October 2023 | Newcastle  | Internal Meeting  |  |  |  |  | Parking £3.60 | £3.60 |
| 05 October 2023 | Newcastle  | Internal Meeting  |   |   |  | £5.00 |  | £5.00 |

**Via Corporate Contract (Travel/ Accommodation) –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 20 November 2023 | London | External Meeting  |  | £196.20 |  | £196.20 |
| 20 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 20 November 2023 | Durham | External Meeting  |  | £88.80 |  | £88.80 |
| 20 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 December 2023 | Sheffield | External Meeting  |  | £77.90 |  | £77.90 |
| 13 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 14 December 2023 | Durham | External Meeting  |  | £76.00 |  | £76.00 |
| 14 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Martin Kelsall**

**Director of Primary Care Services –** Total claim for period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £1751.53

- Via Corporate Contract (Hire Car) £0

 **Total £1751.53**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 18 October 2023 | London | External meeting |  | £80.50 |  | £80.50 |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 | Durham | External meeting |  | £192.80 |  | £192.80 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 14 November 2023 | Eastbourne | External meeting |  | £100.90 |  | £100.90 |
| 14 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 14 November 2023 | Eastbourne | External meeting |  |  | £99.00 | £99.00 |
| 15 November 2023 | Durham | External meeting |  | £202.70 |  | £202.70 |
| 15 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 | Leeds | External meeting |  | £85.60 |  | £85.60 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 20 November 2023 | Leeds | External meeting |  | £85.60 |  | £85.60 |
| 20 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 29 November 2023 | London | External meeting |  | £21.50 |  | £21.50 |
| 29 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 29 November 2023 | London | External meeting |  | £192.80 |  | £192.80 |
| 29 November 2023 |  |  |  | Booking Fee £2.00 |  | £2.00 |
| 29 November 2023 | London | External meeting |  | £192.80 |  | £192.80 |
| 29 November 2023 |  |  |  | Booking Fee £2.00 |  | £2.00 |
| 29 November 2023 | London | External meeting |  | £15.20 |  | £15.20 |
| 29 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 29 November 2023 | Durham | External meeting |  | £192.80 |  | £192.80 |
| 29 November 2023 |  |  |  | Booking Fee £2.00 |  | £2.00 |
| 29 November 2023 | Newcastle | Internal Meeting  |  | £69.00 |  | £69.00 |
| 29 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period

**Dr Alison Metcalfe**

**Head of Professional and Clinical Services -**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £0

- Via Corporate Contract (Hire Car) £0

 **Total £0**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/Accommodation) –** No claims for this period

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Alison O’Brien**

**Associate Director of Operations -**Total claims for this period:

- Expenses Claimed £73.50

- Via Corporate Contract (Travel/Accommodation) £955.73

- Via Corporate Contract (Hire Car) £0

**Total**  **£1029.23**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 18 October 2023 | London | External meeting |  |  |  | £20.00 |  | £20.00 |
| 18 October 2023 | London | External meeting |  |  |  |  | £30.00 Parking | £30.00 |
| 18 October 2023 | London | External meeting |  | £2.80 |  |  |  | £2.80 |
| 19 October 2023 | London | External meeting |  |  |  | £5.00 |  | £5.00 |
| 19 October 2023 | London | External meeting |  | £2.80 |  |  |  | £2.80 |
| 08 November 2023 | Derby  | External meeting |  |  |  |  | £6.45 Parking | £6.45 |
| 16 November 2023 | Leeds  | External meeting |  |  |  |  | £6.45 Parking | £6.45 |

**Via Corporate Contract (Travel/Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 18 October 2023 | London | External meeting |  | £80.50 |  | £80.50 |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 | Durham | External meeting |  | £192.80 |  | £192.80 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 08 November 2023 | Derby | External meeting |  | £222.20 |  | £222.20 |
| 08 November 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 | Leeds | External meeting |  | £19.70 |  | £19.70 |
|  |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 | Durham | External meeting |  | £19.70 |  | £19.70 |
|  |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 16 November 2023 | Durham | External meeting |  | £53.10 |  | £53.10 |
|  |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 13 December 2023 | Sheffield | External meeting |  | £77.90 |  | £77.90 |
| 13 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 14 December 2023 | Durham | External meeting |  | £76.00 |  | £76.00 |
| 14 December 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Libby Pink**

Chief Portfolio Officer **-**Total claims for this period:

- Expenses Claimed £0

- Via Corporate Contract (Travel/Accommodation) £3158.98

- Via Corporate Contract (Hire Car) £0

 **Total £3158.98**

**Expenses Claimed –** No claims for this period.

**Via Corporate Contract (Travel/ Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 01 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 01 October 2023 | London | External Meeting  |  | £45.40 |  | £45.40 |
| 01 October 2023 | London | External Meeting  |  |  | £132.05 | £132.05 |
| 02 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 02 October 2023 | Newcastle  | Internal Meeting |  |  | £198.00 | £198.00 |
| 02 October 2023 | Newcastle  | Internal Meeting |  | £192.80 |  | £192.80 |
| 05 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 05 October 2023 | Eastbourne  | Internal Meeting |  | £100.90 |  | £100.90 |
| 10 October 2023 | Newcastle  | Internal Meeting |  |  | £150.00 | £150.00 |
| 10 October 2023 | Newcastle  | Internal Meeting |  | £202.70 |  | £202.70 |
| 10 October 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 12 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 12 October 2023 | Eastbourne  | Internal Meeting |  | £100.90 |  | £100.90 |
| 18 October 2023 | London | External Meeting |  | £7.60 |  | £7.60 |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 19 October 2023 | Tunbridge Wells  | External Meeting |  | £25.90 |  | £25.90 |
| 06 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 06 November 2023 | Newcastle  | Internal Meeting |  | £99.10 |  | £99.10 |
| 06 November 2023 | Newcastle  | Internal Meeting |  |  | £84.00 | £84.00 |
| 07 November 2023 | Eastbourne  | Internal Meeting |  | £75.20 |  | £75.20 |
| 07 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 16 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 16 November 2023 | London | External Meeting |  | £39.80 |  | £39.80 |
| 16 November 2023 | London | External Meeting |  | £15.20 |  | £15.20 |
| 16 November 2023 | Eastbourne | External Meeting |  | £9.50 |  | £9.50 |
| 19 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 19 November 2023 | Newcastle  | Internal Meeting |  |  | £84.00 | £84.00 |
| 19 November 2023 | Newcastle  | Internal Meeting |  | £100.90 |  | £100.90 |
| 20 November 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 20 November 2023 | Eastbourne | Internal Meeting |  | £99.10 |  | £99.10 |
| 04 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 04 December 2023 | Newcastle  | Internal Meeting |  |  | £267.00 | £267.00 |
| 04 December 2023 | Newcastle  | Internal Meeting |  | £123.00 |  | £123.00 |
| 07 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 07 December 2023 | Eastbourne | Internal Meeting |  | £100.90 |  | £100.90 |
| 12 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 12 December 2023 | Sheffield  | External Meeting |  |  | £129.00 | £129.00 |
| 12 December 2023 | Sheffield  | External Meeting |  | £157.60 |  | £157.60 |
| 13 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 13 December 2023 | Eastbourne | Internal Meeting |  | £74.40 |  | £74.40 |
| 19 December 2023 | Newark | External Meeting |  | £100.90 |  | £100.90 |
| 19 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 20 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 20 December 2023 | Newcastle  | Internal Meeting |  |  | £89.00 | £89.00 |
| 20 December 2023 | Newcastle  | Internal Meeting |  | £32.90 |  | £32.90 |
| 21 December 2023 |  |  |  | Booking Fee £0.50 |  | 0.50 |
| 21 December 2023 | Eastbourne | Internal Meeting |  | £100.90 |  | £100.90 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**Miranda Sykes**

**Head of Communications and Marketing -**Total claims for this period:

- Expenses Claimed £55.60

- Via Corporate Contract (Travel/Accommodation) £476.23

- Via Corporate Contract (Hire Car) £0

 **Total £531.83**

**Expenses Claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates**  |   **Destination**  | **Purpose**  |  **Travel**   | **Other**  | **Total Costs £**  |
|   | **Air £**  | **Rail £**  | **Taxi/Car £**  | **Accommodation/** **Meals £**  |
| 18 October 2023 | London | External meeting |  |  |  | £25.00 |  | £25.00 |
| 18 October 2023 | London | External meeting |  |  |  |  | Parking £25.00 | £25.00 |
| 18 October 2023 | London | External meeting |  | £5.60 |  |  |  | £5.60 |

**Via Corporate Contract (Travel/Accommodation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates**  |  **Destination**  | **Purpose**  |  **Travel**   |  **Total** **Costs £**  |
|   | **Air £**  | **Rail £**  | **Accommodation £**  |   |
| 18 October 2023 | London | External meeting |  | £80.30 |  | £80.30 |
| 18 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |
| 18 October 2023 | London  | External Meeting |  |  | £209.83 | £209.83 |
| 19 October 2023 | Darlington | External meeting |  | £185.10 |  | £185.10 |
| 19 October 2023 |  |  |  | Booking Fee £0.50 |  | £0.50 |

**Via Corporate Contract (Hire Car) –** No claims for this period.

**2. Gifts/ Hospitality**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name  | Position  | Date received  | Value where known (or estimated) | Provider | Details/Background |
| **None** | None | None | None | None | None |