

## Social Work Bursaries

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Website: [www.nhsbsa.nhs.uk/social-work-students](http://www.nhsbsa.nhs.uk/social-work-students)

### Social Work Bursary - Extended Studies Form (SWB04)

Dear Programme Administrator

This form should be completed for any Social Work Bursary student who needs to extend their course. To be considered for extended funding, the student must be taking their final year placement, and be in receipt of a Social Work Bursary for that year. The reason for placement extension must include at least one of the following:

- Serious illness (either the student or a close family member)
- Lack of available places resulting in the late start of a placement (but not where the student has previously refused an available placement)
- Breakdown of a placement resulting in the need to start again (but not where the breakdown was at the fault of the student)
- Bereavement in the student's close family

Additional funding **will not be considered** in the following circumstances:

- Delay to the placement due to holidays
- Unsubstantiated absence
- Academic failure of placement (but not where the failure occurred due to one of the allowable reasons stated above)

Please complete the form overleaf and send it to [swbenroldata@nhsbsa.nhs.uk](mailto:swbenroldata@nhsbsa.nhs.uk) . You may wish to keep a copy for your records.

Yours faithfully

Social Work Bursary Team

