

## **Interactive Contents**

Use this interactive contents list to jump straight to the content you want to see. Just click the titles below to go directly to that section:

## **Contents**

Accessing the Financial Reports	1
Accessing and Using the IPP (Itemised Prescribing Payments) Report	2
Accessing and Using the Remuneration Recharges Report	8
Accessing and Using the Remuneration Values Report	11
Accessing and Using the PMD (Prescribing Monitoring Document) Report	13
Accessing and Using the Invoice Reconciliation Report	17
Getting more help	19

# **Accessing the Financial Reports**

There are several financial reports available to National users to monitor the various aspects of reimbursement costs for individual Commissioner/Providers, ICBs and at a national level.

Access to an individual organisation's financial report data is only available to authorised users approved to view the financial data by the named organisation.

The financial reports available to National users are:

- IPP (Itemised Prescribing Payment) report
- Remuneration Recharges report
- Remuneration Values report
- Prescribing Monitoring Document report
- Invoice Reconciliation report

To access any of these financial reports, select the Financial Reports tab when you have logged in to the system:



Once selected, you will then be presented with the financial reports available for you to use:



ePACT2 – National - Accessing and Using Financial Reports 29/04/2024

# Accessing and Using the IPP (Itemised Prescribing Payments) Report

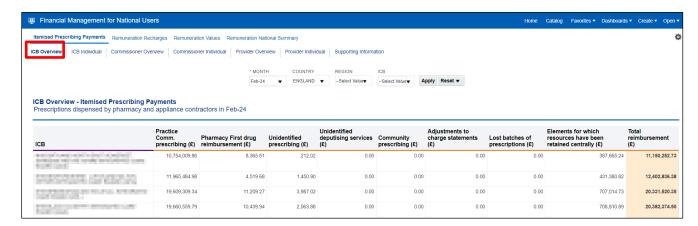
Firstly, select the IPP report by clicking on the link once:



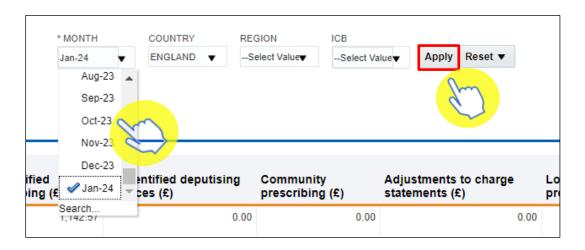
Once the link has been selected, the IPP report will open up and default to the 'ICB Overview' page.

#### **ICB** Overview page

The ICB Overview page shows the detailed breakdown of reimbursement costs for ICBs, but will only show data for those organisations that you have been approved access for to view their financial data:

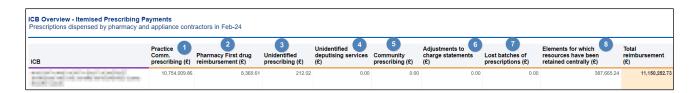


 Once accessed, users then have the options to select the criteria they want (shown below), to display the financial data for the organisations they have access to. This will allow the user to select all the different individual months of financial data held for those organisations. 2. Be sure once you've made a selection in any of the drop-down menus that you click the 'Apply' button to initiate these changes:



Once you have specified the month and applied that change, the IPP 'ICB Overview' page will display the report for all the organisations you have been granted access to view their financial data.

Each of the columns in the table of data refer to specific charges relating to the ICB(s) you have access to, and are explained below:



# Column 1 - Practice / Comm. prescribing where the correct practice, cost centre or hospital unit could be identified

The actual cost of prescribing in the named commissioner by identified practice prescribers, commissioner employed prescribers or hospital units i.e. GP, nurse, supplementary prescribers or hospital units, for the named dispensing month, which have been dispensed in primary care

#### Column 2 - Pharmacy First drug reimbursement

Which is the actual cost of the supply of medicines within the Advanced Service for Pharmacy First Clinical Pathways for the named dispensing month, which have been dispensed in primary care (February 2024 data onwards)

# Column 3 - Unidentified prescribing where only the commissioner could be identified

Contains all commissioner prescribing which has been dispensed in primary care that cannot be linked to a specific prescriber or hospital unit but can be linked to the named commissioner

# Column 4 - Unidentified deputising services where only the commissioner could be identified

Contains all deputising service prescribing which has been dispensed in primary care that can be linked to the named commissioner

#### **Column 5 - Community Prescribing**

Contains all prescribing issued under a community Nurse Prescribing Contract.

Community Nurse Prescribing contracts were discontinued in April 2013 as part of NHS reforms

#### Column 6 - Adjustments to Charge Statements (this line is currently not used)

The actual cost of adjustments caused by, for example, late notification of GP movements, computer-produced prescriptions for a GP still being generated for a previous practice, and pricing errors

#### Column 7 - Lost batches of prescriptions (this line is currently not used)

#### Column 8 - Elements for which resources have been retained centrally

This is the proportional share per commissioner of other costs based on prescribing which cannot be directly attributed to practices

#### These costs include:

- VAT
- nationally unidentified prescribing
- broken bulk
- schedule adjustments
- net cross-boundary costs
- out of pocket expenses and payments for containers for national unidentified prescribing
- Urgent Medicine Supply (wef December 2016)

 Pharmacy First Costs associated to distance selling pharmacies (February 2024 data onwards)

The amount of resources retained centrally invoiced or charged to an organisation is a proportion based on actual cost for that month.

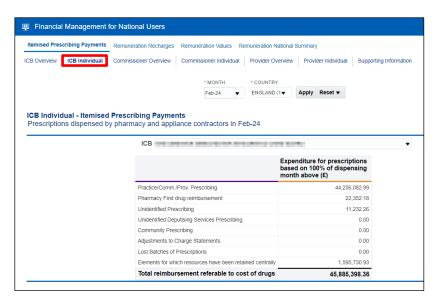
If the total actual cost for England in that month is £1000 and your organisation accounted for £100 of that, your organisation would be charged 10% of the centrally retained items value.

All organisations set up on NHSBSA systems to provide prescriptions are charged a proportion of the costs in centrally retained items whether they be ICBs, hospital trusts, local authorities or independent sector healthcare providers (ISHPs).

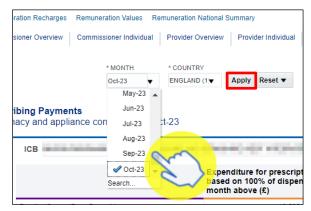
#### ICB Individual page

The ICB Individual page in the IPP report will allow a user to view an individual commissioner/provider and the financial data held for that organisation. This will be the same financial data as displayed in the 'ICB Overview' page.

If the user has access to multiple organisations' financial data, there is a prompt where you can select each individual organisation to view:

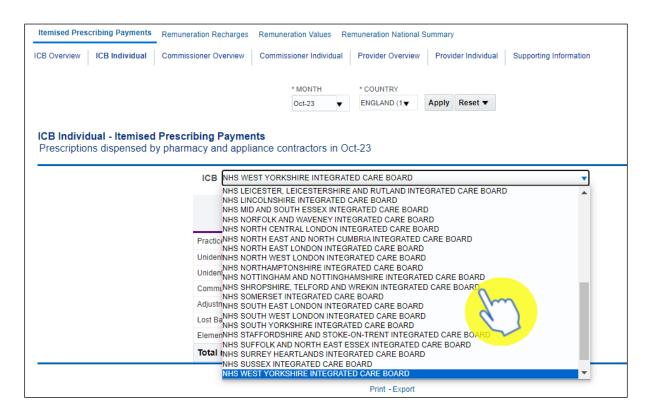


- Once accessed, users then have the options to select the criteria they want (shown below), to display the financial data for the organisations they have access to. This will allow the user to select all the different individual months of financial data held for those organisations
- 2. Be sure once you've made a selection in any of the drop-down menus that you click the 'Apply' button to initiate these changes:

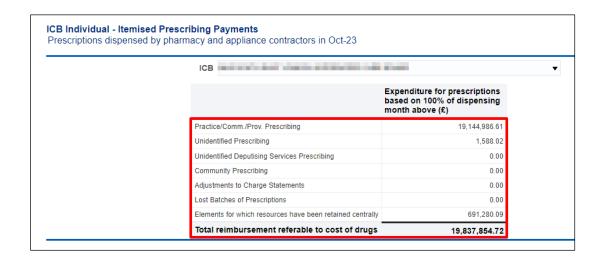


Once you have specified the month and applied that change, the IPP 'ICB Individual' page will display the report for a single organisation that you have been granted access to view their financial data.

If you have access to more than one organisation's financial data, you can view each of these organisations individually by selecting the organisation you want to see data for using the 'ICB' prompt (highlighted red):



The report will then display the individual organisations financial data, the lines of the report (highlighted red below) display the same information as the 'ICB Overview' page:



### **Accessing and Using the Remuneration Recharges Report**

Firstly, select the Remuneration Recharges report by clicking on the link once:



Once accessed, the Remuneration Recharges report will show only the remuneration which the organisation has been charged for.

This 'recharge view' is only available to organisations at ICB and National levels.

All remuneration costs are invoiced to the appropriate organisation with the exception of those relating to SICBLs, which are recharged to NHS England.

Where a particular fee or an allowance cannot be directly attributable to a specific commissioner / provider, the activity and associated amount recharged is shared across all commissioner / providers.

The basis for the sharing is in accordance with specified formulae, which are listed in the remuneration report glossary (Excel: 166KB).

The fees column shows the number of identifiable fees which can be directly attributed to a commissioner / provider, cost centre or hospital unit.

Fees are identified from the prescriber number or the commissioner / provider information included on the prescription form.

Fees which cannot be attributed to a particular commissioner / provider are shared and shown under 'national unidentified prescribers'.

Unidentified prescriber shows the fees / allowances attributed to unidentified prescribers where a prescription form (FP10, FP10HP) does not contain enough detail to identify the prescriber, but the commissioner / provider can be identified.

Once the Remuneration Recharges report has been accessed, select the 'National' tab (highlighted red) to view this remuneration recharges data at a national level:



- 1. Next, select the month you wish to view data for by using the criteria selection drop-down lists, in this case to select a particular month
- 2. Be sure once you've made a selection in any of the drop-down lists that you click the 'Apply' button to initiate these changes



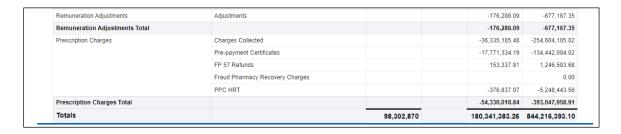
Once a month has been selected, the first view in the report will show a summarised view of remuneration recharge values attributed at a national level:



The second view of the Remuneration Recharges report will show a national itemised breakdown of the recharge values:

			% share	Remuneration	Remuneration	
Remuneration group	Remuneration item	No. fees	paid	(£)	year to date (£)	
Professional Fees	Professional/Activity Fee	93,286,743		118,156,388.37	813,938,735.49	
	Extemp Dispensed Preps/Unlicensed Medicines	21,173		423,460.00	2,929,800.00	
	Appliance Fee (Measured and Fitted)	4,682		12,173.20	79,523.60	
	Appliance Fee (Home Delivery)	908,738		3,488,620.00	25,120,241.10	
	Extemp liquids ordered in more than one container				0.00	
	Limited stability (<14 days) extra supplies				0.00	
	Controlled drug schedules 2 and 3	2,869,679		1,894,185.87	13,202,695.91	
	Expensive prescription fees	892,480		3,572,116.28	25,674,967.53	
	Manually Priced				0.00	
	Methadone Payment	189,699		175,579.65	1,333,872.45	
	SSP Remuneration (fee)	3,016		16,130.25	333,331.75	
	National Unidentified Prescribers			37,289.99	366,248.60	
Professional Fees Total		98,176,210		127,775,943.61	882,979,416.43	
Payments for Essential Services	Establishment Payments				0.00	
	Practice Payments			0.00	0.00	
	Repeat Dispensing Fee			0.00	0.00	
	Transitional Payment			5,622,903.68	39,738,394.24	
	ETP Allowances			12,569.05	88,034.53	
	Appliance Infrastructure Payment			3,408,784.75	24,370,845.01	
	Pharmacy Access Scheme			1,517,604.48	10,735,760.61	
	Discharge Medicine Service			407,219.61	2,675,443.20	
Payments for Essential Services Total				10,969,081.57	77,608,477.59	
Advanced Services	Medicine Use Reviews			0.00	0.00	
	Appliance Use Reviews			449,220.80	2,474,151.02	
	Completed New Medicine Services Monthly Payment			8,511,487.09	56,856,762.15	
	Stoma Customisation	126,660		547,171.20	4,083,480.00	
	Flu Reimbursement Payment			27,873,274.51	46,328,763.31	
	Flu Remuneration Payment			17,290,827.04	28,529,901.02	
	Urgent Medicine Supply			0.00	0.00	
	CPCS sign-up fee			0.00	0.00	
	CPCS Remuneration payment			2,262,011.05	15,143,136.95	
	COVID-19 Home Delivery Service			0.00	0.00	
	GP Referral Pathway Fee			0.00	0.00	

	Hypertension Case-Finding Set Up Fee		167,200.00	655,160.0
	Hypertension Case-Finding Check And ABPM Fee		3,044,610.00	17,876,445.0
	Hypertension Case- Finding Incentive		93,800.00	453,400.0
	SCS Set-up		68,000.00	646,000.0
	SCS Consultations		10,110.00	45,050.0
	SCS NRT Product Cost		15,154.85	68,950.3
	SCS NRT Product Charges			0.0
	Contraception Set-Up		123,050.00	1,389,900.0
	Contraception Consultations		55,710.00	213,012.0
	Contraception Product Cost		23,806.16	94,532.7
Advanced Services Total		126,660	60,535,432.70	174,858,644.6
Hepatitis C Testing Service	Hepatitis C Testing Service		0.00	0.0
	Hepatitis C Kit			0.0
Hepatitis C Testing Service Total			0.00	0.0
Flu Premise & Refridge Claim	Flu Premises and Refrigeration		0.00	0.0
Flu Premise & Refridge Claim Total			0.00	0.0
COVID Vaccination	COVID Vaccination		32,242,255.34	63,928,353.5
	COVID Premises and Refrigeration		107,998.72	766,076.5
COVID Vaccination Total			32,350,254.06	64,694,430.1
Quality Payments Scheme	Quality Payments Scheme		0.00	0.0
	Pharmacy Quality Scheme - Aspirational Payment		0.00	16,807,440.2
Quality Payments Scheme Total			0.00	16,807,440.2
Essential Small Pharmacy Local Pharmaceutical	Essential Small Pharmacy			0.0
Essential Small Pharmacy Local Pharmaceutical Total				0.0
Education and Training Payments	Foundation Trainee Pharmacy Training		2,493,999.18	7,608,003.6
Education and Training Payments Total			2,493,999.18	7,608,003.6
Local Authorised Payments	Pre-registration Trainee WT&E (previously HEE)		70,357.00	7,063,608.
	Pharmacy Reward Scheme		0.00	137.6
	Other Local Payments		517,974.50	5,325,034.5
Local Authorised Payments Total			588,331.50	12,388,780.2
Local Pharmaceutical Services	Local Pharmaceutical Services - Debited	-102,680.77	-776,647.3	
Local Pharmaceutical Services	Local Pharmaceutical Services - Credit		106,115.97	802,679.6
Local Pharmaceutical Services Total			3,435.20	26,032.3
Local Pharmaceutical Services Total Other Fees	Fine For Breach of Service			0.0
	Lost Batches		944.79	13,588.1
Local Pharmaceutical Services Total	Fraud Pharmacy Recovery Fees			0.0
	Temporary Safeguarding Payment		130,265.57	956,706.0
Other Fees Total			131,210.36	970,294.1



### **Accessing and Using the Remuneration Values Report**

Firstly, select the Remuneration Values report by clicking on the link once:



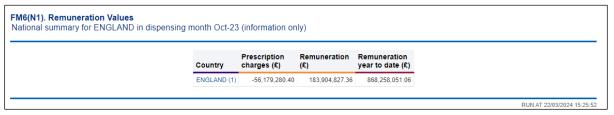
Once accessed, select the 'National' tab to view the remuneration values data at a national level:



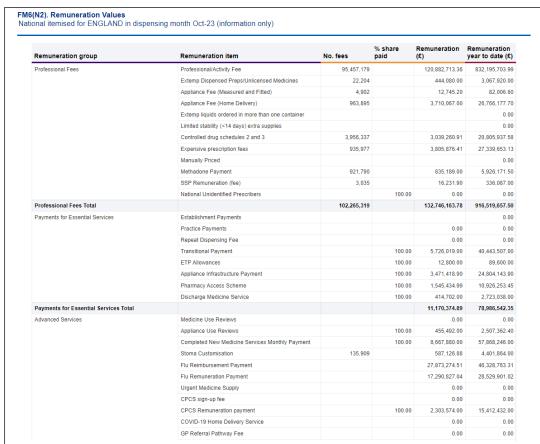
- 1. Next, select the month you wish to view data for by using the criteria selection drop-down lists, in this case to select a particular month
- Be sure once you've made a selection in any of the drop-down lists that you click the 'Apply' button to initiate these changes



Once a month has been selected, the first view in the report will show a summarised view of remuneration values attributed at a national level:



The second view of the Remuneration Values report will show a national itemised breakdown of the remuneration values:



	Hypertension Case-Finding Set Up Fee			167,200.00	655,160.00
	Hypertension Case-Finding Check And ABPM Fee			3,044,610.00	17,876,445.00
	Hypertension Case- Finding Incentive			93,800.00	453,400.0
	SCS Set-up			68,000.00	646,000.0
	SCS Consultations			10,110.00	45,050.0
	SCS NRT Product Cost			15,154.85	68,950.3
	SCS NRT Product Charges				0.0
	Contraception Set-Up			123,050.00	1,389,900.0
	Contraception Consultations			55,710.00	213,012.0
	Contraception Product Cost			23,806.16	94,532.7
Advanced Services Total		135,909		60,779,615.44	176,491,018.9
Hepatitis C Testing Service	Hepatitis C Testing Service			0.00	0.0
	Hepatitis C Kit				0.0
Hepatitis C Testing Service Total				0.00	0.0
Flu Premise & Refridge Claim	Flu Premises and Refrigeration			0.00	0.0
Flu Premise & Refridge Claim Total				0.00	0.0
COVID Vaccination	COVID Vaccination			32,242,255.34	63,928,353.5
	COVID Premises and Refrigeration			107,998.72	766,076.5
COVID Vaccination Total				32,350,254.06	64,694,430.1
Quality Payments Scheme	Quality Payments Scheme			0.00	0.0
	Pharmacy Quality Scheme - Aspirational Payment			0.00	17,108,067.6
Quality Payments Scheme Total				0.00	17,108,067.6
Essential Small Pharmacy Local Pharmaceutical	Essential Small Pharmacy				0.0
Essential Small Pharmacy Local Pharmaceutical Total					0.0
Education and Training Payments	Foundation Trainee Pharmacy Training			2,493,999.18	7,608,003.6
Education and Training Payments Total				2,493,999.18	7,608,003.6
Local Authorised Payments	Pre-registration Trainee WT&E (previously HEE)		100.00	71,647.24	7,188,770.9
	Pharmacy Reward Scheme			0.00	140.0
	Other Local Payments			517,974.50	5,325,034.5
Local Authorised Payments Total				589,621.74	12,513,945.4
Local Pharmaceutical Services	Local Pharmaceutical Services - Debited		100.00	-106,115.97	-802,679.6
	Local Pharmaceutical Services - Credit			106,115.97	802,679.6
Local Pharmaceutical Services Total				0.00	0.0
Other Fees	Fine For Breach of Service				0.0
	Lost Batches			944.79	13,588.1
Flu Premise & Refridge Claim Flu Premise & Refridge Claim Total COVID Vaccination  COVID Vaccination Total Quality Payments Scheme  Quality Payments Scheme Total Essential Small Pharmacy Local Pharmaceutical	Fraud Pharmacy Recovery Fees				0.0
	Temporary Safeguarding Payment		100.00	132,659.11	973,721.2
Other Fees Total				133,603,90	987.309.37

duced by the NHS Business Services Authority (NHSBSA) Data Services w our accessibility statement here syright NHSBSA 2024 @ ss & Conditions			Business Services Auth			
	Print - Export			1	RUN AT 25/03/2024 0	
Totals		102,401,228	1	183,904,827.36	868,258,051.06	
Prescription Charges Total				-56,179,280.40	-405,961,720.43	
	PPC HRT		100.00	-383,761.20	-5,341,461.82	
	Fraud Pharmacy Recovery Charges				0.00	
	FP 57 Refunds		00.00	156,155.39	1,268,757.73	
	Pre-payment Certificates		00.00	-18,097,870.64	-136,831,257.14	
Prescription Charges	Charges Collected		00.00	-37,853,803.95	-265,057,759.20	
Remuneration Adjustments Total				-179,525.23	-689,203.47	

# Accessing and Using the PMD (Prescribing Monitoring Document) Report

The PMD (Prescribing Monitoring Document) report provides monthly financial information about prescribing costs against budgets, to enable management of the drugs element of unified budgets.

The figures shown on this report are for monitoring purposes only and do not reflect the actual charge.

Data within the PMD report is updated on a monthly basis.

ePACT2 – National - Accessing and Using Financial Reports 29/04/2024 Statements are issued every month and show:

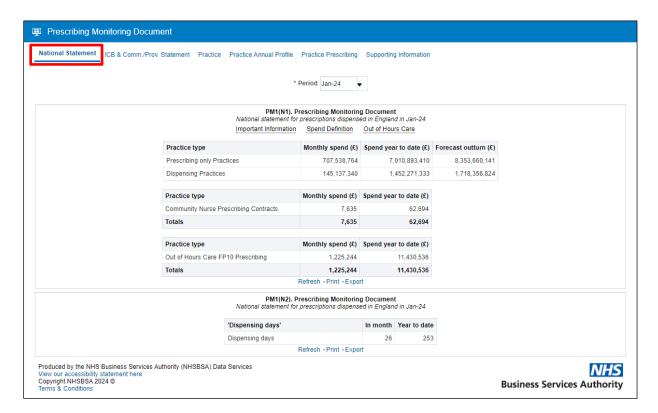
- the indicative prescribing budget for the current financial year (not shown in April or May)
- total monthly expenditure
- cumulative expenditure (April to current month)
- forecast out-turn (based on information provided by the Department of Health and Social Care, which is based on a spending pattern, calculated using previous year's spending data). The accuracy is determined by local factors at a local level (not shown in April or May)
- the number of dispensing days in the month and year to date

The annual statement produced for March shows the actual expenditure for the financial year.

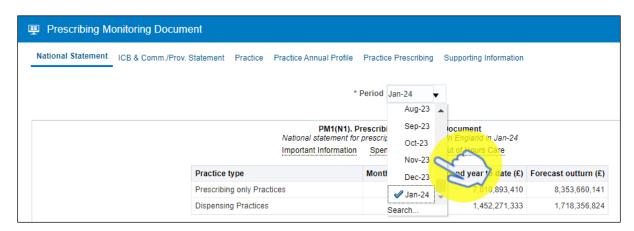
To access the PMD report select the link within the Financial Reports page:



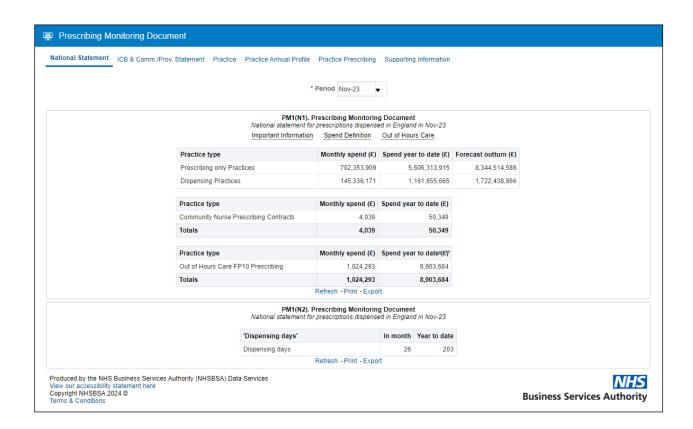
Once selected, this will open up the Prescribing Monitoring Document report. The report will default to the 'National Statement' page in the report:



Next, select the month you wish to view data for by using the criteria selection dropdown lists (highlighted red), in this case to select a particular month:



Once you have chosen a month the PMD report will display the months' data you have requested:



### **Accessing and Using the Invoice Reconciliation Report**

To access the Invoice Reconciliation report select the link within the Financial Reports page:



Please note: if you're using the Invoice Reconciliation report but require data for an organisation prior to April 2018, then please use the F1(B):: Invoice Reconciliation Report – Prescribing Costs pre-April 2018

Once accessed, the Invoice Reconciliation report will give you the options to specify a month, and an organisation in which to run the report for using the 'Month' and 'Commissioner/Provider plus Code' prompts.

- 1. Select a month and a commissioner/provider using the drop-down list prompts provided (highlighted red below)
- 2. Be sure to click 'OK' to then enact your selections and run the Invoice Reconciliation report



The report will then return data for the month and organisation selected:

Month	HS Commissioner / Provider plus Code	HS Practice	<b>HS Practice Code</b>	Items	Actual Cost (£)	
Nov-23	THE RESERVE AND ADDRESS OF THE PARTY.	THE RESIDENCE AND ADDRESS.		69	862.54	
Nov-23	A CHARLEST AND ADDRESS OF THE PARTY.	THE RESERVE AND ADDRESS OF THE PARTY OF THE		9,565	92,801.55	
Nov-23	THE RESERVE AND ADDRESS OF THE PARTY.	CONTRACTOR STATEMENT		2,341	13,276.80	
Nov-23	\$1.00 miles (1.00 miles)	AND RESIDENCE STATES		1,946	17,699.43	
Nov-23	NAMES OF TAXABLE PARTY.	THE RESERVE AND PARTY.		6,575	70,774.58	
Nov-23	THE RESERVE THE PARTY OF THE PA	A STATE OF THE STATE OF	200	8,778	81,723.29	
Nov-23	the desired control of the party	Manager Coll. Section 14		17,485	158,820.90	
Nov-23	NAME AND ADDRESS OF THE OWNER, THE PARTY OF	STREET, STREET, ST.	-	4,577	45,485.89	
Nov-23	***************************************		200	7,855	69,662.22	
Nov-23	A CHARLEST AND ADDRESS OF THE PARTY.			8,317	69,921.35	
Nov-23	THE RESERVE AND ADDRESS OF THE PARTY.			5,269	50,114.02	
Nov-23		Contract and State (St.)		27,210	268,153.68	
Nov-23	NAMES OF TAXABLE PARTY.	CONTRACTOR OF THE PARTY.	-	1	17.54	
Nov-23	THE RESERVE AND ADDRESS OF THE PARTY OF THE		100	16,244	170,116.69	
Nov-23	M4404000100-000-0 40 808	HOROTER TRACE		56	717.88	
Nov-23	NAME AND ADDRESS OF THE OWNER, THE PARTY OF	THE RESIDENCE OF THE PARTY.		877	4,845.86	
Nov-23	THE RESERVE THE PARTY OF THE PARTY.	THE RESERVE AND ADDRESS OF THE PARTY.		5,658	136,297.62	
Nov-23	A CHARLEST AND ADDRESS OF THE PARTY.	William Co.		4,247	38,315.16	
Nov-23	NAME AND ADDRESS OF THE OWNER, THE PARTY OF	NAME AND ADDRESS OF THE OWNER, TH		3,249	31,279.70	
Nov-23		AND DESCRIPTION OF THE PARTY OF		36	247.52	
Nov-23	NAMES OF TAXABLE PARTY.	WIND THE RESIDENCE	-	4,164	31,598.50	
Nov-23	With the second second second	MATERIAL STREET, STREE		296	1,722.73	
Nov-23	\$100 KENNESON (\$100 K	10,710,010,010,010,010,010		7,563	66,481.66	
Nov-23	A CHARLEST AND ADDRESS OF THE ABOVE	STATE OF TAXABLE PARTY.	-	114	693.27	
Nov-23	THE RESERVE THE PARTY OF THE PARTY.	Market Street, Street		127	460.18	
Nov-23	restriction of the body of the second			70	344.39	
Nov-23	NAME AND ADDRESS OF THE OWNER, TH	THE R. P. LEWIS CO., LANSING.		9,906	107,263.26	
Nov-23	THE RESERVE SHARE STREET	****		3,845	39,088.45	
Nov-23	THE RESIDENCE PROPERTY AND ADDRESS.	THE RESIDENCE AND	1000	342	12,293.24	
Nov-23	THE RESERVE AND ADDRESS OF THE PARTY.	THE REAL PROPERTY.		28,098	284,535.62	
Nov-23	THE RESERVE AND PARTY OF THE PARTY.	THE PERSON NAMED AND ADDRESS OF THE PERSON NAMED AND ADDRESS O	-	8,540	78,093.32	•

# **Getting more help**



#### Additional training material and user guides

The ePACT2 training team has developed several how to guides to help you get the best out of ePACT2. These can be found on our <u>ePACT2 user guides page</u>

#### Webinar sessions

We offer a free, personalised webinar training service to all our users and you can book as many as you need.

You can let us know if you have any specific topics or reports you'd like to cover or if you would prefer an introductory tour. You can take part wherever you are as long as you can get online.

You can find our more and book your webinar by going to our <u>ePACT2 training page</u>