

How to apply for a job – Add your right to work status in NHS Jobs user guide

This guide gives you instructions for how to add your right to work status to your application in the NHS Jobs service.

You'll need to add your right to work in the UK status as part of your application.

If you've previously applied for a role and saved your application information, you can use this to apply.

If you have any draft applications, you can view this information to help you with your most recent application.

If you save your application information, you can use it to apply for other roles and any previous information will be replaced.

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Right to work

This page gives you instructions for how to confirm your right to work status.

Important: In this example, the **Right to work** status is '**NOT STARTED**' and your application is incomplete as you've completed 1 out of 10 sections.

To add your right to work status, complete the following steps:

1. Select the '[Right to work](#)' link.

Jobs

[John Smith](#)
[Sign out](#)

[English](#)
[Cymraeg](#)

[Search](#)
[Your saved jobs](#)
[Your job alerts](#)
[Your profile](#)
[Your applications](#)

BETA

Your feedback will help us to improve this service.

NHS Jobs Training Products

Example advert application

Application incomplete

You have completed 1 of 10 sections.

Add your personal details

[Contact details](#)

COMPLETED

Add your right to work status

1

[Right to work](#)

NOT STARTED

Add your qualifications, training and job history

[Qualifications](#)

NOT STARTED

[Training](#)

NOT STARTED

[Job history](#)

NOT STARTED

Add your supporting evidence

[Essential and desirable criteria](#)

NOT STARTED

Add further information the employer needs from you

[Unspent criminal convictions and/or cautions](#)

NOT STARTED

Check your equal opportunities

[Guaranteed interview scheme](#)

NOT STARTED

[Equality and diversity](#)

NOT STARTED

[Socio-economic background](#)

NOT STARTED

You need to complete all sections before you can send your application.

[Save and come back later](#)

Job details

Closing date

01 June 2026

Job reference number

C1567-26-0010

[View the job advert \(opens in new tab\)](#)

[Privacy policy](#)
[Terms and conditions](#)
[Accessibility Statement](#)
[Cookies](#)
[Help and guidance](#)

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Are you a British or Irish citizen?

This page gives you instructions for how to confirm if you're a British or Irish citizen.

Important: This includes if you have dual citizenship.

To confirm if you're a British or Irish citizen, complete the following steps:

1. Select an answer:
[Yes](#)
or
[No](#)
2. Select the 'Save and continue' button.

The screenshot shows the NHS Jobs application interface. At the top, there's a blue header with the NHS logo and 'Jobs' text. On the right, it says 'John Smith' and 'Sign out'. Below this, there are links for 'English' and 'Cymraeg'. A navigation bar contains links for 'Search', 'Your saved jobs', 'Your job alerts', 'Your profile', and 'Your applications'. A 'BETA' badge with the text 'Your feedback will help us to improve this service.' is visible. The main content area is titled 'Example advert application' and 'Are you a British or Irish citizen?'. It includes the instruction 'This includes if you have dual citizenship.' and two radio button options: 'Yes' and 'No'. A green 'Save and continue' button is highlighted with a yellow circle and the number '2'. A link 'Save and come back later' is also present. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', along with the copyright notice '© Crown copyright'.

Are you an EU, European Economic Area (EEA) or Swiss citizen?

This page gives you instructions for how to confirm if you're an EU, EEA, or Swiss citizen.

Important: You'll only see this page if you're not a British or Irish citizen.

To confirm if you're an EU, EEA, or Swiss citizen, complete the following steps:

1. Select an answer:
[Yes](#)
or
[No](#)
2. Select the 'Save and continue' button.

The screenshot shows the NHS Jobs website interface. At the top, there's a blue header with the NHS logo and 'Jobs' text. On the right, it says 'John Smith' and 'Sign out'. Below this, there's a navigation bar with links: 'Search', 'Your saved jobs', 'Your job alerts', 'Your profile', and 'Your applications'. A 'BETA' banner states 'Your feedback will help us to improve this service.' The main content area is light blue and contains a 'Go back' link, the text 'Example advert application', and the question 'Are you an EU, European Economic Area (EEA) or Swiss citizen?'. Below the question are two radio buttons: 'Yes' (selected) and 'No'. A green 'Save and continue' button is highlighted with a yellow circle and the number '2'. A link 'Save and come back later' is also present. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', along with a copyright notice '© Crown copyright'.

What is your immigration status?

This page gives you instructions for how to confirm your immigration status.

Important: You'll only see this page if you're not a British, Irish, EU, EEA, or Swiss citizen.

To confirm your immigration status, complete the following steps:

1. Select an answer:

[‘EU Settlement scheme’](#)

[‘Any other immigration status’](#)

[‘Other immigration status’](#)

2. Select the ‘Save and continue’ button.

The screenshot shows the NHS Jobs website interface. At the top, there's a blue header with the NHS logo, 'Jobs', and user information 'John Smith' with a 'Sign out' link. Below this is a navigation bar with links: 'Search', 'Your saved jobs', 'Your job alerts', 'Your profile', and 'Your applications'. A 'BETA' banner states 'Your feedback will help us to improve this service.' The main content area is titled 'Example advert application' and 'What is your immigration status?'. It includes a note: 'This will be checked if you're invited to interview.' Below this is a list of radio button options for immigration status: EU Settlement Scheme, Indefinite leave to remain (ILR) or indefinite leave to enter (ILE), European Temporary Leave to Remain (Euro TLR), Highly skilled worker, Skilled worker, Dependant or Spouse Visa, Youth Mobility Scheme, Clinical attachment visa, Refugee or person with humanitarian protection (marked with a yellow circle and '1'), Standard Visitor visa, Temporary worker, Student, Postgraduate doctors and dentists visa, High potential individual, Graduate, Health and Care Worker, British National (Overseas), and Other immigration status. Below the list is a link 'What is the EU Settlement Scheme?'. At the bottom of the form is a green 'Save and continue' button (marked with a yellow circle and '2') and a link 'Save and come back later'. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', along with a copyright notice '© Crown copyright'.

Tip: You can select the ‘What is the EU Settlement Scheme?’ link for more information.

What is your EU settlement Scheme status?

This page gives you instructions for how to confirm your EU Settlement Scheme status.

Important: You'll only see this page if your immigration status is 'EU Settlement Scheme'.

To confirm your EU Settlement Scheme status, complete the following steps:

1. Select an answer.
2. Select the '[Save and continue](#)' button.

The screenshot shows the NHS Jobs website interface. At the top is a blue header with the NHS logo and 'Jobs' text. On the right, it says 'John Smith Sign out' and 'English Cymraeg'. Below the header is a navigation bar with links: 'Search', 'Your saved jobs', 'Your job alerts', 'Your profile', and 'Your applications'. A 'BETA' banner states 'Your feedback will help us to improve this service.' The main content area has a 'Go back' link and the text 'Example advert application'. The title 'What is your EU Settlement Scheme status?' is followed by two radio button options: '1 Settled status' (selected) and 'Pre-settled status'. Below these is a green button labeled '2 Save and continue'. A link 'Save and come back later' is at the bottom of the form area. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', along with the copyright notice '© Crown copyright'.

What is your immigration status?

This page gives you instructions for how to confirm your immigration status.

Important: You'll only see this page if you're an EU, EEA, or Swiss citizen.

To confirm your immigration status, complete the following steps:

1. Select an answer:

[‘EU Settlement scheme’](#)

[‘Other immigration status’](#)

[‘Any other immigration status’](#)

2. Select the ‘Save and continue’ button.

NHS Jobs John Smith Sign out
English Cymraeg

Search Your saved jobs Your job alerts Your profile Your applications

BETA Your feedback will help us to improve this service.

[< Go back](#)

Example advert application

What is your immigration status?

This will be checked if you're invited to interview.

☐ EU, European Economic Area (EEA) or Swiss citizen
☒ EU Settlement Scheme
☐ Indefinite leave to remain (ILR) or indefinite leave to enter (ILE)
☐ European Temporary Leave to Remain (Euro TLR)
☐ Other immigration status

1

[What is the EU Settlement Scheme?](#)

If you're an EU, EEA or Swiss citizen, you and your family can apply to continue living in the UK after 30 June 2021. [Find out more about the EU Settlement Scheme \(opens in a new tab\).](#)

2 **Save and continue**

[Save and come back later](#)

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Tip: You can select the ‘What is the EU Settlement Scheme?’ link for more information.

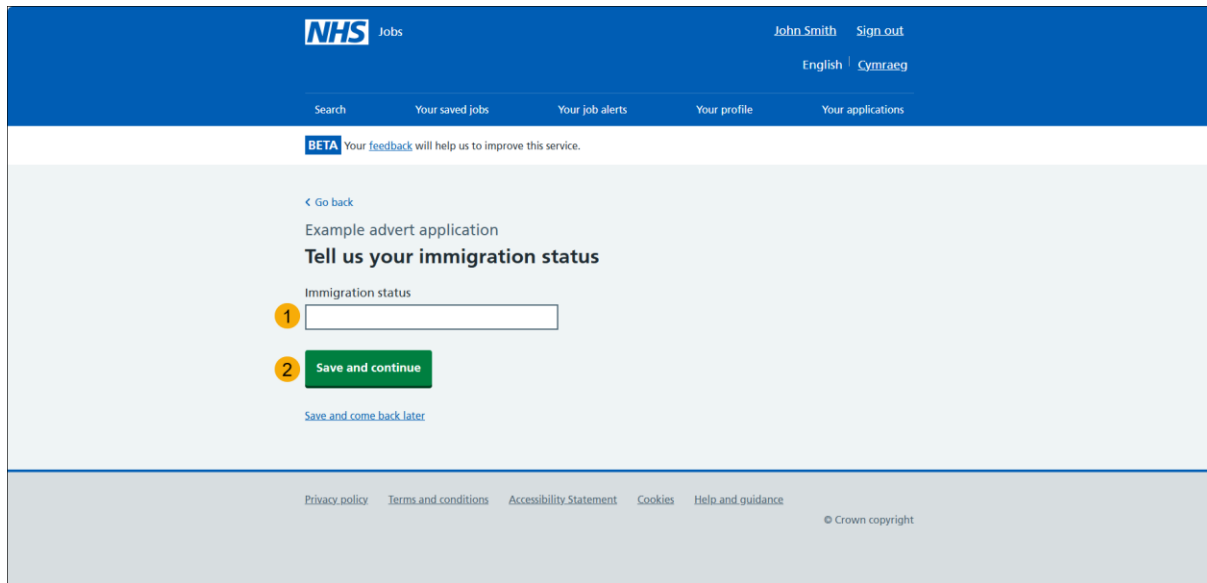
Tell us your immigration status

This page gives you instructions for how to confirm your immigration status.

Important: You'll only see this page if you selected 'Other immigration status'.

To confirm your immigration status, complete the following steps:

1. In the **Immigration status** box, enter the details.
2. Select the '[Save and continue](#)' button.



The screenshot shows the NHS Jobs website interface. At the top is a blue header with the NHS logo and 'Jobs' text on the left, and user information 'John Smith' and 'Sign out' on the right. Below this is a navigation bar with links: 'Search', 'Your saved jobs', 'Your job alerts', 'Your profile', and 'Your applications'. A 'BETA' badge is visible. The main content area has a light blue background and contains a 'Go back' link, the text 'Example advert application', and the heading 'Tell us your immigration status'. Below the heading is a form with a label 'Immigration status' and a text input field. To the left of the input field is a yellow circle with the number '1'. Below the input field is a green button with a yellow circle containing the number '2' and the text 'Save and continue'. A link 'Save and come back later' is positioned below the button. The footer is a grey bar containing links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', followed by the copyright notice '© Crown copyright'.

Check and save your right to work status

This page gives you instructions for how to check and save your right to work status.

To check, change and confirm your right to work status, complete the following steps:

1. Select a 'Change' link to change any details:
'Are you a British or Irish citizen?' (optional)
'Are you an EU, EEA or Swiss citizen?' (optional)
'What is your immigration status?' (optional)
'Other immigration status' (optional)
2. Select the '[Save and continue](#)' button.

The screenshot shows the NHS Jobs website interface. At the top, there's a blue header with the NHS logo and 'Jobs' text. On the right, it says 'John Smith' and 'Sign out'. Below this, there are links for 'English' and 'Cymraeg'. A navigation bar contains links: 'Search', 'Your saved jobs', 'Your job alerts', 'Your profile', and 'Your applications'. Below the navigation bar, there's a 'BETA' badge and a message: 'Your feedback will help us to improve this service.' The main content area is titled 'Example advert application' and 'Check and save your right to work status'. It contains four questions with radio button options and 'Change' links. The questions are: 'Are you a British or Irish citizen?' (No), 'Are you an EU, European Economic Area (EEA) or Swiss citizen?' (Yes), 'What is your immigration status?' (Other immigration status), and 'Other immigration status' (Test). A yellow circle with the number '1' is next to the 'Change' link for the second question. At the bottom of the form, there's a green button labeled 'Save and continue' with a yellow circle and the number '2' next to it. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', followed by '© Crown copyright'.

NHS Jobs

John Smith Sign out

English Cymraeg

Search Your saved jobs Your job alerts Your profile Your applications

BETA Your feedback will help us to improve this service.

Example advert application

Check and save your right to work status

Are you a British or Irish citizen?	No	Change
Are you an EU, European Economic Area (EEA) or Swiss citizen?	Yes	Change
What is your immigration status?	Other immigration status	Change
Other immigration status	Test	Change

[Save and continue](#)

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Application task list

This page gives you instructions for how to view your application tasklist.

Important: In this example, the **Right to work** status is '**COMPLETED**' and your application is incomplete as you've completed 2 out of 10 sections. You need to complete all sections before you can send your application.

To start another section of your application, complete the following steps:

1. Select a section link that states '**NOT STARTED**'.
- or
2. Select the 'Save and come back later' link (optional).

NHS Jobs John Smith Sign out
English | Cymraeg

Search Your saved jobs Your job alerts Your profile Your applications

BETA Your feedback will help us to improve this service.

NHS Jobs Training Products
Example advert application

Application incomplete
You have completed 2 of 10 sections.

Add your personal details

Contact details **COMPLETED**

Add your right to work status

Right to work **COMPLETED**

Add your qualifications, training and job history

Qualifications **NOT STARTED**

Training **NOT STARTED**

Job history **NOT STARTED**

Add your supporting evidence

1 Essential and desirable criteria **NOT STARTED**

Add further information the employer needs from you

Unspent criminal convictions and/or cautions **NOT STARTED**

Check your equal opportunities

Guaranteed interview scheme **NOT STARTED**

Equality and diversity **NOT STARTED**

Socio-economic background **NOT STARTED**

You need to complete all sections before you can send your application.

2 Save and come back later

Job details

Closing date
01 June 2026

Job reference number
C1567-26-0010

[View the job advert \(opens in new tab\)](#)

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Tip: To find out how to complete your application, go to a user guide or video from the 'Apply for a job' section of the ['Help and support for applicants'](#) webpage.

You've added your right to work status and reached the end of this user guide.